

UNIVERSITY OF WARWICK

Minutes of the meeting of the Arts Centre Board held on 15th February 2007

- Present: Professor O Bennett (in the Chair), Mr A Ainsworth, Mr N Darlison (for Mr A Rivett), Ms L Holmes, Mr N Matthews, Dr I Nussey, Ms K Organ, Mr R Perkins, Professor M Waterson
- Apologies: Professor S Bassnett, Mr A Rivett, Mr C Shaw
- In attendance: Mr J Baldwin, Mr J Gore (for item 17/06-07), Mr R Gray, Mrs J Shaw

16/06-07 Minutes of the previous meeting

RESOLVED:

That the minutes of the meeting held on 7 December 2006 be approved.

17/06-07 Matters arising

(a) Catering and retail arrangements

REPORTED:

- (i) That the proposed re-development of the Piazza would not be moving forward at the present time, but that other improvements to catering services would continue.
- (ii) That improvements to catering services within the Arts Centre were planned to be made during Summer 2007.

RESOLVED:

That Catering and retail arrangements would be kept on the agenda for the next meeting.

(b) Director's report

REPORTED

- (i) That a number of new senior staff members had been appointed in the Arts Centre.

- (ii) That the refurbishment of the Butterworth Hall was scheduled for August 2008-March 2009.
- (c) Updated schedule of outstanding business

RECEIVED:

Updated schedule of outstanding business, paper ACB 6/06-07.

RESOLVED:

- (i) That the schedule would be used as a rolling programme of in-depth items to be discussed at future meetings.
- (ii) That items to be added to the schedule are:
 - (A) Mead Gallery
 - (B) Overall Performance Policy
 - (C) Learning and Education Programme
 - (D) Fundraising
- (iii) That the Director of Warwick Arts Centre be asked to provide direction on the roles of the members of the Board, and ways in which they can contribute in their areas of specialism.

18/06-07 Chair's business

RECEIVED:

An oral report from the Chair and Mr N Darlison on current arrangements for the management of the Arts Centre.

19/06-07 Membership and role of the Board

CONSIDERED:

- (a) The recruitment of a new external member to the Arts Centre Board.
- (b) An oral report from the Director of Warwick Arts Centre on the role of the Board.

RESOLVED:

- (c) That members of the Board should contact Mr N Darlison if they have any suggestions for new external members of the Board.
- (d) That item 19/06-07(b) be deferred to the next meeting of the Board.

20/06-07 Future funding (minute 10/06-07(b)(i) refers)

CONSIDERED:

An oral report from Professor M Waterson on matters arising from minute 10/06-07(b)(i) (discussions on future funding between Professor M Waterson and Ms A Foden, Arts Centre Finance Manager).

RESOLVED:

That the Arts Centre management team be asked to keep the Board updated on proposals to increase revenue, and analysis of the Arts Centre audience.

21/06-07 Film programme (minute 10/06-07(b)(iii) refers)

CONSIDERED:

Report from Mr J Gore, Film Programmer, on current and future developments in the film programme and associated issues, paper ACB7/06-07.

RESOLVED:

That attendance figures comparing the current year to the previous year would be brought to the next meeting.

22/06-07 Director's report

CONSIDERED:

An oral report from Mr N Darlison on recent developments concerning the Arts Centre.

RESOLVED:

That it be noted that Fopp had been a successful addition to the Arts Centre.

23/06-07 Annual report

RECEIVED:

Warwick Arts Centre's draft Annual Report for 2005-06, paper ACB 8/06-07, noting that point 2 of the Board's Terms of Reference requires the Board to submit the report to the Strategy Committee.

RESOLVED:

That the draft Annual Report be approved and recommended to Strategy Committee.

24/06-07 Warwick's Future: the Arts Centre

CONSIDERED:

A report from Mr N Darlison on the response submitted to the consultation on the University's future, paper ACB9/06-07.

RESOLVED:

Professor O Bennett would contact Professor S Bassnett to clarify the way in which to take forward discussions around the strategic priorities of the Arts Centre.

25/06-07 Date of the next meeting

REPORTED:

That the dates of the following meetings have been confirmed:

Thursday 26 April 4.00pm

Thursday 28 June 4.00pm

26/06-07 Honorary Degree

REPORTED:

That an honorary degree to an associate of the Arts Centre had been approved but never awarded in the 1990s.

RESOLVED:

That Professor O Bennett would make discrete enquiries into this matter.