

UNIVERSITY OF WARWICK

Academic Quality and Standards Committee

There will be a meeting of the Academic Quality and Standards Committee **on Wednesday 20 November 2002, at 09.30 am in the Council Chamber**, Senate House.

Dr J W Nicholls
Registrar

Items marked # are for discussion. Other items will not be discussed unless requested by a member of the Committee. Members wishing to mark an item for discussion are asked to notify the Secretary prior to the meeting.

AGENDA

1. Minutes

TO CONSIDER:

The minutes of the meeting held on 24 October 2002 (copy attached).

2. # Matters Arising

Learning and Teaching Strategy (Minute 56/01-02 refers)

TO REPORT:

That the University's Learning and Teaching Strategy for 2002-05 has been approved by HEFCE and the release of funding confirmed (paper AQSC 9/02-03, copy attached).

3. # Chair's Business

TO CONSIDER:

An oral report on committee reporting arrangements relating to the Learning and Teaching Strategy and the E-Learning Strategy.

4. # Plagiarism

TO CONSIDER:

A paper outlining recent discussions in the University on the issue of plagiarism, and the question of how best to take the issue forward through the University's decision-making structures (paper AQSC 10/02-03, copy attached).

Mr J Dale (IT Services) will attend for this item.

5. # Students' Union Submission to QAA in preparation for Institutional Audit

TO CONSIDER:

A proposal from the Students' Union for a questionnaire survey (paper AQSC 11/02-03 to be tabled).

6. # Implications of the establishment of the Centre for Lifelong Learning

TO CONSIDER:

A report from Dr S Hill, concerning the reporting arrangements for Examination and Review processes, following the creation of the Centre for Lifelong Learning (paper PDLSC 18/02-03, copy attached).

TO REPORT:

- (a) That the Board of Lifelong Learning, at its meeting held on 1 November 2002, considered the proposals set out in paper PDLSC 18/02-03, and recommended that they be approved.
- (b) That the Partnerships and Distance Learning Sub-Committee, at its meeting held on 7 November 2002, resolved that the proposals be approved insofar as the scope of the Sub-Committee was concerned, noting that the current terms of reference - due to the incorporation of a change made in November 2001 - do in fact refer to Foundation Degrees.
- (c) That the Partnerships and Distance Learning Sub-Committee, at its meeting held on 7 November 2002, recommended amendments to clauses (a), (d) and (f) of its own terms of reference, as follows (new text in **bold**), to enable implementation of the relevant recommendations set out in paper PDLSC18/02-03:
 - (a) *To advise the Academic Quality and Standards Committee on University policy on validated and franchised provision, joint awards in partnership with other Higher Education institutions, provision involving a consortium of providers, or any other collaborative arrangement leading to the award of a University qualification (excluding 2+2 degree courses and Foundation Degrees, **except where the proposed partner institution has not previously delivered a course leading to an award of the University of Warwick**).*
 - (d) *To establish and monitor appropriate mechanisms for the continued quality assurance of awards involving collaborative provision, distance learning or distance delivery **falling within its remit**.*
 - (f) *To recommend to the Senate the appointment of Validation and Franchise Groups which will act as Examination Boards for awards ~~of this kind~~ **for which courses are delivered by collaborative partners falling within the remit of the Sub-Committee**.*

7. New and Discontinued Undergraduate Courses of Study

- (a) Centre for Lifelong Learning

TO CONSIDER:

A proposal from the Centre for Lifelong Learning for a new Foundation Degree in Post-Compulsory Education and Training (paper UFSS14/02-03 (revised), copy attached), noting that the version of the proposal circulated incorporates amendments requested by the Undergraduate Studies Committee of the Board of the Faculty of Social Studies, at its meeting held on 16 October 2002, and the Board of Undergraduate Studies, at its meeting held on 28 October 2002.

(b) School of Engineering

TO CONSIDER:

A proposal from the School of Engineering to discontinue BEng and MEng degrees in Electrical Engineering after the 2003 intake (paper SFS07/02-03, copy attached).

TO REPORT:

That the Board of Undergraduate Studies (28 October 2002) considered the proposal from the School of Engineering to discontinue their BEng and MEng degrees in Electrical Engineering after the 2003 intake, and recommended that it be approved.

8. # New, Revised and Discontinued Postgraduate Courses of Study

(a) Report from the Board of Graduate Studies

TO CONSIDER:

A report from the meeting of the Board of Graduate Studies held on 4 November 2002, incorporating consideration of new and revised postgraduate courses of study (paper AQSC 12/02-03, copy attached).

(b) Warwick Manufacturing Group proposal to deliver a post-experience Certificate in Engineering Business Management in Chinese

TO CONSIDER:

A copy of Minute 64/01-02, from the meeting of the Committee held on 12 June 2002, concerning proposed collaborative provision in China (paper AQSC 13/02-03, copy attached), together with paper PDL541/01-02 (as received by the Committee on 12 June 2002, recirculated).

Dr A Dowd (Warwick Manufacturing Group) will attend for this item.

(c) Warwick Manufacturing Group proposal for a partnership with Huazhong University of Science and Technology

TO CONSIDER:

- (i) A proposal for a new direct partnership with Huazhong University (already a delivery location for the MSc and associated awards in Engineering Business Management offered through Hong-Kong Polytechnic University) (paper PDL5 8/02-03 (brochures omitted), copy attached);

- (ii) a proposal that a preparatory year for the Warwick MSc in Engineering Business Management (1+1 model) be delivered at Huazhong University, within the context of the new direct partnership (paper PDLs 9/02-03, copy attached).

TO REPORT:

That the Partnerships and Distance Learning Sub-Committee, at its meeting held on 7 November 2002, considered the proposals referred to above, and recommended:

- (i) That the University enter into a partnership with Huazhong University for the delivery of Engineering provision under the auspices of the Warwick Manufacturing Group;
 - (ii) that a preparatory year for the Warwick MSc in Engineering Business Management (1+1 model), consisting of English language tuition examined by CELTE, English language tuition delivered by the Warwick Manufacturing Group tutors, and a project supervised by Huazhong University staff members approved by the Warwick Manufacturing Group, be delivered at Huazhong University.
- (d) School of Health and Social Studies proposal for a partnership with the Sainsbury Centre for Mental Health

TO CONSIDER:

A proposal for a new Postgraduate Certificate in Contemporary Mental Health Practice, to be delivered in collaboration with the Sainsbury Centre for Mental Health (paper GFSS 16/02-03 (revised), copy attached: Part 2 of proposal, staff cvs and module proposals omitted).

TO REPORT:

That the Board of Graduate Studies, at its meeting held on 4 November 2002, and the Partnerships and Distance Learning Sub-Committee, at its meeting held on 7 November 2002, considered the proposal, and recommended that it be approved, this being subject to approval of the financial plan.

9. # Periodic Review of Courses of Study

- (a) Diplomas in Counselling: provision within the University and at City and Solihull Colleges

TO CONSIDER:

The report of the Periodic Review Committee for Counselling, and responses from the Centre for Lifelong Learning and the Colleges (papers PDLs 14/02-03 and PDLs 15/02-03, copies attached).

TO REPORT:

That the Partnerships and Distance Learning Committee, at its meeting held on 7 November 2002, considered the report, and resolved that a report be received at the next meeting of the Committee on the role of the University Steering Group for Counselling, mentioned in section 3 of the Periodic Review report on Counselling.

(b) Postgraduate Courses in Law

TO CONSIDER:

The report of the Periodic Review Committee for Postgraduate Courses in Law, and response from the School of Law (BFSS 10/02-03 and BFSS 11/02-03, copies attached).

TO REPORT:

- (i) That the Board of the Faculty of Social Studies, at its meeting held on 6 November 2002, resolved that the Periodic Review Report of the School of Law be approved as set out in paper BFSS 10/02-03.
- (ii) That the Board of Graduate Studies, at its meeting held on 4 November 2002, considered the proposal, with the outcome recorded in the Report from the Board of Graduate Studies (paper AQSC 12/02-03 and agenda item 8(a) above).

10. # Any Other Business

*RMH
November 2002*