

UNIVERSITY OF WARWICK

Board of the Faculty of Arts

There will be a meeting of the Board of the Faculty of Arts on **Tuesday 31 May 2016** at **2.00pm** in room CMR 1.0, Senate House Council Chamber.

K Sloan
Registrar & Chief Operating Officer

Note: Questions on agendum items or apologies for this meeting should be directed to the Secretary to the Board, Clair Henrywood via artsfacultyboard@warwick.ac.uk.

Committee papers can be accessed at <https://files.warwick.ac.uk/boardofarts/browse/BFA/>.

A G E N D A

MATTERS FOR CONSIDERATION BY THE BOARD

1. Conflicts of Interest

TO REPORT:

That, should any members or attendees of the Board have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with the Committee of University Chairs (CUC) Higher Education Code of Governance (2014), available online from <http://www.universitychairs.ac.uk/publications/>.

2. Minutes

TO CONSIDER:

The minutes of the meeting of the Board held on 17 February 2016 (available online).

3. Matters Arising on the Minutes

(a) Faculty Website (minute 24c/15-16 refers)

TO RECEIVE:

A report containing data that demonstrates the primary usage of the Faculty webpages (paper BFA.16/15-16, available online).

(b) Proposal to Rename the Faculty of Medicine (minute 26/15-16 refers)

TO REPORT:

- (i) That feedback on the proposed change of name was considered by the Board of the Faculty of Medicine at its meeting on the 25 February 2016;

- (ii) That the Board of the Faculty of Medicine resolved to revisit the proposal to rename the Faculty at a later date, noting the change in the Chair of the Faculty from May 2016.
- (c) Draft Statement of Expected Student Behaviour (minute 27/15-16 refers)

TO RECEIVE:

- (i) An update paper from the Director of Delivery Assurance and Resolution on the draft Statement of Expected Student Behaviour, as set out in paper BFA.17a/15-16 ([available online](#));
- (ii) An updated working draft Statement of Expected Student Behaviour, as set out in paper BFA.17b/15-16 ([available online](#)).

4. Chair's Business

TO RECEIVE:

An oral report from the Chair on the following items:

- (a) Humanities/Arts Building II
- (b) Heads of Departments' Working Groups
- (c) American Studies
- (d) Appointment of a Faculty Director of Administration
- (e) Teaching Excellence Framework (TEF)
- (f) Timing of Meetings

5. University Research Centres 2.15pm

TO CONSIDER:

An oral report from the Director of Research and Impact Services, regarding the following proposals:

- (a) A proposal to establish a new University Research Centre entitle Warwick Institute for Sustainable DevelOpMent (WISDOM), as set out in paper BFA.18/15-16 ([available online](#));
- (b) A proposal to establish a new Category II University Research Centre entitled the Warwick Institute for Mathematics in Medicine and Biology (WIMMB), as set out in paper BFA.19/15-16 ([available online](#));
- (c) A proposal to establish a new University Departmental Research Centre entitled Warwick Microbial Pathogenomics Centre, as set out in paper BFA.20/15-16 ([available online](#));
- (d) A proposal from the High Performance Computing Internal Review Panel to re-categorise the Centre for Scientific Computing, as set out in paper BFA.21/15-16 ([available online](#)).

6. Proposed Change to the Constitution of the Faculty of the Board of Arts

TO CONSIDER:

An oral report from the Chair of the Board of the Faculty of Arts, together with a paper regarding a proposed change to the Constitution of the Faculty of Arts, as set out in paper BFA.26/15-16 ([available online](#)).

7. Faculty Appointments and Elections for 2016/17

(a) Reappointment of the Chair of the Board of the Faculty

TO CONSIDER:

The recommendation of the Vice-Chancellor that Professor Simon Gilson be reappointed as Chair of the Board of the Faculty of Arts for the academic year 2016-17.

(b) Board of the Faculty of Arts and its Sub-Committees

TO CONSIDER:

Nominations to the Board of the Faculty of Arts and its sub-committees for the academic year 2016/17 (paper BFA.22(a)-(c)/15-16); together with a proposal that the appointment or recommendation to any vacancies be approved by the Chair on behalf of the Board during the summer months.

(c) University-Level Committees

TO CONSIDER:

Nominations on appointments for individuals to represent the Faculty of Arts on University committees for the academic year 2016/17 (paper BFA.22(d)-(q)/15-16), together with a proposal that the appointment or recommendation to any vacancies be approved by the Chair on behalf of the Board during the summer months.

(d) Election of Board Members to the Senate

TO REPORT:

- (i) That the continuing members of the Senate appointed by the Board of the Faculty of Arts (with their term of appointment in brackets) are as follows:

Professor Daniel Branch (2017)	History
Professor Maureen Freely (2018)	English and Comparative Literary Studies
Professor Sean Hand (2017)	School of Modern Languages and Cultures
Professor Alison Cooley (2017)	Classics and Ancient History
Professor Penny Roberts (2018)	History

- (ii) That, in accordance with University regulations, the majority of the six Faculty representatives must be professors and heads of department.

8. First Year Board of Examiners 2015/16

(a) Membership of the First Year Board of Examiners

TO REPORT:

That the Chair had taken action on behalf of the Board of the Faculty of Arts to approve the Departmental membership of the First Year Board of Examiners for the Faculty of Arts for the academic year 2015/16 for meetings in June and September 2016 (paper BFA.15/15-16 (revised)).

(b) Undergraduate Examination Conventions for the First Year Board of Examiners

TO RECEIVE:

- (i) A copy of the University conventions for the First Year Board of Examiners, noting that the conventions are available online at: <http://warwick.ac.uk/quality/categories/examinations/conventions/fyboe>
- (ii) A copy of the conventions for the First Year Board of Examiners of the Faculty of Arts (paper BFA.4/06-07, available online), for any First Year students who commenced their studies prior to September 2013.

9. Graduate Studies Committee of the Board of the Faculty of Arts

TO RECEIVE:

An oral report from the Chair of the Graduate Studies Committee of the Board of the Faculty of Arts.

10. Undergraduate Studies Committee of the Board of the Faculty of Arts

TO RECEIVE:

An oral report from the Chair of the Undergraduate Studies Committee of the Board of the Faculty of Arts.

11. School of Global Studies 3.45pm

TO CONSIDER:

A proposal to establish a new Department, the “School of Global Studies”, outlined in paper SC.104/15-16 (revised) (available online) and supported by an oral report from the Academic Registrar.

12. Any Other Business

13. Dates of 2016/17 Committee Meetings

TO REPORT:

That the dates and venues for the Board's meetings for the academic year 2016/17 will be confirmed in due course.

ITEMS TO RECEIVE FOR INFORMATION ONLY

The Chair and Secretary consider that the following item is non-controversial and/or can be accepted with a minimum of explanation. Members of the Board of the Faculty of Arts may, however, ask for the following item to be transferred to the agenda for discussion, by contacting the Secretary in advance of the meeting, or by raising the item at the commencement of the meeting. The paper is available online from the Board's electronic filestore at <https://files.warwick.ac.uk/boardofarts/browse/BFA/2015-16/2016-05-31>.

14. Assessment and Feedback

TO RECEIVE:

A composite report on timeliness of feedback on assessment submitted in Spring Term 2015-16 across the Faculty of Arts (paper BFA.14/15-16 (revised), [available online](#)).

15. Warwick Awards for Teaching Excellence (WATE)

TO REPORT:

That the longlist and shortlist of Warwick Awards for Teaching Excellence (WATE) and Warwick Awards for Teaching Excellence for Postgraduates who Teach (WATE PGR) nominees is available online from <http://warwick.ac.uk/wate>, noting the following Arts representatives:

(a) WATE – Short List

Yvette Hutchison, Theatre and Performance Studies
Michael Scott, Classics and Ancient History
Mark Storey, English and Comparative Literary Studies.

(b) WATE – Long List

Lewis Beer, English and Comparative Literary Studies
Emma Campbell, Modern Languages and Cultures
Paul Cuff, Film and Television Studies
Chiyako Hughes, Language Centre
David Lees, School of Modern Languages and Culture
Jörg Seifert, School of Modern Languages and Cultures
Stephen Shapiro, English and Comparative Literary Studies
Helen Wheatley, Film and Television Studies
Margaux Whiskin, School of Modern Languages and Cultures.

(c) WATE PGR – Long List

Thomasin Bailey, English and Comparative Literary Studies
Birgit Breidenbach, English and Comparative Literary Studies
Alex Peck, Classics and Ancient History.

16. Report from the Faculty of Arts Undergraduate Studies Committee

TO RECEIVE:

The unconfirmed minutes of the meeting of the Faculty of Arts Undergraduate Studies Committee held on 18 May 2016 (paper BFA.23/15-16, [available online](#)).

17. Report from the Faculty of Arts Graduate Studies Committee

TO RECEIVE:

The unconfirmed minutes of the meeting of the Faculty of Arts Graduate Studies Committee held on 17 May 2016 (paper BFA.24/15-16, [available online](#)).

18. Report from the Arts Faculty Research Committee

TO RECEIVE:

The unconfirmed draft minutes of the meeting of the Faculty of Arts Research Committee held on 9 March 2016 (paper BFA.25/15-16, [available online](#)).