



EXTERNAL SPACES HEALTH & SAFETY INFORMATION SHEET

SENATE HOUSE GREEN SPACE

Date survey undertaken: Monday 8th February 2023 10am

Prepared for
University of Warwick
Coventry
CV4 7AL

Prepared By
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Update by Tina Maisuria
on behalf of University of Warwick Estates

1. CONTENTS

2. BRIEF	1
3. GENERAL UPDATE	1
4. DATE OF INSPECTION	1
5. ACCESS	1
6. PARKING	1
7. WELFARE	2
8. ENVIRONMENT	2
9. SEASONAL INFORMATION	3
10. GENERAL HAZARDS	3
11. BELOW GROUND INFORMATION	3
12. OVERHEAD CABLES	3
13. SITE SPECIFIC HAZARDS	3
14. APPENDIX- SITE PICTURES	5
15. SITE BOUNDARY	7
16. LOCATION ON CAMPUS	9

VERSION	DATE	DESCRIPTION	CREATED BY	REVIEWED BY
1.0	10/08/2018	Hazard Identification	TWW	SA
2.0	08/02/2023	Hazard Identification	TM	SA

2. BRIEF

2.1 This report is provided as a record of our site inspection, document review and Hazard Identification of the site known as: Senate House Greenspace

3. GENERAL UPDATE

3.1 Site generally kept in a good condition. Grass has been recently cut and in reasonable condition. The greenspace has no major issues or urgent work required.

4. DATE OF INSPECTION

Wednesday 8th February 2023

5. ACCESS

5.1 Access will be provided in three different directions. The area is separated by two paths which intersect the grass sections. The main path connects to University road through the campus and passes behind the back of the library and humanities.

5.2 There are three paved paths that cross the site. These three paths join and lead to a shortcut to the student union area which therefore provides the site with high footfall. The paths are all maintained reasonably well with wheelchair access where steps are present.

5.3 Arrangements can be made for vehicles to drop off equipment and stalls. Once the drop off has been completed the vehicle must be parked in an alternative car park.

6. PARKING

6.1 Various general car parks are in the area which are within walking distance.

6.2 The nearest car parks available is Car Park 8 & 8a. Short stay service & delivery (20 minutes) and long stay accessible parking can be located near the site at the rear of Senate House.

6.3 Car parks operate using cashless payment options; please visit the following link for further information: <https://warwick.ac.uk/services/carparks>

6.4 There is also an option for alternative forms of transport across the University. Please visit the following link for more information <https://warwick.ac.uk/services/estates/transport/>

7. WELFARE

7.1 Senate house will be open for visitors to use the toilets. Access to this building should be directed through the main entrances on the east side of the building.

7.2 There are various cafes and shops around the site in which coffee and drinks can be purchased.

7.3 There must be provisions for first aider(s) on site as always required which should be organised by the user. In the event of an emergency, you can contact Community Safety on 024765 22222. It is important to bear in mind however, ultimately the responsibility of the health of visitors on the site lie with the organiser.

7.4 Along with responsibility to provide First aiders by the user, similarly, adequate provision of First Aid Kits is also the responsibility of the event organiser.

8. ENVIRONMENT

8.1 The site is made up of 3 green spaces that are kept in a reasonable condition. The greenspace on the North side has a tree stump and various bits of foliage which makes the land hard to use and not ideal for stalls.

8.2 The greenspace on the West side outside of the Modern Records Centre a is sloped and various bits of foliage and trees which makes the land hard to use and not ideal for stalls.

8.3 The greenspace in the centre has a large sculpture and a kidney shaped a flower bed.

8.4 The land should be left in the same state as it was upon the user's arrival onto the site. There should be minimal damage to the grass and the environment, the user will be responsible in preserving the state of the site.

8.5 Vehicles/motorised/mechanically propelled equipment should have drip/spill trays under and for smaller generators used by stall holders to be in bunds.

8.6 Refuelling should be carried out in a controlled environment to prevent fuel/oil spills on site.

9. SEASONAL INFORMATION

9.1 The site should be available for use throughout the year, however, it must be taken into consideration by the user that in wet conditions throughout the year the ground may become muddy.

9.2 Please be aware of busy periods of the academic year. Information regarding Arrivals week, Graduation and Open days can be found by using the following link.
<https://warwick.ac.uk/services/academicoffice>

10. GENERAL HAZARDS

10.1 Slips, trips and falls around the site. Take precautions when walking around site. There will be abnormal holes or uneven ground which may cause falls.

10.2 Precautions must be taken when picking up and disposing of rubbish. Unknown or sharp objects must be dealt with by using the appropriate tools.

10.3 There isn't any lighting provided for the site. In the winter months from October to March temporary/task lighting may be required as it won't be very well lit.

11. BELOW GROUND INFORMATION

Types of pipework	Depth
Electric	300-500mm

Please note that the following pipework is located beneath the site. For the exact locations of these pipes please see the underground drawings provided by the University. Any requirement to dig or penetrate the surface of the site will require a permit to dig, which will need to be applied for and managed by the member of University staff who is overseeing the work. Please use the following number to contact the University's Permit Office if advice is needed:

Permit Office: (024 765) 23652 or email permitrequest@warwick.ac.uk

12. OVERHEAD CABLES

12.1 There are no overhead cables on site.

13. SITE SPECIFIC HAZARDS

13.1 There is a stone sculpture located on site in which children may be likely to play around or climb on. Precautions should be taken to prevent children playing around this hazard.

13.2 There is an exposed tree stump on one area of the site in which people will be likely to trip and fall. This area should be advised to be fenced off or alternatively a warning sign placed around it.

13.3 The greenspace does back onto a road but it tends to be very quiet with good visibility for drivers to be aware of pedestrians.

13.4 The greenspace drops down to a small car park and waste disposal.

14. APPENDIX- SITE PICTURES



Section of the site at the back of the library.



Road located next to the site from the spinal route.



Intersecting path through the site.



Stone sculpture on site.



Unfenced drop onto the car park.



Disabled car park located at the back of the Library.



Photo of one section of the site.



Exposed tree stump and foliage

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Photo of central section of the Site



Path leading to Senate House

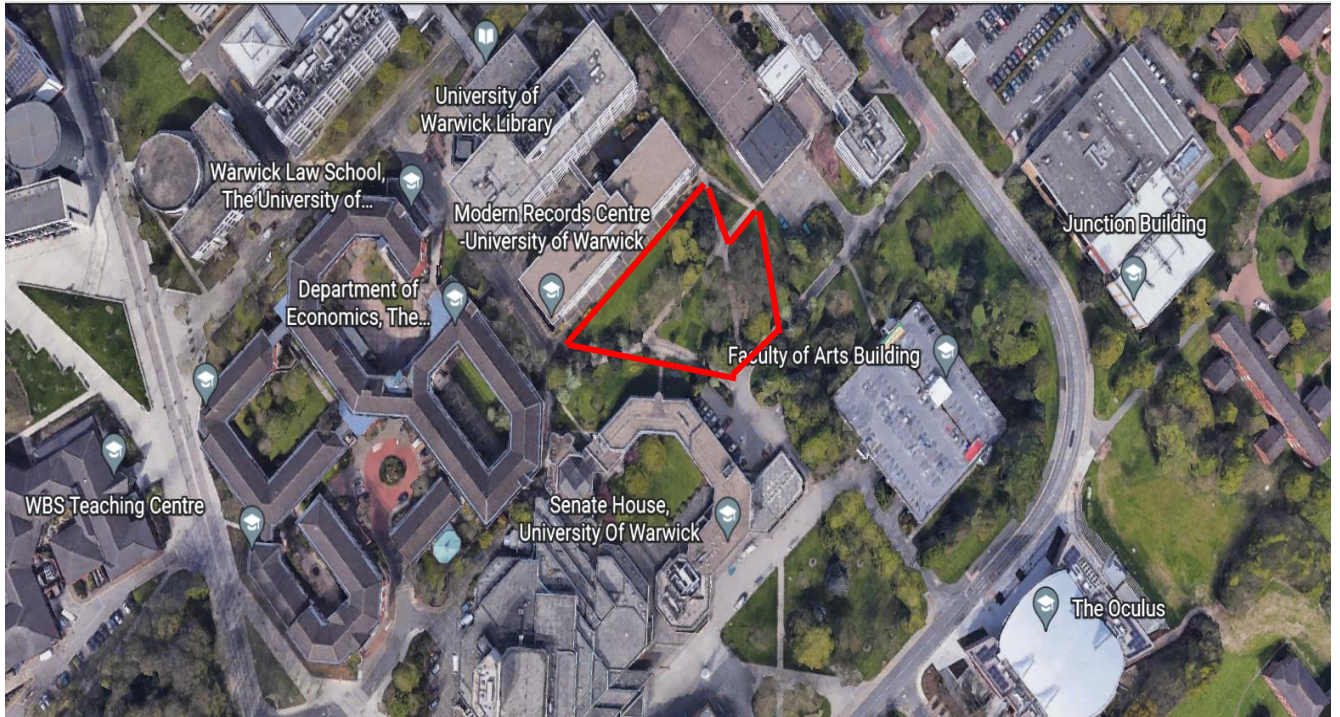


Flower bed in the central greenspace section



Multi Storey Carpark located across the road

15. SITE BOUNDARY

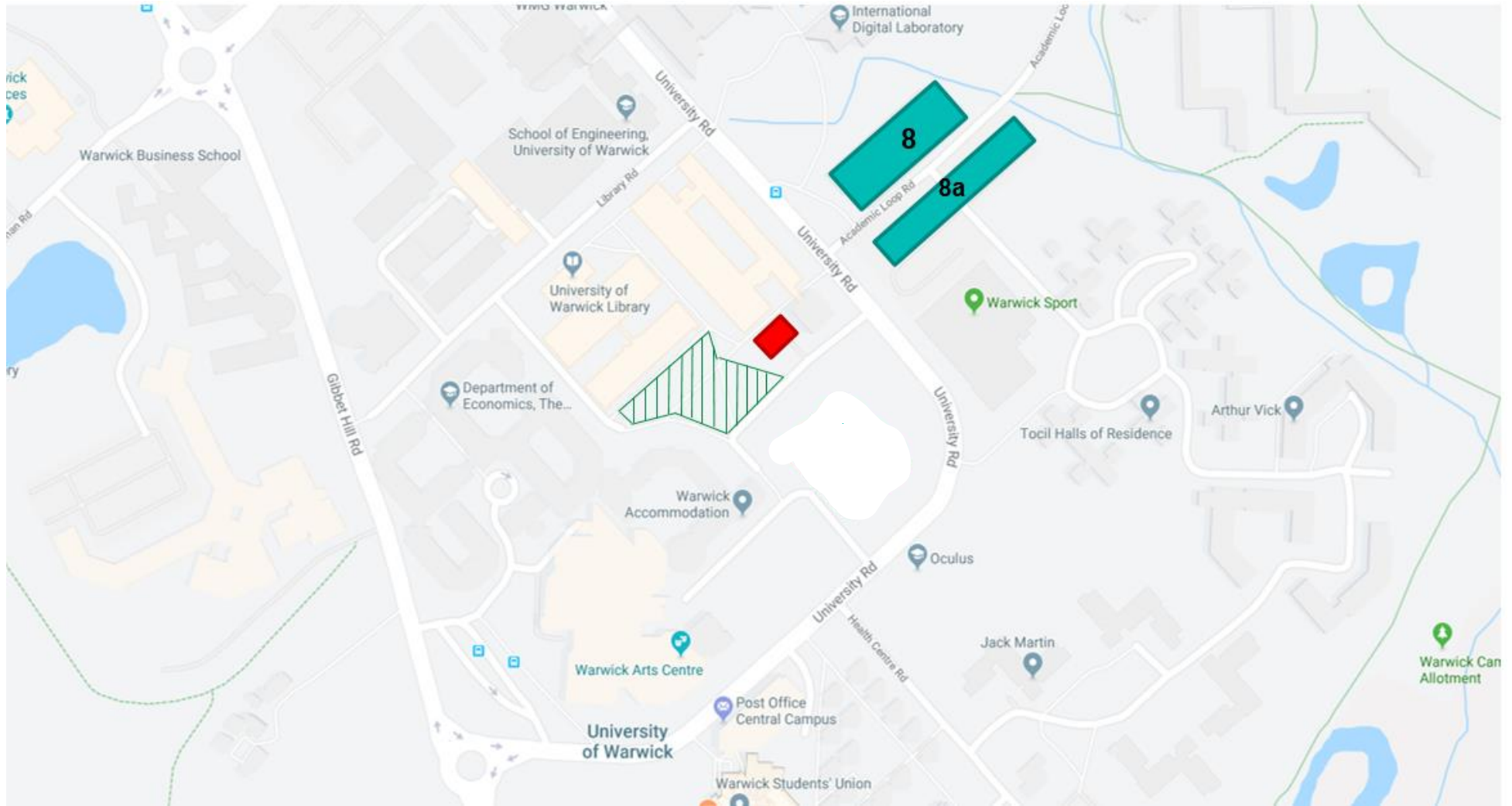


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16. LOCATION ON CAMPUS



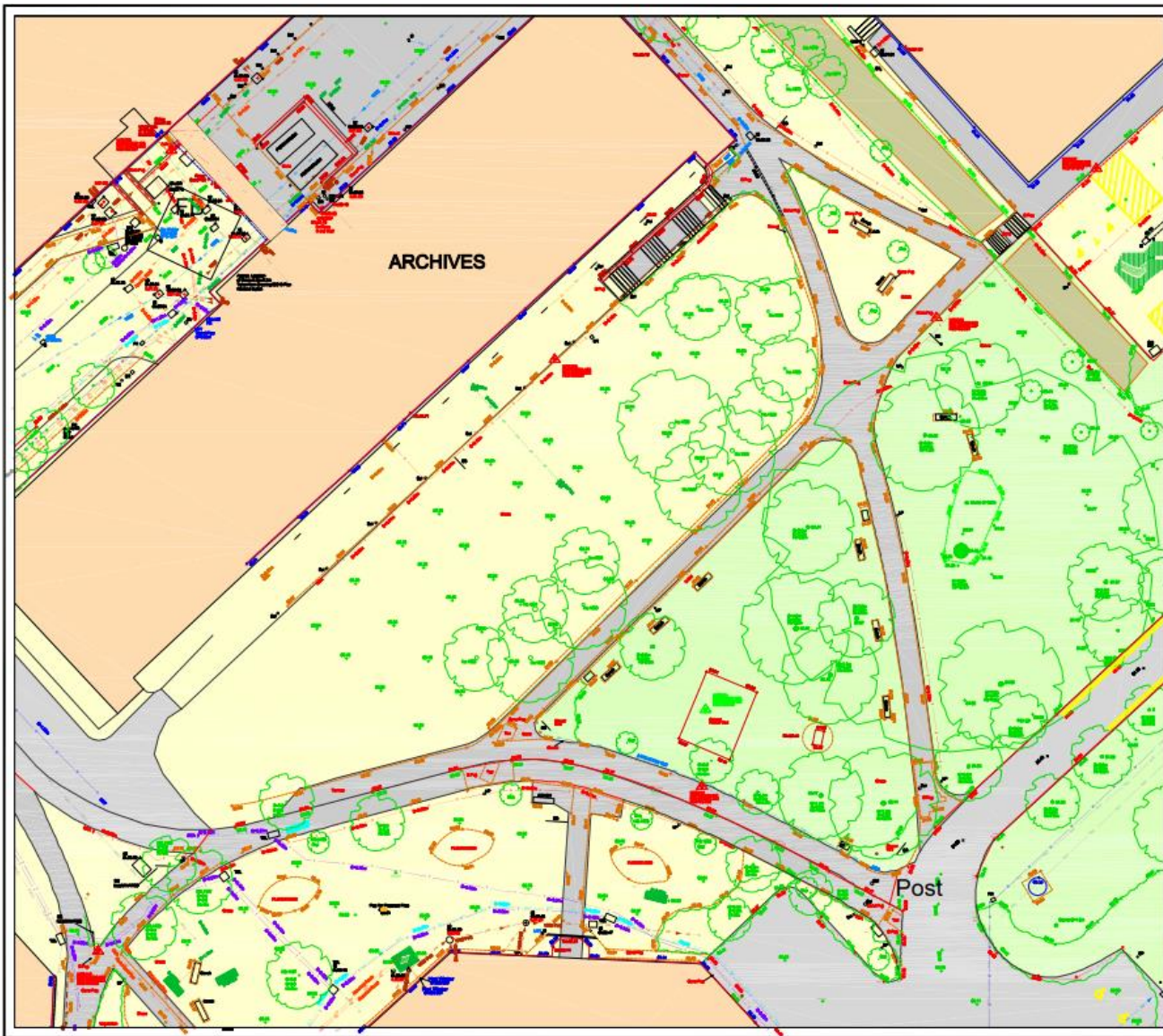
Site Boundary



Drop-off Point



Car Parks



SERVICES & UTILITIES



Estates Office
University of Warwick
Argent Court
Science Park
CV4 7EZ
Tel: 02475 224888
Fax: 02475 224444
E: A.J.Piper@warwick.ac.uk
www.warwick.ac.uk

Notes:
This survey has been carried out using a combination of observation and detection using electrolocation and ground probing radar equipment. Connections between reference points such as manholes are assumed to be straight unless bends are indicated. The accuracy is limited to the tolerances normally expected from the equipment used.
The following indications of completeness and accuracy are for guidance only:
In areas where there is a large concentration of services, the completeness will be between 80% and 90%. This will be reduced where there are obstructions at ground level.
Proportional accuracy will vary with depth and pipe / duct material; an accuracy of +/- 150 mm is achievable in normal circumstances but this will be reduced for plastic pipes.
Excavations in the area should be carried out with due diligence and in accordance with HSG 47. No absolute guarantees of accuracy should be inferred from these plans.
All available historical and statutory plans have been checked against the drawing, however this information can be unreliable and if any found is shown for guidance only.
Plan Not to Scale

Utility Lines:

Symbol	Description	Symbol	Description
[Red dashed line]	Water Mains	[Blue dashed line]	Water Services
[Orange dashed line]	Gas Mains	[Green dashed line]	Gas Services
[Yellow dashed line]	Electricity Mains	[Purple dashed line]	Electricity Services
[Black dashed line]	Drainage Mains	[Light blue dashed line]	Drainage Services
[Pink dashed line]	Telecom Mains	[Light green dashed line]	Telecom Services
[Light blue dashed line]	Other Mains	[Light purple dashed line]	Other Services
[Red dashed line]	Water Mains	[Blue dashed line]	Water Services
[Orange dashed line]	Gas Mains	[Green dashed line]	Gas Services
[Yellow dashed line]	Electricity Mains	[Purple dashed line]	Electricity Services
[Black dashed line]	Drainage Mains	[Light blue dashed line]	Drainage Services
[Pink dashed line]	Telecom Mains	[Light green dashed line]	Telecom Services
[Light blue dashed line]	Other Mains	[Light purple dashed line]	Other Services

Client XXXXXXX

Project XXXXXXXXXXXXXXXXXXXXXXX

Site Reference University of Warwick dwg No. XXXXXXX

Permit to Excavate Notes
This Permit to Dig is approved only for the marked area of excavation. Hand dig only is advised using shovels, spades or forks with shortened blades.
All Statutory information that was made available at the time of drawing issued has been added, but this cannot be relied on for their accuracies.
Therefore care should be taken whilst excavating in this area. Should you have any queries regarding this information please contact the estates office at the above address.
All permits to be signed by the person in control of the excavation before commencement of works. On Completion of works all permits to be returned, along with any as-built drawings.

Permit Valid: TBC

Document
Signed: 7th February 2023