

UNIVERSITY OF WARWICK

Open Minutes of the Meeting of the Academic Resourcing Committee held on 18 October 2018

- Present: Professor C Ennew (Chair), Professor L Frigerio (Senate Representative for the Faculty of Science, Engineering, and Medicine), Professor S Kumar (Senate Representative for the Faculty of Science, Engineering, and Medicine), Professor A Lockett (Senate Representative for the Faculty of Social Sciences), Professor M Nudds (Chair of Faculty of Social Sciences), Professor P Roberts (Chair of Faculty of Arts), Professor M Shipman (Chair of Faculty of Science, Engineering, and Medicine), Professor S Swain (Pro-Vice-Chancellor, External Affairs), Professor P Thomas (Pro-Vice-Chancellor, Research).
- Apologies: Professor C Hughes (Pro-Vice-Chancellor, Education), Dr R Hutchins (Director of Strategy and Policy), Professor D Lamburn (Deputy Pro-Vice-Chancellor (Education), Professor A Ribeiro de Menezes (Senate representative for the Faculty of Arts), R Sandby-Thomas (Registrar).
- In attendance: M Chilvers (Acting Head of Finance DST (ARC)), C Cochrane (Director of RSS, Research and Impact Services), C Key (Deputy Finance Director (Projects)) (for minute 025/18-19), S McClenaghan (Deputy Finance Director (DST)), G Mills (HR Engagement Director), Dr C Twine (Academic Registrar (Secretary)), C Walker (Assistant Registrar (SP&A) (secretariat)).
- Please note: Items within the published minutes which contain information that would be withheld from release to the public because an exemption under the Freedom of Information Act 2000 applies are not included.

023/18-19 Welcome and Apologies

REPORTED: (by the Chair)

That apologies had been received from Professor Chris Hughes, Professor David Lamburn, Professor Alison Ribeiro de Menezes, and Rachel Sandby-Thomas.

024/18-19 Minutes from meeting held on 18 September 2018

RESOLVED:

That the restricted minutes of the meeting held on 18 September 2018 be approved.

025/18-19 \*2016/17 Transparent Approach to Costing (TRAC) Return Benchmarking

The Deputy Finance Director (Projects) attended for this item.

CONSIDERED:

A copy of the report to the Finance and General Purposes Committee meeting of 25 September 2018 showing TRAC benchmarking data (ARC.09/18-19 {restricted}).

RESOLVED:

- a) That the paper be noted.
- b) That members would help communicate the purpose and importance of the survey, including the reasons for accurate reporting.
- c) That TRAC would be added to the agenda for an ARC meeting with Heads of Departments during the design phase of the new TAS process to ensure consultation and buy-in.

026/18-19

\*Sessional Teaching Payroll (STP) Review (minute 082/17-18 refers)

RESOLVED:

That the update be noted.

027/18-19

Strategic Investment Fund 2018-19

REPORTED: (by the Chair)

- a) That a further call for Strategic Investment Fund (SIF) bids would be going out with the intention to review them at the ARC Autumn Review meeting on 11 December 2018.
- b) That the Committee had already approved a number of commitments against the 2018-19 SIF budget and further commitments would come out of ongoing Strategy Renewal and for teaching and education projects.
- c) That the challenge was to ensure that it was clear to Departments that the fund was for genuinely strategic investment, and examples would be included in the guidance.

028/18-19

Academic Processes Review Group

REPORTED: (by the Chair)

- a) That the Academic Processes Review Group had reconvened and would review Probation process with a view to restructuring to align it with the new Promotions Framework.
- b) That the Group would also consider academic leave to focus on which roles were eligible, and would consider a proposal for creating a new Grade 6 Research and Teaching role.

RESOLVED:

That members were invited to feed into the review during the consultation period.

- 029/18-19      Predicted Student Intake 2018-19
- REPORTED: (by the Chair)
- That final student intake numbers would be known by 31 October 2018 but overall headcount should be higher than target, which would have a positive impact on the ARC Five Year Plan.
- 030/18-19      University Council Work Plan
- REPORTED: (by the Chair)
- That the Council work plan was presented at the Council meeting earlier in the week and three Grand Challenge areas were of particular relevance to the Committee: STEM, Warwick Medical School, and Warwick Business School.
- 031/18-19      Student Intake Targets - 2019 intake and beyond
- REPORTED: (by the Chair)
- That the intake targets set in last year's Planning Round would be rolled forward with only minor changes by exception only and the final student number plan would be reported in due course.
- 032/18-19      \*Global Research Priorities (GRP) Review
- RESOLVED:
- That the update be noted.
- 033/18-19      \*Academic Equipment Fund 2018-19
- RECEIVED:
- A report on the commitments against the Academic Equipment Fund (ARC.010/18-19 {restricted}).
- RESOLVED:
- That the report be noted.
- 034/18-19      Departmental Strategy Renewals
- RECEIVED:
- An oral update from the Chair on the status of departmental Strategy Renewals.

REPORTED: (by the Chair)

- a) That Warwick Medical School had started the process and work was ongoing.
- b) That the Department of Sociology, the School of Theatre and Performance Studies and the Centre for Cultural and Media Policy Studies, and the Centre for Education Services were all developing their plans for their Phase 2 meetings.
- c) That the Department of Chemistry was finalising the detail in their financial plan and it would be signed off within the near future.
- d) That some members of staff in Chemistry had expressed concerns about the changes to discretionary research accounts which were agreed as part of the Strategy Renewal investment. The planned changes would reduce the level discretionary funds controlled by individuals and transfer control over expenditure to the department to ensure better management and planning of expenditure.

035/18-19

ARC Autumn Review 2018 – Draft Programme

CONSIDERED:

The draft programme for the ARC Autumn Review on 11 December 2018 (ARC.011/18-19).

REPORTED: (by the Chair of Faculty, Science, Engineering and Medicine)

- a) That because of time constraints in the meeting it may be useful for Chairs of Faculties to provide their commentary ahead of the meeting so that time was allocated for discussion where it was needed.

(by the Pro-Vice-Chancellor (External Affairs))

- b) That the Monash/Warwick Alliance bids would follow the same process as last time and, at its meeting in June 2019, the MWA Board would clarify whether or how the fund will operate in future.

(by the Chair)

- c) That it may be possible to pull together REF and TEF scorecards for the December meeting, and to consider a RAG rating for future years but there may not be time to do it for this year's Autumn Review.
- d) That it would be helpful to review the programme in the ARC Chairs of Faculty meeting on 22 October 2018.

RESOLVED:

That the programme was agreed in principle, but the detail would be discussed at the Chairs of Faculty meeting on 22 October.

036/18-19      Date and Time of Next Meeting

The ARC Autumn Review will be held on Tuesday 11 December 2018 from 8.30am - 5.30pm in Radcliffe, Space 12.

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The following items were received for information and were not discussed:

037/18-19      \*Chair's Action Report

RECEIVED:

A report detailing the action taken by the Chair on behalf of the Committee to approve requests for academic and administrative resources since those reported at the meeting held on 18 September 2018 (ARC.012/18-19).

038/18-19      \*Minutes of Chairs of Faculty Meetings

RECEIVED:

The minutes of the Chairs of Faculty meeting held on 10 September 2018 (ARC.013/18-19).

As at 15 February 2019