UNIVERSITY OF WARWICK

Academic Quality and Standards Committee

There will be a meeting of the Academic Quality and Standards Committee on Wednesday 2 December 2015 at **9.00am** in room CMR 1.0, University House.

Note: Questions on agenda items or apologies for this meeting should be directed to the Secretary of the Committee, Katharine Gray, ext 22707, email k.gray@warwick.ac.uk or to the Assistant Secretary, Cara Smith, ext 74464, email c.l.smith@warwick.ac.uk

K Sloan
Registrar and Chief Operating Officer

New items added to this agenda are marked in **bold** typeface.
We will work from this agenda at the meeting

STRATEGIC ITEM FOR DISCUSSION

1.   Academic Quality and Standards Committee Away Day, Future Teaching and Learning Strategy and Teaching Excellence Framework

     TO CONSIDER:

     (a)   A briefing paper on the BIS Consultation on the Higher Education Green Paper (SC.22/15-16, circulated previously).

     (b)   The BIS Consultation on the Higher Education Green Paper 'Fulfilling our Potential: Teaching Excellence, Social Mobility and Student Choice' (AQSC.10/15-16, circulated previously)

     (c)   A report on the Away Day of the Committee held on 28 October 2015 and proposed actions arising from discussion (Paper AQSC.11/15-16, to follow).

A G E N D A

2.   Minutes of the last meeting

     TO CONSIDER:

     Minutes of the meeting held on 29 October 2015 (circulated previously).

3.   Conflicts of Interest

     TO REPORT:

     That, should any members or attendees of the Committee have any conflicts of interest relating to agenda items for the meeting, they should be declared in

accordance with the CUC Guide for Members of Higher Education Governing Bodies in the UK.

4.   Matters arising

MyWarwick Student Portal (minute 1/15-16 refers)

TO REPORT:

That at its meeting on 29 October 2015 the Committee received a presentation from the Director of University Marketing on the MyWarwick student portal and resolved (*inter alia*) that the Head of Platform Engineering and the Deputy Director of IT Services be invited to the next meeting of the Committee to outline plans for Start.Warwick.

TO RECEIVE:

An oral report on plans for the development of Start.Warwick from the Head of Platform Engineering and the Deputy Director of IT Services.

5.   Chair's Business

6.   Students' Union Update

TO RECEIVE:

An oral report from the Education and Postgraduate Officers of the Students' Union.

7.   Institutional Compliance with Consumer Protection Legislation

TO RECEIVE:

(a)   A report on Institutional Compliance with Consumer Protection Legislation from the Deputy Academic Registrar (Paper SC.32/15-16, copy attached).

(b)   A presentation on institutional compliance with consumer protection legislation with respect to teaching and learning.

8.   Equality Issues

TO RECEIVE:

A proposal for the establishment of Equality Objectives for the University from the Senior Assistant Registrar (Teaching Quality) (Paper AQSC.12/15-16, circulated previously)

9. Collaborative Courses

(a) PGA Organisational Leadership

TO REPORT:

That at its meeting on 12 November 2015, the Collaborative Flexible and Distributed Learning Sub-Committee <u>considered</u> a proposal from the Warwick Business School for a Postgraduate Award in Organisational Leadership for the Emirates Group and <u>recommended</u> to the Academic Quality and Standards Committee that the proposal be approved as outlined in the papers below:

(i) Course approval CA1 form (Paper PGC.02/15-16 revised)
(ii) Course approval Part 4 form (Paper CFDLSC.2(a)/15-16)
(iii) Course approval Collaborative Risk Assessment (Paper CFDLSC.2(b)/15-16)
(iv) Course approval Part 5 form (Paper PQC.04/15-16)
(v) External Review Report (Paper CFDLSC.2(c)/15-16)

TO CONSIDER:

A proposal from the Warwick Business School for a Postgraduate Award in Organisational Leadership for the Emirates Group as outlined in the papers below:

(vi) Course approval CA1 form (Paper PGC.02/15-16 revised) (<u>available online</u>)
(vii) Course approval Part 4 form (Paper CFDLSC.2(a)/15-16) (<u>available online</u>)
(viii) Course approval Collaborative Risk Assessment (Paper CFDLSC.2(b)/15-16) (<u>available online</u>)
(ix) Course approval Part 5 form (Paper PQC.04/15-16) (<u>available online</u>)
(x) External Review Report (Paper CFDLSC.2(c)/15-16) (<u>available online</u>)

(b) Certificate in Diabetes Care

TO REPORT:

(i) That at its meeting on 12 November 2015, the Collaborative Flexible and Distributed Learning Sub-Committee <u>considered</u> a proposal from Warwick Medical School to deliver the existing Certificate in Diabetes Care (level 4, 30 Credits) with new partner Diabetacare India as set out in the papers below:

(A) CIDC Background document and flowchart for programme (CFDLSC.07(a).15-16)
(B) Collaborative risk assessment (CFDLSC.07(b).15-16) including due diligence documentation
(C) Part 4 Collaborative Form (CFDLSC.07(c)/15-16) including Curriculum Vitae for Diabetacare staff
(D) Draft Diabetacare Collaborative Agreement (based on Franchise template) (CFDLSC.07.d.15-16).

(ii)   That it was <u>reported</u> to the Sub-Committee *(inter alia)* that the appropriate due diligence evidence for high-risk collaborations had been submitted to the Chair and Secretariat but that further clarifications were being sought with regard to financial information.

That the proposal was recommended to the Academic Quality and Standards Committee subject to the following conditions:

(A)   Receipt, by the Chair and Secretariat, of satisfactory remaining due diligence;

(B)   Amendment of the draft collaborative contract as discussed in the meeting.

TO CONSIDER:

A proposal from Warwick Medical School to deliver the existing Certificate in Diabetes Care (level 4, 30 Credits) with new partner Diabetacare India as set out in the papers below:

(iii)   CIDC Background document and flowchart for programme (CFDLSC.07(a).15-16) (<u>available online</u>)

(iv)   Collaborative risk assessment (CFDLSC.07(b).15-16 (revised)) (<u>available online</u>)

(v)   Part 4 Collaborative Form (CFDLSC.07(c)/15-16 revised) (<u>available online</u>)

(c)   <u>Certificates in Education and Training</u>

TO REPORT:

(i)   That at its meeting on 12 November 2015, the Collaborative Flexible and Distributed Learning Sub-Committee <u>considered a</u> proposal from the Centre for Lifelong Learning to amend the name of the existing 36 credit Certificate in Education and training to "Certificate in Education and Training (36 Credits)" and to recognise the former non-accredited "Award in Education and Training" as a new level 4 course "Certificate in Education and Training (12 Credits)" to continue to be delivered in conjunction with existing partners approved for the original "Certificate in Education and Training" as set out in papers CFDLSC.18(a-e)/15-16.

(ii)   That the Sub-Committee <u>recommended</u> to the Academic Quality and Standards Committee that the proposal be approved.

TO CONSIDER:

A proposal from the Centre for Lifelong Learning to amend the name of the existing 36 credit Certificate in Education and training to "Certificate in Education and Training (36 Credits)" and to recognise the former non-accredited "Award in Education and Training" as a new level 4 course "Certificate in Education and Training (12 Credits)" to continue to be delivered in conjunction with existing partners approved for the original "Certificate in Education and Training" as set out in papers CFDLSC.18(a-e)/15-16 (<u>available online</u>).

10.   Any other business

ITEMS TO REPORT AND APPROVE WITHOUT FURTHER DISCUSSION

The Chair and Secretary consider that the following items are non-controversial and/or can be accepted with a minimum of explanation. Members of the Committee may, however, ask for any of the following items to be transferred to the agenda for discussion, by contacting the Secretary in advance of the meeting, or by raising the item at the commencement of the meeting. These papers are available online at the Committee's file space here:

11.   Chair's Action

TO REPORT:

(a)   That at its meeting on 15 June 2015 it was <u>reported</u> to the Committee that the International Sub-Group had considered a draft paper on Criteria and Approval Process for New Exchange Programmes (paper ISG 17.2014-15) and recommended to the Committee that this be approved.

(b)   That the Committee <u>considered</u> a paper setting out Criteria and Approval Process for New Exchange Programmes (paper ISG 17.2014-15) and <u>resolved</u>:

(i)   That further amendments be made to the Criteria and Approval Process for New Exchange Programmes, as agreed in the meeting.

(ii)   That guidance on student representation be included in the document.

(minute AQSC 121/14-15(b) refers)

(c)   That the Chair has taken action on behalf of the Committee to approve a revised version of the Criteria and Approval Process for New Exchange Programmes as set out in Paper ISG.17/2014-15 revised (<u>available online</u>) for recommendation to the Senate.

12.   <u>HEFCE Consultation on Future Approaches to Quality Assessment</u> (minute 23/15-16 refers)

TO REPORT:

That at its meeting on 29 October 2015 the Committee received the response, on behalf of the University, to the HEFCE consultation on Future Approaches to Quality Assessment, as approved by the Steering Committee (paper SC.205/14-15).

TO RECEIVE:

An analysis of responses to the consultation on Future Approaches to Quality Assessment by the HEFCE (Paper AQSC.13/15-16, <u>available online</u>).

13. <u>HEFCE Consultation on a Review of Information about Learning and Teaching, and the Student Experience</u>

TO RECEIVE:

The HEFCE Consultation on a Review of Information about Learning and Teaching, and the Student Experience (AQSC.14/15-16, <u>available online</u>)

14. <u>Amendment to Regulation 11 on the Procedure to be Adopted in the Event of Suspected cheating in a University Test (BGS minute 23/15-16 refers)</u>

TO REPORT:

(a)   That at its meeting on 29 October 2015 the Committee <u>considered</u> a recommendation from the Board of Graduate Studies that the proposed amendment to regulation 11 on the Procedure to be adopted in the event of suspected cheating in a University Test as set out in paper BGS.11/15-16 and <u>recommended</u> the proposal to Senate for approval.

(b)   That at its meeting on 20 November 2015 the Board of Undergraduate Studies <u>considered</u> the proposed amendment to regulation 11 on the Procedure to be adopted in the event of suspected cheating in a University Test as set out in paper BGS.11/15-16 and <u>recommended</u> that the proposal be approved.

15. <u>Postgraduate Courses of Study</u>

TO REPORT:

(a)   That it was <u>reported</u> to the Board of Graduate Studies at its meeting on 19 November 2015 that the Chair had taken action on behalf of the Board to approve the following courses:

MA in History
MA in Theatre and Performance Research
MSc in Advanced Clinical Practice
MSc in Predictive Modelling.

(b)   That the Board of Graduate Studies at its meeting on 19 November 2015 <u>resolved</u> to approve the following courses:

MPhil/PhD in Intercultural Communication
MPhil/PhD in Discourse Studies
MSc (and sub-qualifications) in Cyber Security Engineering

16. <u>Revised Postgraduate Courses of Study</u>

TO REPORT:

(a)   That it was <u>reported</u> to the Board of Graduate Studies at its meeting on 8 October 2015 that the Chair had taken action on behalf of the Board to approve revisions to the following courses:

MSc in Biotechnology, Bioprocessing and Business Management
MSc in Environmental Bioscience in a Changing Climate
MSc in Medical Biotechnology and Business Management.
MSc in Food Security
MSc in Sustainable Crop Production.
PGCE (Primary) suite of courses
MA in Coaching

(b) That the Board of Graduate Studies at its meeting on 19 November 2015 <u>resolved</u> to approve revisions to the following courses:

MA in English Language Teaching (with a Specialism in ICT),
MSc (and sub-qualifications) in Cybersecurity and Management
MSc (and sub-qualifications) in Healthcare Operational Management
MSc (and sub-qualifications) in Sustainable Automotive Engineering
MSc in Interdisciplinary Biomedical Research

17. <u>Undergraduate Courses of Study</u>

TO REPORT:

(a) That it was <u>reported</u> to the Board of Undergraduate Studies at its meeting on 20 November 2015 that the Chair had taken action on behalf of the Board to approve the following course:

BSc Management with Finance

(b) That at its meeting on 20 November 2015 the Board of Undergraduate Studies <u>resolved</u> to approve the following new courses:

Certificate in Education and Training (12 Credits)
BA in Politics, International Studies and Quantitative Methods (with intercalated year)
BA in Modern Languages and Economics;
BA in French Studies and Economics;
BA in German Studies and Economics;
BA in Italian Studies and Economics;
BA in Hispanic Studies and Economics.
BA in Liberal Arts (pathways in Economics and Film and Television Studies)

18. <u>Revised Undergraduate Courses of Study</u>

TO REPORT:

That at its meeting on 20 November 2015 the Board of Undergraduate Studies <u>resolved</u> to approve revisions to the Certificate in Education and Training (36 Credits).

19. <u>Next meeting</u>

TO REPORT:

That the next meeting of the Committee is scheduled to be held on Thursday 28 January 2015 at 9.00am in room CMR 1.0, University House.

CH/KG 01/12/15