



EXTERNAL SPACES HEALTH & SAFETY INFORMATION SHEET

VARSIY FIELD

Date survey undertaken: Monday 3rd February 2023 10am

Prepared for
University of Warwick
Coventry
CV4 7AL

Prepared By
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Update by Tina Maisuria
on behalf of University of Warwick Estates

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VERSION	DATE	DESCRIPTION	CREATED BY	REVIEWED BY
1.0	10/08/2018	First Issue	TWW	SA
2.0	03/02/2023	First Issue	TM	SA

1. BRIEF

1.1 This report is provided as a record of our site inspection, document review and Hazard Identification of the site known as: Varsity Field

2. GENERAL UPDATE

2.1 The site has been kept in a good condition with the grass cut regularly and the site gates locked preventing unauthorised access.

3. DATE OF INSPECTION

Friday 3rd February 2023 10.30am

4. ACCESS

4.1 Access onto the site is provided through pedestrian and vehicle gates. There is a five bar wooden gate and a manual steel swing car park gate located off Gibbet Hill Road, near the roundabout where Gibbet Hill Road and University Road meet.

4.2 These gates can be opened to allow access for both pedestrians and vehicles onto site.

4.3 Alternative access can be found in two additional places on site. There are small gaps in the hedges on both the East and West side of the site. The Eastern hedge gap leads onto Gibbet Hill Road while the Western hedge gap passes through to the Scarman building car park.

5. PARKING

5.1 General car parks can be located within the area which are within walking distance. The nearest car park available is the Kirby Corner Car Park directly across the road.

5.2 Car parks operate using cashless payment options; please visit the following link for further information: <https://warwick.ac.uk/services/carparks>

5.3 There is also an option for alternative forms of transport across the University. Please visit the following link for more information <https://warwick.ac.uk/services/estates/transport/>

6. WELFARE

- 6.1 Access to the welfare facilities in the surrounding university buildings is prohibited. WC & welfare facilities for space users should be provided by organisers of the event.
- 6.2 Inclusive welfare facilities should also be provided under this provision.
- 6.3 There are various shops & coffee shops near by the site for food and drink.
- 6.4 There must be provisions for first aider(s) on site as required at all times which should be provided by the user. In the event of an emergency, you can contact Community Safety on 024765 22222. It is important to bear in mind however, ultimately the responsibility of the health of visitors on the site lie with the organiser.
- 6.5 Along with responsibility to provide First aiders by the user, similarly, adequate provision of First Aid Kits is also the responsibility of the event organiser.
- 6.6 Rubbish bins will also be required around site as well as an arrangement of their disposal.

7. ENVIRONMENT

- 7.1 The site is a large open greenspace which is regularly used for sporting activities. The grass is well maintained and looked after throughout the year. The site typically is in a great condition, however the field has never been drained and may become saturated under severe wet conditions.
- 7.2 In dry conditions, the land should typically have the load bearing capacity to facilitate heavy off-road vehicles and small vans.
- 7.3 In adverse weather conditions and winter months it is reasonable to suggest that heavy loaded vehicles will have the potential to get stuck on site and may require provisions such as wooden boards to air their entrance and exit off site.
- 7.4 The land should be left in the same state as it was upon the user's arrival onto the site. There should be minimal damage to the grass and the environment, the user will be responsible in preserving the state of the site.
- 7.5 Vehicles should not enter the site if there is the potential for them to get stuck or damage the state of the site. Users should act reasonably and consider the weather conditions.
- 7.6 Vehicles/motorised/mechanically propelled equipment should have drip/spill trays under and for smaller generators used by stall holders to be in bunds.
- 7.7 Refuelling should be carried out in a controlled environment to prevent fuel/oil spills on site.

8. SEASONAL INFORMATION

- 8.1 The site is in its best condition from April to October in which it is typically mostly dry.

8.2 However, it must be taken into consideration by the user that in wet conditions throughout the year the ground may become muddy and uneven.

8.3 Please be aware of busy periods of the academic year. Information regarding Graduation and Open days can be found by using the following link. <https://warwick.ac.uk/>

9. GENERAL HAZARDS

9.1 Slips, trips, and falls around the site. Take precautions when walking around site. There will be abnormal holes or uneven ground which may cause falls.

9.2 Precautions must be made when picking up and disposing of rubbish appropriately. Unknown or sharp objects must be dealt with by using the appropriate tools following Safe Systems of Work and Risk Assessments.

9.3 There isn't any provided lighting for the site. In the winter months from October to March temporary lighting may be required.

10. BELOW GROUND INFORMATION

10.1 Please note that there is no known pipework located beneath the site. For the exact locations of these pipes please see the underground drawings provided by the University. Any requirement to dig or penetrate the surface of the site will require a permit to dig, which will need to be applied for and managed by the member of University staff who is overseeing the work. Please use the following number to contact the University's Permit Office if advice is needed:

Permit Office: (024 765) 23652 or email permitrequest@warwick.ac.uk

11. OVERHEAD CABLES

11.1 Low hanging cables are located over the centre of the site. Precautions must be taken when moving tall vehicles off, on and around the site. Ensure to limit the height of and temporary constructions to prevent coming into contact with overhead cables.

12. SITE SPECIFIC HAZARDS

12.1 The main gateway is located off the main road and traffic may be increased if the site is used as a car park. Appropriate signage from both directions must be in place to warn drivers of cars possibly turning off. The likelihood of crashes and collisions will decrease with adequate signage.

12.2 The site has a restriction of only one entrance onto site.

12.3 People visiting and exiting the site must be aware of the cars when crossing the road. There isn't a pavement or footpath on the site side of Gibbet Hill Road. Pedestrians must cross at appropriate positions to avoid incidents.

12.4 Discarded waste such as bottles and rubbish have been left on site by previous trespassers and fly tippers. Advise to check site before people access the site. There is a high likelihood for children to pick up and play with the materials if they are not removed.

12.5 Currently, a storage container has been left on site around a less dense area of trees and hedges. To prevent children climbing or playing around the unit there needs to be a fence or blockage.

12.6 Site can become muddy in adverse wet weather conditions. Adequate protection to the ground is advised to avoid cars getting stuck.

13. APPENDIX- SITE PICTURES



Site entrance from Gibbet Hill Road



Entrance Ground to Varsity Field



Frisbee field, taken from the South side.



Low hanging overhead cables



Container unit integrated into the boundary.



Gap in the hedge onto Gibbet Hill Road.



Frisbee Field, taken from North side.

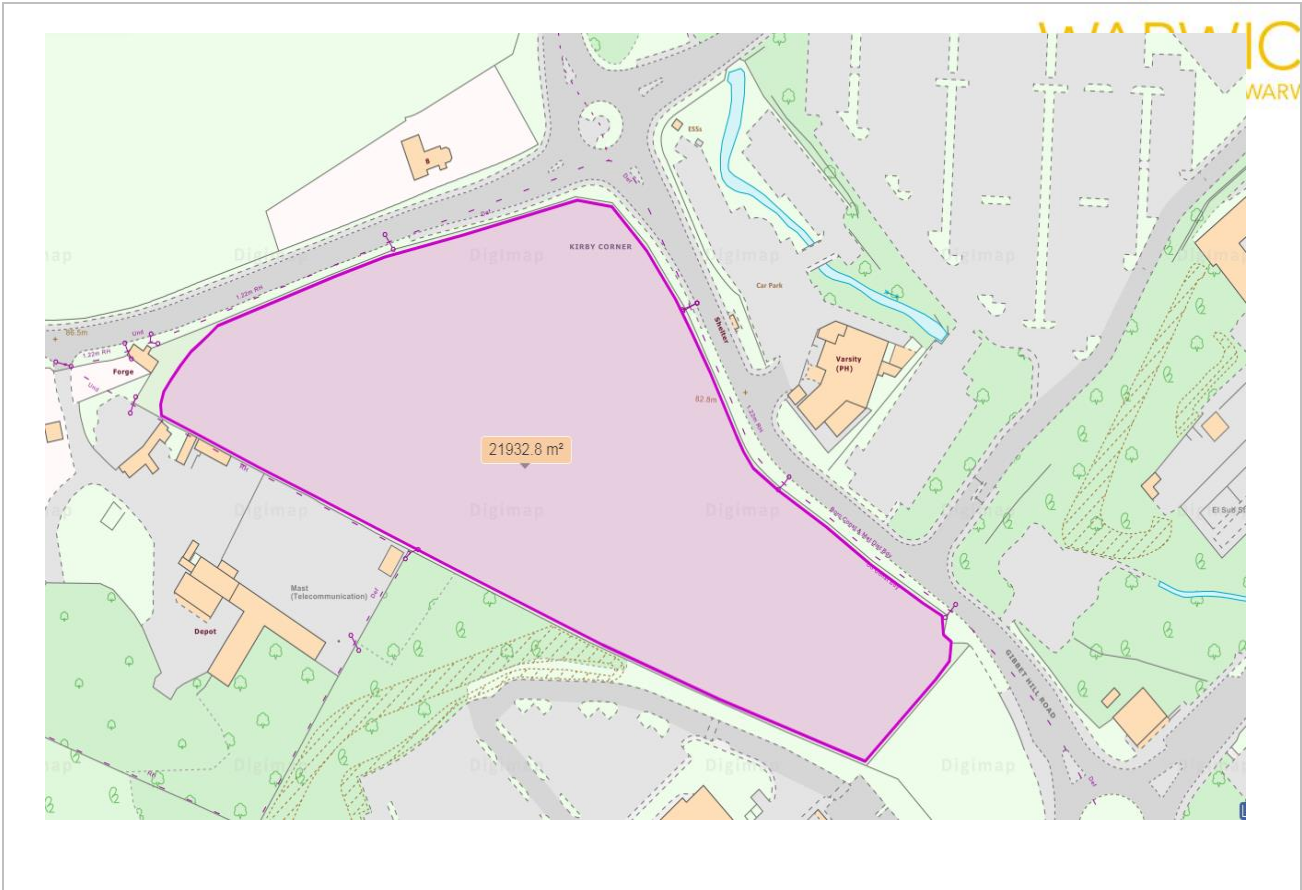


Gap in the hedge onto the Scarman car park blocked by a metal pedestrian gate.

14. SITE BOUNDARY

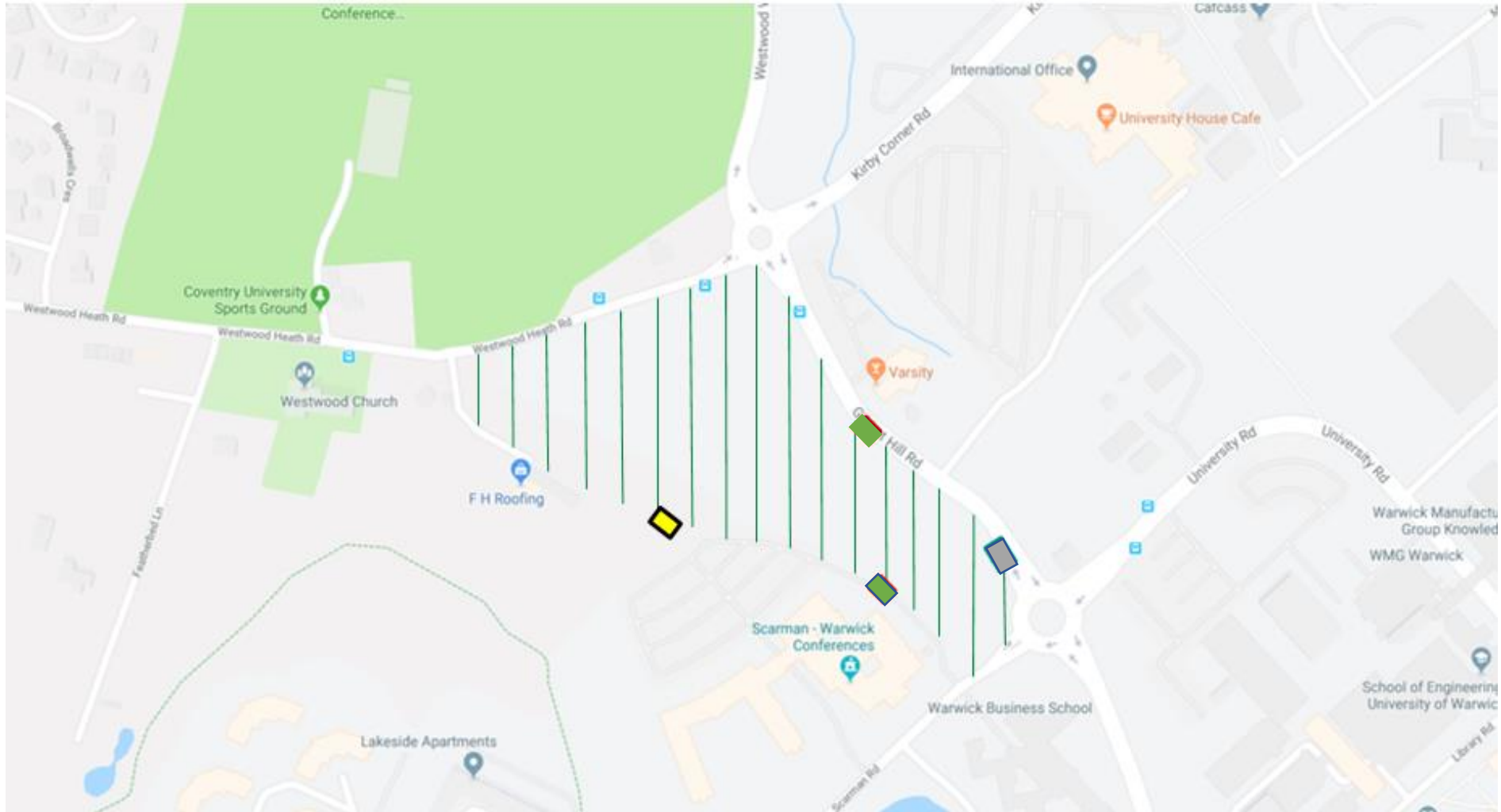


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15. LOCATION ON CAMPUS



	Site Boundary		Site Entrance		Gaps in Hedges		Storage Container
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SERVICES & UTILITIES

WARWICK
THE UNIVERSITY OF WARWICK

Estates Office
University of Warwick
Anglet Court
Science Park
CV4 7EZ
Tel: 02475 224088
Fax: 02475 224444
E: A.J.Pear@warwick.ac.uk
WWW.WARWICK.AC.UK

Notes:

This survey has been carried out using a combination of observation and detection using electrolocation and ground probing radar equipment. Connections between reference points such as manholes are assumed to be straight unless bends are indicated. The accuracy is limited to the tolerances normally expected from the equipment used.

The following indications of completeness and accuracy are for guidance only:

In areas where there is a large concentration of services, the completeness will be between 80% and 90%. This will be reduced where there are obstructions at ground level.

Positional accuracy will vary with depth and pipe / duct material; an accuracy of +/- 100 mm is achievable in normal circumstances but this will be reduced for plastic pipes.

Excavations in the area should be carried out with due diligence and in accordance with HSG 47. No absolute guarantee of accuracy should be inferred from these plans.

All available historical and statutory plans have been checked against the drawing, however this information can be unreliable and if any found is shown for guidance only.

Plan Not to Scale

Utility Lines:

Utility Name	Colour	Depth (mm)	Line Style	Symbol
Water	Blue	0-100	Solid	Blue circle
Waste Water	Red	0-100	Solid	Red circle
Electricity	Yellow	0-100	Solid	Yellow circle
Gas	Orange	0-100	Solid	Orange circle
Other	Green	0-100	Solid	Green circle
Drainage	Purple	0-100	Solid	Purple circle
Telecommunications	Pink	0-100	Solid	Pink circle
Structural	Black	0-100	Solid	Black circle
Other	Grey	0-100	Solid	Grey circle
Water	Blue	100-200	Solid	Blue circle
Waste Water	Red	100-200	Solid	Red circle
Electricity	Yellow	100-200	Solid	Yellow circle
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Client

Estates Department

Project

Frisbee Field

Site Reference

University of Warwick dwg No. UAK3320

Permit to Excavate Notes

This Permit to Dig is approved only for the marked area of excavation. Hand dig only is advised using shovels, spades or forks with shortened tines.

All Statutory Information that was made available at the time of drawing issued has been added, but this cannot be relied on for their accuracies.

Therefore care should be taken whilst excavating in this area.

Should you have any queries regarding this information please contact the estates office at the above address.

All permits to be signed by the person in control of the excavation before commencement of works. On Completion of works all permits to be returned, along with any as-built drawings.

Permit Valid: 4th September - 18th September 2017

Document No.

UAK3320_PTD002

Signed:

Date:

