Vetting of EALTA 2014 Conference Papers

We would like to encourage as many people as possible to submit proposals, but every year we receive far more than can be included in the programme. However, we would like to offer the following guidance to help you make your proposal as effective as possible and to give yourself the best chance of success.

Proposals will only be considered if they adhere to the conference theme, therefore the abstract must:

1. contain a clear explanation of how the paper relates to the conference theme
2. keep to stipulated maximum word counts for title and abstract
3. be well-structured
4. clearly outline:
    a. the objectives of the paper
    b. *for empirical papers*: its methods (design, participants, instruments, procedures)
    for theoretical papers: its theoretical framework or literature upon which it is based
    c. the contribution it makes to the field of Language Testing and Assessment
    d. the novelty it may offer in terms of concepts, approaches or methods
5. be likely to promote discussion and interaction amongst conference participants

Each paper is rated by three independent vetters.

We want to ensure an anonymous and impartial vetting procedure. Therefore, we will collect your contact details and the abstract separately. The data containing your name, affiliation etc. go to the conference administrators. They will use IDs to match your personal details with your abstract. You will submit your abstract in a separate file, which goes to the three vetters.
NB. To ensure anonymity, you are required to avoid any information in your title and abstract that may lead to identifying you or your institution as the author or origin of the proposal.