



EXTERNAL SPACES HEALTH & SAFETY INFORMATION SHEET

SENATE HOUSE FRONT APRON

Date survey undertaken: Monday 13th February 2023 10am

Prepared for
University of Warwick
Coventry
CV4 7AL

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VERSION	DATE	DESCRIPTION	CREATED BY	REVIEWED BY
1.0	10/08/2018	Hazard Identification	TWW	SA
2.0	13/02/2023	Hazard Identification	TM	SA

1. BRIEF

1.1 This report is provided as a record of our site inspection, document review and Hazard Identification of the site known as: Senate House Front Apron

2. GENERAL UPDATE

2.1 Site generally kept in a good condition and reasonable condition. Grass is cut frequently through the season. The Senate House Front Apron has no major issues or urgent work required.

3. DATE OF INSPECTION

3.1 Monday 13th February 2023 at 10am.

4. ACCESS

4.1 Access will be provided from three different directions. The area is separated by three paths which intersect the grass sections. The main path connects to the main spinal road through the campus and passes behind the back of the Library, Humanities, the Oculus and the Rootes Grocery Store next to the Students' Union and Piazza.

4.2 There is also a path from the front of Senate House which connects to the site. The three paths join together and lead to a shortcut to the Students' Union area which therefore provides the site with high footfall. The paths are all maintained reasonably well with wheelchair access ramps where steps are present.

4.3 Arrangements can be made for vehicles to drop off equipment and stalls at the back of the Library by getting in touch with the project manager or Transport & Mobility team. Once the drop off has been completed the vehicle must be parked in an alternative car park.

5. PARKING

5.1 Various general car parks are in the area which are within walking distance. The nearest car parks available is Car Park 6, 8 & 8a.

5.2 Short stay service & delivery (20 minutes) and long stay accessible parking can be located near the site at the rear of Senate House.

5.3 Car parks operate using cashless payment options; please visit the following link for further information: <https://warwick.ac.uk/services/carparks>

5.4 There is also an option for alternative forms of transport across the University. Please visit the following link for more information <https://warwick.ac.uk/services/estates/transport/>

6. WELFARE

6.1 The site is surrounded by several University buildings which should not be accessed. However, Senate House will be open for visitors to use the welfare facilities. Access to this building should be directed through the main entrances on the east side of the building, front entrance).

6.2 There are various cafes and shops around the site in which refreshments can be purchased.

6.3 There must be provisions for first aider(s) on site as required at all times which should be organised by the organiser. In the event of an emergency, you can contact Community Safety on 024765 22222. It is important to bear in mind however, ultimately the responsibility of the health of visitors on the site lie with the organiser.

6.4 There must be an adequate provision of first aid kits provided by the organiser.

7. ENVIRONMENT

7.1 The site is made up of three green spaces that are kept in a reasonable condition. The green space on the north side has trees, sculptures and various bits of foliage which may make it unsuitable for certain uses.

7.2 The land should be left in the same state as it was upon the user's arrival onto the site. There should be minimal damage to the grass and the environment and the user will be responsible in preserving the state of the site.

7.3 Vehicles/motorised/mechanically propelled equipment should have drip/spill trays under and smaller generators used by stall holders must be in bunds.

7.4 Refuelling should be carried out in a controlled environment to prevent fuel/oil spills on site.

8. SEASONAL INFORMATION

8.1 The site should be available for use throughout the year.

8.2 However, it must be taken into consideration by the user that in wet conditions throughout the year the ground may become muddy.

9. GENERAL HAZARDS

9.1 Slips, trips and falls around the site. Take precautions when walking around site. There will be abnormal holes or uneven ground which may cause falls.

9.2 Precautions must be taken when picking up and disposing of rubbish. Unknown or sharp objects must be dealt with by using the appropriate tools and waste disposal, as per a Safe Systems of Work and Risk Assessment.

9.3 There isn't any lighting provided for the site. In the winter months from October to March task lighting/temporary lighting may be required.

Please note that the following pipework is located beneath the site. For the exact locations of these pipes please see the underground drawings provided by the University. Any requirement to dig or penetrate the surface of the site will require a permit to dig, which will need to be applied for and managed by the member of University staff who is overseeing the work. Please use the following number to contact the University's Permit Office if advice is needed:

Permit Office: (024 765) 23652 or email permitrequest@warwick.ac.uk

10. OVERHEAD CABLES

10.1 There are no overhead cables on site.

11. SITE SPECIFIC HAZARDS

11.1 There are some stone benches and sculpture located on site which children may be likely to play around or climb on. Precautions should be taken to prevent children playing around these hazards.

11.2 There are several trees on the site. This area is advised to place warning signs around the site, to avoid any trip, falls or accidents.

11.3 The green space does back onto a road but with good visibility for drivers to be aware of pedestrians.

11.4 The green space to the rear has a small disabled carpark and very quiet road with good visibility.

12. APPENDIX- SITE PICTURES



Front entrance site to Senate House



Right side to Senate House and entrance to Warwick Arts Centre



Intersecting path through the site



Stone sculpture on site



Path leading to the Students' Union and Oculus



Central intersecting path between Library Road and the Students' Union



Path running alongside the Faculty of Arts



Green space outside the Faculty of Arts

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Green space to the left of Senate House as you exit the building



Faculty of Arts building



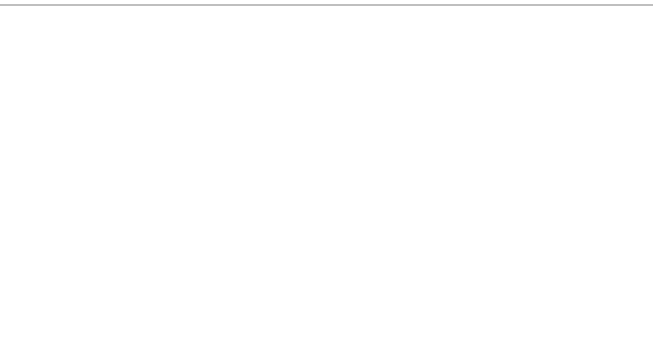
Path alongside Faculty of Arts building leading to the Oculus



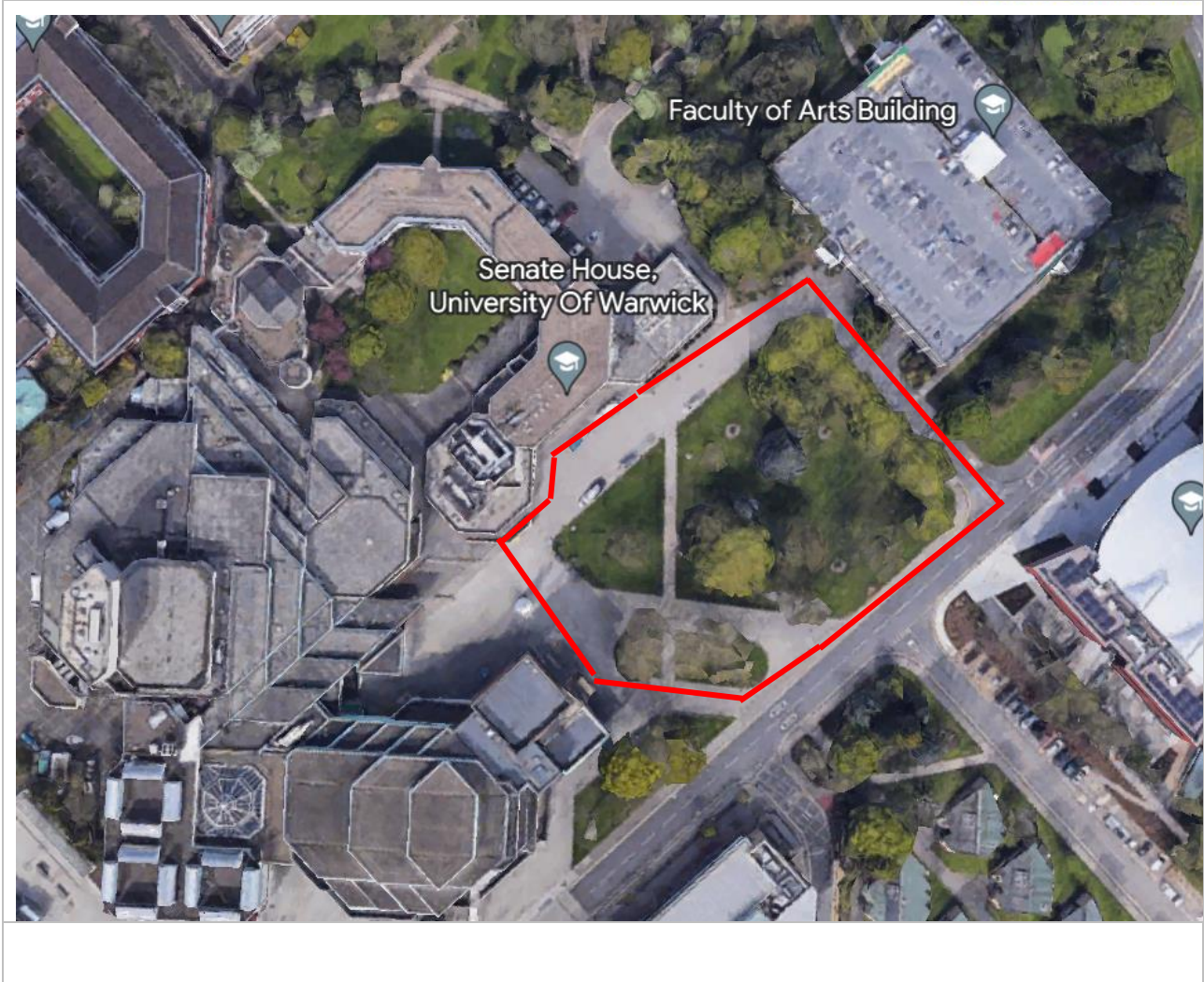
Road located next to the site from the Spinal route



Blue badge parking at the rear of Senate House



13. SITE BOUNDARY



14. LOCATION ON CAMPUS

