

UNIVERSITY OF WARWICK
ACADEMIC RESOURCING COMMITTEE
OPEN MINUTES OF THE MEETING HELD ON TUESDAY 21 JUNE 2022, FROM 10.00AM - 12.00PM, ON MS
TEAMS

Present	Professor Chris Ennew	CE	Provost (Chair)
	Professor Lorenzo Frigerio	LF	Chair of the Faculty of Science, Engineering and Medicine/Vice-Provost
	Professor Ruth Hewston	RH	Faculty Representative for the Faculty of Social Sciences
	Professor Chris Hughes	CH	Pro-Vice-Chancellor (Education)
	Professor Sudhesh Kumar	SK	Faculty representative for the Faculty of Science, Engineering and Medicine
	Professor Penny Roberts	PR	Chair of the Faculty of Arts/Vice-Provost
	Professor Mike Shipman	MS	Pro-Vice-Chancellor (International)
	Professor Yulia Timofeeva	YT	Faculty representative for the Faculty of Science, Engineering and Medicine
	Professor Gwen Van der Velden	GVdV	Deputy Pro-Vice-Chancellor (Education)
	Professor Nick Vaughan-Williams	NV-W	Chair of the Faculty of Social Sciences/Vice-Provost
Attending	Jackie Clarke (for item 083)	JC	Faculty Director of Administration, FSS
	Ruth Cooper (for item 083)	RC	Faculty Director of Administration, FoSEM
	Helen Grover	HG	HR Engagement Director
	Dr Liz Hough (for item 079)	LH	Head of Admissions Services
	James Hutchinson	JH	Head of Finance, Departmental Services Team (ARC)
	Sam McClenaghan	SM	Deputy Finance Director
	Diana Stonefield (for item 083)	DS	Faculty Director of Administration, FoA
	Dr Chris Twine	CT	Academic Registrar (Secretary)
	Carol Walker	CaW	Assistant Registrar (SP&A Group)
	Claire Wightman	CIW	Administrative Officer (SP&A Group) (Assistant Secretary)

Protected items are denoted by a * in the minutes.

NOTE: Some items are noted as '*Exempt information not included*' as they contain information that is restricted to Members and Attendees of the Academic Resourcing Committee.

Ref	Item
071	Apologies for absence Apologies were received from Professor Caroline Meyer and Professor Rachel Moseley.
072	Declarations of Interest No new declarations were made.
073	Minutes of last meeting on 12 May 2022 The minutes of the meeting held on 12 May 2022 were received and approved.
074	*Matters arising from last meeting on 12 May 2022 The matters arising were as follows: (a) Refreshing the University Strategy – Revisiting and Refining Size and Shape work (minute 059/ARC120522 refers) <i>Exempt information not included.</i>

	<p>(b) Update on Facilitating Interdisciplinarity (minute 059/ARC120522 refers) <i>Exempt information not included.</i></p> <p>(c) Update on Academic Resourcing Committee Plan Outline 2022 (minute 069-ARC120522 refers) <i>Exempt information not included.</i></p>
Chair's Update	
075	<p>*Chair's Business</p> <p>The Committee received and noted an update from the Chair.</p> <p>(a) ARC-HoDs meeting on 8 June 2022</p> <ul style="list-style-type: none"> • A lot of discussion about workload and concerns about volumes of workload in some areas. • Some discussion around the model for research, noting that this would need to be looked at again to establish whether there was a different way to deal with research credit, especially in relation to funded research. <p>(b) Strategic Investment Fund (SIF) <i>Exempt information not included.</i></p> <p>(c) ARC membership</p> <ul style="list-style-type: none"> • The Chair formally thanked Professor Penny Roberts (who was stepping down as V-P/CoF FoA), Professor Sudhesh Kumar (who was stepping down as Dean of WMS) and Dr Chris Twine, Academic Registrar and Secretary to ARC, (who would take up the position of Secretary to Council in September 2022) for their contributions to ARC during their time on the Committee. • The Chair noted that Roberta Wooldridge-Smith would be taking up the position of interim Academic Registrar and Secretary to ARC in September 2022.
Governance	
076	<p>*Academic Resourcing Committee Proposed Membership and Terms of Reference 2022-23</p> <p>ACTION: The Academic Resourcing Committee <u>recommended</u> the proposed membership and Terms of Reference for ARC for 2022-23, as set out in paper 076-ARC210622 {protected}, for consideration by the Senate.</p>
077	<p>*ARC Executive Proposed Membership and Terms of Reference 2022-23</p> <p>DECISION: The Academic Resourcing Committee <u>approved</u> the proposed membership and Terms of Reference for ARC Executive for 2022-23 as set out in paper 077-ARC210622 {protected}.</p>
078	<p>*Student Recruitment Strategy Steering Group Proposed Membership and Terms of Reference 2022-23</p> <p>DECISION: The Academic Resourcing Committee <u>approved</u> the proposed Terms of Reference and membership of the Student Recruitment Strategy Steering Group for the 2022-23 academic year, as set out in paper 078-ARC210622 {protected}.</p>
Student Recruitment	
079	<p>*Student Recruitment Update – Intake Forecast</p> <p>The Committee received the report (079-ARC210622 {protected}) and key points and discussions were as follows: <i>Exempt information not included.</i></p>

Finance & Resources	
080	<p>*STEM Grand Challenge: RIBA Stage 2</p> <p>The Committee received a verbal report from the Pro-Vice-Chancellor (International) with key details and discussions, as below: <i>Exempt information not included.</i></p>
081	<p>*Financial Performance of Academic Departments: Quarter 3 2021/22 highlights</p> <p>The Committee received the report (081-ARC210622 {protected}) and key points and discussions were as follows: <i>Exempt information not included.</i></p>
082	<p>*Capital/Academic Equipment Fund Report and Update</p> <p>The Committee received the report (082-ARC210622 {protected}) and key points and discussions were as follows: <i>Exempt information not included.</i></p>
Other	
083	<p>*Faculty-Level and WBS, WMG and WMS Risk Registers</p> <p>The Committee received the report (083-ARC210622 {protected}) and key points and discussions were as follows: <i>Exempt information not included.</i></p>
Items below this line were for receipt and/or approval, without discussion	
084	<p>Departmental Strategy Development update</p> <p>The Committee received and noted the report (085-ARC210622 {protected}).</p>
085	<p>Annual turnover report for University of Warwick - rolling 12 Months</p> <p>The Committee received and noted the report (085-ARC210622 {protected}).</p>
086	<p>Minutes of ARC Executive meetings on 9 May and 6 June 2022</p> <p>The Committee received and noted the report (086-ARC210622 {protected}).</p>
087	<p>Minutes of Student Recruitment Strategy Steering Group (SRSSG) meetings on 7 April 2022 and 16 May 2022</p> <p>The Committee received and noted the report (087-ARC210622 {protected}).</p>
088	<p>Outcomes of Fees Working Group June 2022 meeting by correspondence</p> <p>The Committee received and noted the report (088-ARC210622 {protected}).</p>
089	<p>Department of Statistics Final Strategy Document</p> <p>The Committee received and noted the report (089-ARC210622 {protected}).</p>
090	<p>ARC AEF Bids approved (2022 APR)</p> <p>The Committee received and noted the report (090-ARC210622 {protected}).</p>
Other Business	
091	<p>Any other business</p> <p>There was no other business.</p>
Next meeting: Wednesday 14 September 2022, from 2.00pm – 4.00pm, in CMR 1.0, University House	