

UNIVERSITY OF WARWICK

Board of the Faculty of Arts

There will be a meeting of the Board of the Faculty of Arts at 2pm on Monday 19 May 2014 in Ramphal R.03/04.

K Sloan
Registrar and Chief Operating Officer

Questions on agenda items or apologies for this meeting should be sent to artsfacultyboard@warwick.ac.uk.

The agenda is divided into two sections: items for consideration by the Committee, and items recommended for report without further discussion. All papers are available electronically from: <https://files.warwick.ac.uk/boardofarts/browse/BFA/2013-14/19+May+2014>

AGENDA

Part 1: Items for discussion

1. Minutes

TO CONSIDER:

The minutes of the meeting of the Board held on 12 February 2014 (copy attached).

2. Membership and elections

(a) Appointment of the Chair of the Faculty of Arts

TO CONSIDER:

A brief report from the Registrar to be read at the meeting as to the recommendation of the Vice-Chancellor for the appointment of the Chair of the Faculty.

(b) Board of the Faculty of Arts and its sub-committees

TO REPORT:

(i) The new Deputy Chair will be agreed with the new Faculty Chair.

TO CONSIDER:

(ii) Nominations to the Board of the Faculty of Arts and its sub-committees for the academic year 2014/15 (paper BFA.17/13-14, copy attached);

(c) University-level committees

TO CONSIDER:

Nominations on appointments for individuals to represent the Faculty on University committees for the academic year 2014/15 (paper BFA.18/13-14, copy attached);

(d) Election of Board Members to the Senate

TO REPORT:

- (i) That the Senate has six places for representative members of the Board of the Faculty of Arts appointed by the Board and that continuing representatives (with their term of appointment in brackets) are as follows:

Dr C Constable (Film & Television Studies) (2015)
Professor Alison Menezes (Hispanic Studies) (2016)
Professor Stephen Shapiro (English and Comparative Literary Studies) (2016)

- (ii) That there are three vacancies on Senate for representative members of the Board of the Faculty of Arts for the period 1 August 2014 to 31 July 2017 arising from the end of the term of office of Professor S Gilson, Professor N Hewlett and Professor M Luddy, and that nominations from the Board for a replacement member were requested by email on 24 April 2014 to be submitted by 12 May 2014;
- (iii) That, in accordance with University regulations, the majority of the six Faculty representatives must be Professors and the majority must be Heads of Departments.

TO CONSIDER:

In accordance with University Regulation 2.2, the election of three members of the Senate from the membership of the Board of the Faculty of Arts for 2013/14 to serve for the period 1 August 2014 to 31 July 2017.

- (e) First Year Board of Examiners 2012/13

- (i) Membership of the First Year Board of Examiners

TO RECEIVE:

Departmental membership of the First Year Board of Examiners for the Faculty of Arts for the academic year 2013/14 for meetings in June and September 2014 (paper BFA.19/13-14, copy attached).

- (ii) Examination Guidelines for the First Year Board of Examiners

TO RECEIVE:

The guidelines for the First Year Board of Examiners of the Faculty of Arts (paper BFA.4/06-07, copy attached).

3. Matters Arising

- (a) Faculty of Arts Doctoral Training Centre (CADRE)

TO RECEIVE:

An oral report from the incoming Chair of the Graduate Studies Committee of the Board of the Faculty of Arts.

(b) The Liberal Arts Degree

TO RECEIVE:

An oral report from the Chair of the Undergraduate Studies Committee of the Board of the Faculty of Arts.

(c) The School of Modern Languages

TO RECEIVE:

An oral report from the Chair of the Faculty of Arts.

4. Chair's Business

TO RECEIVE:

An oral report from the Chair on the following:

(a) New Faculty-related Appointments

(b) An Arts Faculty end of term function (proposed date 26 June 2014, 4.30pm. Venue to be confirmed)

(c) Request for names of SSLC Academic Convenors for 2014/15

TO REPORT:

(i) That the Student Engagement Working Group has discussed the importance of early notification of names of Academic Convenors for SSLCs.

(ii) That the names of the Academic Convenors for 2014/15 must be sent to the Students' Union by Friday 27 June at the latest.

5. Open Access for REF 2020

TO RECEIVE:

An oral report from the University Librarian on the implications of recent announcements from HEFCE regarding open access for REF 2020 (paper BFA.25/13-14, copy attached).

6. University Research Centres

TO CONSIDER:

A proposal from the Research Committee to establish four new University Research Centres as set out in paper BFA.26/13-14 (copy attached):

a) Warwick Anti-Microbial (WAM) Interdisciplinary Centre;

b) Warwick Centre for Microbiology and Infection;

c) European History Research Centre;

d) Warwick Environmental Systems Interdisciplinary Centre (WES IC)

TO RECEIVE:

An oral report from Professor M Philp, Department of History, on the proposal to establish the European History Research Centre.

7. WP Update

TO CONSIDER:

A paper from the Administrative Officer, Widening Participation, on progress to date in the Faculty of Arts with the Widening Participation agenda (paper BFA.20/13-14, copy attached).

8. The Teaching and Learning Building

TO RECEIVE:

An oral report from the Pro-Vice-Chancellor (Academic Planning and Resources) and the Senior Assistant Registrar (Space Management and Timetabling) on the Teaching and Learning Building.

9. Marketing Communications Update

(a) Webpages

TO RECEIVE:

An oral report from the Arts Impact Officer on current developments with the Faculty of Arts and Departmental webpages.

(b) Marketing Meeting

TO RECEIVE:

An oral report from the Arts Impact Officer.

10. Student Representatives' Issues

TO RECEIVE:

Oral reports from the Faculty of Arts Undergraduate and Postgraduate student Representatives.

11. Arts Undergraduate Studies Committee

TO REPORT:

That the unconfirmed minutes of the meeting of the Undergraduate Studies Committee of the Board of the Faculty of Arts held on 14 May 2014 will be available on the filestore from 21 May 2014 (paper BFA.21/13-14, copy available on filestore from 21 May 2014).

TO RECEIVE:

An oral report from the Chair of the Undergraduate Studies Committee of the Faculty.

12. Arts Graduate Studies Committee

TO REPORT:

That the unconfirmed minutes of the meeting of the Graduate Studies Committee of the Board of the Faculty of Arts held on 13 May 2014 will be available on the filestore from 21 May 2014 (paper BFA.22/13-14, copy available on filestore from 21 May 2014).

TO RECEIVE:

An oral report from the Chair of the Graduate Studies Committee of the Faculty.

13. Arts Faculty Research Committee

TO RECEIVE:

The minutes of the meeting of the Arts Faculty Research Committee held on 5 March 2014 (paper BFA.23/13-14, copy attached).

14. Items for Discussion at Senate

TO CONSIDER:

Items for discussion at the next meeting of the Senate.

15. Any Other Business

Part 2: items to report without discussion

16. University Policy on the Timing of the Provision of Feedback to Students on Assessed Work

TO RECEIVE:

Headline data considered by the sub-group and the sub-committees of the Board (paper BFA.24/13-14, copy attached).