

Participants: Jeremy Smith, Robin Naylor, Maryanne Heafey, Ashley Lucia, Edoardo Tolva, Keremcan Gey, Shrinjoy Sen , Antonio Schiavone , Cora Neumann , Julie Robinson , Nich Scholz , Sharun Mukand,

Apologies: Kelly Taylor, Helen Riley

*Meeting via Microsoft Teams*

## Agenda:

### 1. Minutes of the meeting held 11<sup>th</sup> March 2020

**No issues were discussed.**

### 2. Matters Arising

#### a. Coronavirus updates:

-Lisa Hayes wrote to PhD students about how to interact in during these times (email was sent to PhD and Staff)

This is also related to the Colin's initiative in engagement (emails)

-Phd students might be offered a pub type quiz

-Research groups are encouraged to keep social and engagement events that also involve PhD students intensively

It is mentioned that Macro, Cage and Labour are currently doing some events

- Optional modules for year 2: there was a meeting planned to market the modules: It used to be a face-to-face meeting, which is now cancelled

-Implementation of exams: On the date of examination, the exam will be made available. The moment a student logs in, they will have 24 hours to submit (depends on the assignment). They type their answers and copy them to a share point joint folder on university servers.

The system allows simultaneous marking

Graders will comment and mark using word document comments and postit features, then record the marks in the online standard form. This form is the same as previous years.

A document clarifying these details will be circulated in the following week.

### 3. Teaching and Learning

- a. EC9AA: Teaching will be conducted through Zoom, and they will all be recorded  
Upper years students should also be able to listen

At the moment, it is not clear where these recordings will be housed. It should be made available to all interested parties, potentially in the webpage instead of moodle for ease of access.

- b. A Note on recording on Zoom was shared by Julie Robinson: There are some security considerations with Zoom recordings, Use of a screen capture software (e.g. lecture capture) as a third party solution to capture lectures was suggested.

IT team will look into it.

### 4. Library Issues

#### A. Helen Riley made some announcements and asks for feedback on the following issues:

- a. Are there any issues accessing textbooks? The library is trying to substitute paper with ebooks
- b. There is a more books e-books campaign that you can submit requests.
- c. All the usual services are available: academic support libraries, staff resources, one-to-one consulting. Mres dissertation support is also available with Helen Riley
- d. Training is offered online: The doctoral collage is building a training and development portal for all PGR students. Starting from next week, some courses will be offered on moodle, some webinars will be offered as well.
- e. New course on copyright will be launched
- f. UKRI open access policy is changed, library is consulting with them.  
There is an open access page on the library

**Link:** <https://warwick.ac.uk/services/library/staff/open-access/>

- g. Question from students:** Access to datastream was available only through a physical terminal in the library. Can we access it remotely?
- i. Answer: Not being solved at the moment (licence single and tied to that computer)
  - ii. **Jeremy Smith:** Helen sent an email where the WBS extended the service that the number of people can access datastream, maybe that might be the way to go
- h. There is a list of resources that has been extended or just offered from the publishers that lists all the remote access resources

Link: <https://warwick.ac.uk/services/library/coronavirus-guidance-library/covid19-eresources>

#### Relevant Announcement Texts:

During the COVID-19 crisis, Thomson Reuters have offered temporary access to Eikon, which includes data from Datastream and also mergers information which used to be in Thomson OneBanker. There is a guide available online - <https://cefr.uel.edu.vn/Resources/Docs/SubDomain/cefr/Eikon%20User%20Guide.pdf>

Maria Walker in WBS kindly shared access with us for Economics students and staff. (WBS pays for Eikon and normally students can use one PC in the Library.) You can login as [Student9DR@Warwick.ac.uk](mailto:Student9DR@Warwick.ac.uk)

**Nick Scholz:** ebooks, ( e.g. Wooldridge textbook) was used for MRes modules, and the limit was a single user at the single time. Can such books be requested through the more ebooks campaign as well?

**Library:** There is room for adding more, feel free to use the comment section of the to submission form that the book that was already available was not enough

## 5. Computing Issues

Includes remote connectivity and working from home

No issues was raised

## 6. Assessment and Feedback

- a. **Jeremy Smith:** The department is willing to hear feedback from the first and second years about replacement exams.
  - i. **Nick:** with the new extension of 45 minutes, people seem to have solved the uploading problems that they experienced previously.
  - ii. **Question from Nick:** What does an invigilated online exam mean? Students will log onto Zoom and solve the exam. An invigilator will monitor them through the webcam as the students solves the exam.
  - iii. **Question from Edoardo: 15<sup>th</sup> June MRes dissertation proposal presentation**

Manual and Bhaskar has been talking about this issue. info will be sent in the next 5 days, they would like to go through with online presentations, this will be live rather than prerecorded, as this is seen beneficial for the development of students.
- b. **PTES cancelled for this year**

## 7. Student Support and Guidance

**Funding for Students in year 4:** It is confirmed that they will all be on a department scholarship.

**PRES meeting:** The goal is to hold a meeting to give students some opportunity to elaborate on the results. Currently, this meeting remains cancelled.

But there is some benefit in having a social meeting to interact with students or for the student to come together. Any ideas, suggestions or opinions appreciated.

- **PG engagement community** is running some virtual versions of the events they typically organise: e.g. write here write now

**Question from Antonio: Job Market next year:** Candidates want to know if there has been recruitment this year. This information is seen as a proxy for next year.

**Administration:** Warwick said that there will be no new hiring unless it is essential for the continuation of business

**Sharun:** Fair to say the situation is grim for the next 3 years

**Pastoral support sessions:** Tuesday 9-10 for Mres Students,  
Maryanne is available to talk about any pastoral issues. She is available via email  
anytime in the day. She is working as **normal**

**8. Student Engagement and Voice**

No remarks

**9. Equality, Diversity and Inclusivity**

There is a Women in Economics event this afternoon

**10. Any other business**

Next meeting: This was the last meeting for this academic year.