

UNIVERSITY OF WARWICK

Minutes of the meeting of the Arts Centre Board
held on 26 September 2006

Present: Professor O Bennett (in the Chair), Dr A Ainsworth, Ms L Holmes, Mr N Matthews, Mr R Perkins, Mr A Rivett, Professor M Waterson

Apologies: Professor S Bassnett, Ms K Organ, Mr B Woods-Scawen

In attendance: Mr J Baldwin, Mr N Darlison, Mr J Gore (Film Programmer, Warwick Arts Centre for item 7/06-07), Mr R Gray, Dr J Moss, Mr C Shaw (Officer, Combined Arts at the Arts Council England, West Midlands)

1/06-07 Terms of Reference, Constitution and Current Membership

RECEIVED:

The Terms of Reference of the Board agreed by the University Council at its meeting on 16 March 2005, along with the Constitution and Membership for 2006-07, paper ACB 1/06-07.

2/06-07 Minutes of the Previous Meeting

RESOLVED:

That the Minutes of the meeting held on 22 June 2006 be approved.

3/06-07 Matters Arising

Future Funding (minute 20/05-06 referred)

REPORTED:

- (a) That Professor M Waterson had discussed a range of issues with Ms Alison Foden (Arts Centre Finance Manager) and would report to a future meeting of the Board.
- (b) That pricing issues had been discussed at the Commercial and Related Activities Group, and the Director of the Arts Centre would report to a future meeting of the Board on these ongoing discussions.

4/06-07 Membership of the Arts Centre Board

REPORTED:

That Mr N Matthews would leave the University on 30 September to take up a new position as Director of Communications for Advantage West Midlands.

RESOLVED:

- (a) That in the light of the importance of establishing a degree of continuity in membership of the Board in the early months

since its reconstitution, it was not desirable to nominate a large number of new members at this time;

- (b) That no student member be sought for the Board at this time, but that the issue be reviewed in due course, while other routes for seeking students' views on the development and activities of the Arts Centre be used.

RECOMMENDED (to the Strategy Committee):

- (c) That Mr N Matthews be appointed as an external member of the Board following his departure from the University;
- (d) That following discussions between the Chair of the Board and others Dr Ian Nussey be proposed as a member of the Board.

5/06-07

Director's Report

CONSIDERED:

A report from the Director of Warwick Arts Centre outlining recent developments concerning the Arts Centre, paper ACB 2/06-07.

RESOLVED:

- (a) That the report from the Director of Warwick Arts Centre be approved as set out in paper ACB 2/06-07 and that the following points in particular be noted:
 - (i) That the Autumn programme had been well received, and that plans were advancing well for Spring and Summer programmes;
 - (ii) That opportunities for publicity in connection with Cov Cool Kids will be taken as appropriate, along with other elements of the Arts Centre's programme aimed at children;
 - (iii) That the audience research carried out by the Arts Council was being considered in depth by the Arts Centre's management, alongside analysis of ticket sales data;
 - (iv) That the possible opening of a branch of music, DVD and book retailer Fopp would be a welcome development;
- (b) That Ms Katie Anderson (Marketing Director, Warwick Arts Centre) be invited to present a paper to a future meeting of the Board considering what data about audiences is available to the marketing team.
- (c) That further consideration be given to publicising the availability of bus services to and from the Arts Centre;

- (d) That the Board's appreciation be passed on the Mr Paul Johnson, who was retiring as Projectionist after over thirty years' service to the Arts Centre;
- (e) That Mr Clive Dove-Dixon, Director of Warwick Retail and Warwick Hospitality, be invited to a future meeting of the Board to discuss catering and retail arrangements in and around the Arts Centre;
- (f) That the Director of the Arts Centre circulate an up-to-date organisational/staffing chart to members of the Board in advance of the next meeting of the Board and annually thereafter.

6/06-07 Butterworth Hall

CONSIDERED:

A report from the Director on fundraising for the refurbishment of the Butterworth Hall, paper ACB 3/06-07.

RESOLVED:

That the Director of the Arts Centre be congratulated on progress to date with fundraising for the refurbishment of the Butterworth Hall.

7/06-07 Film Programme

CONSIDERED:

A presentation from Mr John Gore, Film Programmer, on programme developments in cinema.

RESOLVED:

- (a) That Mr Gore prepare a paper for discussion at a future meeting of the Board setting out ideas for future developments in the Film programme and associated issues;
- (b) That members of the Board pass on to the Director of the Arts Centre their ideas and experiences related to the Film programme.

8/06-07 Date of the Next Meeting

REPORTED:

- (a) That the next meeting of the Board would be held at 4.30pm on Thursday 7 December 2006.
- (b) That the dates of the following meetings in 2007 had been confirmed:

Thursday 15th February (reserved date if needed)
Thursday 26th April

Thursday 28th June

RESOLVED:

That future meetings of the Board normally begin at 4pm.

JDM/hebk, 09.10.06

M:\Lord Rootes\ACB\ACB from June 05\meetings\06-07\26.09.06\ACB minutes 26.09.06