

# UNIVERSITY OF WARWICK

## **Board of the Faculty of Arts**

There will be a meeting of the Board of the Faculty of Arts at 2.00pm on Wednesday 9<sup>th</sup> November 2011 in the Council Chamber, University House.

J F Baldwin  
Registrar

### **Notes:**

Please send questions on agendum items or apologies for this meeting to the Secretary to the Board, Laura Meadows on 23773 or [artsfacultyboard@warwick.ac.uk](mailto:artsfacultyboard@warwick.ac.uk)

Items in the second part of the agenda are matters to be reported without further discussion. Any papers relating to these items are only available electronically at [www.files.warwick.ac.uk/boardofarts/browse#](http://www.files.warwick.ac.uk/boardofarts/browse#).

Owing to the times that external attendees are able to meet with the Board to discuss specific issues, it may be necessary to alter the order of the agenda during the meeting.

## **AGENDA**

### **Part one: items for discussion/consideration**

#### 1. Terms of Reference

##### TO REPORT:

That paragraph (4) of Statute 21 states that the Board of each Faculty will have the following powers and functions:

- (a) to regulate, subject to these Statutes and the Ordinances and Regulations and to review by the Senate, the teaching, research, curricula and examinations in the subjects prescribed for the Faculty;
- (b) to recommend to the Senate examiners for appointment;
- (c) to make recommendations to the Senate for the award of degrees (other than Honorary Degrees), Diplomas, Certificates and other distinctions in the subjects prescribed for the Faculty;
- (d) to recommend to the Senate Sub-Faculties and Departments to be constituted by the Council;
- (e) to delegate to the Sub-Faculties such matters as are deemed appropriate;
- (f) to appoint members of the Board of the Faculty to be members of the Senate as provided for under Statute 19;
- (g) to discharge such other functions as the Senate may from time to time determine.

#### 2. Membership

##### TO REPORT:

That the membership of the Board of the Faculty of Arts for the academic year 2010/11 is as follows:

Chair	Professor Simon Swain
Deputy Chair	Professor Rebecca Earle

The Vice-Chancellor	Professor Nigel Thrift
<i>The Head and three other permanent full-time members of academic staff elected by and from each of the Departments of:</i>	
English and Comparative Literary Studies	Professor Catherine Bates Professor Tony Howard Dr John Gilmore
History	Professor Maria Luddy Professor Mark Knights Dr Claudia Stein Dr Penny Roberts
French Studies (Head and two other permanent full-time members of academic staff)	Professor Nick Hewlett Dr Katherine Astbury Professor Seán Hand
<i>The Head and one other permanent full-time member of academic staff elected by and from each of the Departments of:</i>	
Classics and Ancient History	Professor Kevin Butcher Dr Dan Orrells
German Studies	Professor Rob Burns Dr Jim Jordan
History of Art	Professor Michael Hatt Professor Paul Smith
Italian	Dr Jennifer Burns Dr Lorendana Polezzi
School of Theatre, Performance and Cultural Policy Studies	Dr Nadine Holdsworth Dr Tim White
Film and Television Studies	Dr Catherine Constable Dr Ed Gallafant
Yesu Persaud Centre for Caribbean Studies (Director)	Dr John Gilmore
School of Comparative American Studies (Director)	Dr Roger Fagge
Undergraduate Studies Committee of the Board of the Faculty of Arts (Chair and five other permanent full-time members of the academic staff elected by and from the Undergraduate Studies Committee of the Faculty of Arts)	Professor Simon Gilson Dr Cathia Jenainati Dr Ed Gallafant Dr Jim Jordan Mr Evan Stewart Dr Tim White

Graduate Studies Committee of the Board of the Faculty of Arts (Chair three other permanent full-time members of academic staff elected by and from the Graduate Studies Committee)	Dr Chris Bilton Professor Rebecca Earle Professor Naomi Eilan
Language Centre	Mr Evan Stewart
Philosophy	Professor Naomi Eilan
Board of the Faculty of Science	Professor Chris McConville
Board of the Faculty of Social Science	Professor Andrew Reeve
Board of the Faculty of Medicine	Professor John Powell
Institute of Education	Professor Jonothan Neelands
Up to three co-opted members	Professor Ann Caesar Professor Jackie Labbe Dr Daniel Branch
Undergraduate student member	Miss Natasha Clark
Postgraduate student member	Miss Judith Blackwell

### 3. Minutes

#### TO CONSIDER:

The minutes of the meeting of the Board held on 1 June 2011 (copy attached).

### 4. Matters Arising on the Minutes

- (a) Representation of the Faculty on the Senate (minute 33(d)/10-11 refers)

#### TO REPORT:

- (i) That, during the summer vacation, two vacancies had arisen for members of the Board of the Faculty of Arts to represent the Board on the Senate for the period from 1 August 2011 to 31 July 2014 following the stepping down of Professor Jon Burrows and the promotion of Professor Simon Swain.
- (ii) In accordance with University regulations, Professor Simon Gilson and Professor Nick Hewlett had been elected by the Board to these positions by correspondence in September 2011.

- (b) Warwick Collaborative Postgraduate Research Scholarships (WCPRS) (minutes BFA.7(a)/10-11 and 20/10-11 refer)

#### TO RECEIVE:

An oral update from the Chair of the Board of Graduate Studies.

- (c) Bid for new Humanities building (minute 34(c)/10-11 refers)

TO RECEIVE:

An oral report from the Chair of Faculty on progress made over the summer vacation.

- (d) Development of an Hispanic Studies unit (minutes 32/09-10 and 35/10-11 refer)

TO CONSIDER:

A paper from the Chair of Faculty seeking approval for the creation of Hispanic Studies and a Sub-faculty of Modern Languages, noting that, at its meeting on 5 October 2011, the University Senate approved proposals from the Deputy Vice-Chancellor and Chair of Faculty for the formation of an Hispanic Studies cluster and a Sub-Faculty of Modern Languages (Paper BFA.1/11-12 attached).

5. School of Health and Social Studies

TO CONSIDER:

A paper from the Pro Vice-Chancellor for Research (Arts and Social Sciences) and the Chair of the Faculty of Social Science on the future of the School of Health and Social Studies (Paper BFA.2/11-12).

6. Changes to Senior Management

TO RECEIVE:

An oral report from the Chair of Faculty on the changes to the senior management team, including portfolio spread.

7. Research funding issues for the Faculty of Arts

TO RECEIVE:

A report from the Arts Faculty Research Development Manager on research funding issues in the Arts and Humanities for 2011/12 (Paper BFA.3/11-12) (Dr Liese Perrin in attendance).

8. Chair's Business

TO RECEIVE:

- (a) An oral report from the Chair on future items for future Faculty lunches;
- (b) An oral update from the Chair on preparations for the Institutional Review of Teaching and Learning.

TO CONSIDER:

- (c) A paper outlining Faculty Undergraduate offer levels for 2012 (paper to be tabled. Andrew Higgins in attendance).

9. Arts Undergraduate Studies Committee

TO RECEIVE:

- (a) The minutes of the meeting of the Undergraduate Studies Committee of the Faculty held on 19 October 2011 (copy attached);

TO CONSIDER:

- (b) Paper BFA.4/11-12, (copy attached) summarising Departments' implementation of the 17-point marking scale in cases of late submission of assessed work and multiple question exam papers (minutes AUSC.26/10-11 and 6/11-12 refer);
- (c) An oral report from the Chair of the Committee on condoning practices across the Faculty;

10. Arts Graduate Studies Committee

TO RECEIVE:

The minutes of the meeting of the Graduate Studies Committee of the Faculty held on 25 October 2010 (to be tabled);

11. Graduate Provision

TO REPORT:

- (a) An oral progress report on graduate provision within Coventry House from the Chair of the Board of Graduate Studies;
- (b) An oral progress update on the AHRC Block Grant partnership.

12. Student Representatives' Issues

TO RECEIVE:

Oral reports from the Faculty of Arts Undergraduate and Postgraduate Student representatives.

13. Items for Discussion at Senate

TO CONSIDER:

Items for discussion at the next meeting of the Senate.

14. Any other business

**Part two: items to report without discussion**

15. Course proposals

TO REPORT:

BA in English Literature

That the Chair of the Board of Undergraduate Studies, on behalf of the Board, has approved a recommendation from the Arts Undergraduate Studies Committee Department of English and Comparative Literary Studies to approve a proposal from the Department of English and Comparative Literary Studies for their BA to include the following module: Modern and Contemporary Irish and Scottish Literature (Minute AUSC.10/10-11 refers);

16. Module Amendments

TO REPORT:

(a) Department of Classics and Ancient History

That the Module Approval Committee had approved a proposal from the Department of Classics and Ancient History to amend the assessment methods for the module CX101 'Latin Language and Literature', and that the Departmental form is available for Committee members to view in the AUSC file store area.

(b) Department of English and Comparative Literary Studies

That the Department's Curriculum Committee had approved a proposal to amend the coverage and assessment pattern for the module EN123 Literature in the Modern World, and that the Departmental form is available for Committee members to view in the AUSC file store area.

(c) Language Centre

That the Module Approval Committee had approved a proposal from the Language Centre, for introduction in October 2011, to amend the module delivery for the following modules, and that the Departmental form is available for Committee members to view in the AUSC file store area:

- i. French 6
- ii. Spanish 6

17. Freedom of information

TO REPORT:

(a) That the Steering Committee at its meeting on 29 October 2007 considered a paper outlining how the Freedom of Information Act 2000 applies to the publication of minutes of University bodies together with the University Publication Scheme adopted by the Steering Committee in December 2003, paper SC 60/07-08, and resolved that a standard item be included on the agenda of the first meeting of each University Committee at the start of each academic year to inform new members and to remind continuing members of the University policy on the publication of minutes.

(b) That all non-reserved minutes and agenda of the Committee are published on the University's Governance website at:  
<http://www2.warwick.ac.uk/services/gov/atoz/aqsc/minutes/>

18. Dates of 2011-12 Committee Meetings

TO REPORT:

That the remaining dates and venues for the Board's meetings for the academic year 2011-12 are as follows:

Wednesday 8 February 2012, 2.30pm, Ramphal 03.04  
Tuesday 22 May 2012, 10.00am, Council Chamber