

Competency Training Record for use of **Pellet Press**.

Location: **P155**

PIs: **Martin Lees and Susan Burrows**

Synopsis of training

The training will establish that the user:

- has read and understood the details of the risk assessment
- has undertaken all online training modules required by University
- has read all instruction manuals relevant to using equipment
- understands what actions to take in case of emergency
- understands the out-of-hours working policy

In addition, the following key issues/hazards will be discussed:

- Dangers from high pressure hydraulic rams and applying pressure to samples.

Competency in the following tasks is to be established:

- Safe operation of the pellet press.

Note: for previously trained users a training refresh can be completed through the user demonstrating competence and understanding of the standard operating procedures, rather than a formal training session.

List of approved superusers who can train other users (where appropriate)

Name	Training Date	Refresh Date	Authorised by	Signature
Daniel Mayoh	13/12/2021	13/12/2024	Martin Lees	
Rebecca Millot	01/10/2021	01/10/2024	Susan Burrows	

List of approved users

Name	Training Date	Refresh Date	Authorised by	Signature
David Jonas	01/08/2019	01/08/2022	Martin Lees	
George Woods	01/11/2020	01/11/2023	Martin Lees	
Gemma Shepherd	01/10/2021	01/10/2024	Susan Burrows	
Benjamin Page	01/10/2021	01/10/2024	Susan Burrows	