

UNIVERSITY OF WARWICK

Board of the Faculty of Arts

Minutes of the meeting of the Board of the Faculty of Arts held on Monday 7 November 2013.

Present: Professor S Swain (Chair), Professor D Anderson, Professor C Bates, Dr C Bilton, Dr J Burns, Professor K Butcher, Dr P-F Fraiture, Professor E Gallafent, Dr J Garde-Hansen, Dr K Hooper, Mr M Hulse, Dr D Lambert, Professor M Luddy, Dr D Lines, Professor A Menezes, Miss K Moozova, Dr Birgit Roeder, Dr H Schmitz, Professor P Smith, Mr A Thompson

Apologies: Dr Sean Allan, Dr R Bivins, Professor L Campbell, Dr C Constable, Ms J Cooper, Dr D Fearn, Dr J Gilmore, Professor S Gilson, Professor S Hand, Professor N Hewlett, Professor N Holdsworth, Professor T Howard, Dr C Jenainati, Dr R King, Dr L Perrin, Mrs T MacKinnon, Dr P Mukherjee, Professor A Reeve, Professor P Scott, Professor M Soteriou, Mr E Stewart, Dr T White

In attendance: Dr L Meadows (Secretary), Mrs K Mattock Barylo, Dr N Lewycky

1/13-14 Terms of Reference

REPORTED:

That paragraph (4) of Statute 21 states that the Board of each Faculty will have the following powers and functions:

- (a) to regulate, subject to these Statutes and the Ordinances and Regulations and to review by the Senate, the teaching, research, curricula and examinations in the subjects prescribed for the Faculty;
- (b) to recommend to the Senate examiners for appointment;
- (c) to make recommendations to the Senate for the award of degrees (other than Honorary Degrees), Diplomas, Certificates and other distinctions in the subjects prescribed for the Faculty;
- (d) to recommend to the Senate Sub-Faculties and Departments to be constituted by the Council;
- (e) to delegate to the Sub-Faculties such matters as are deemed appropriate;
- (f) to appoint members of the Board of the Faculty to be members of the Senate as provided for under Statute 19;
- (g) to discharge such other functions as the Senate may from time to time determine.

2/13-14 Membership

RECEIVED:

An updated membership of the Board of the Faculty of Arts and its sub-committees for the academic year 2013-14, including nominations to other University Committees (paper BFA.2/13-14).

3/13-14 Minutes

RESOLVED:

That the minutes of the meeting of the Board held on 20 May 2013 be approved. (paper BFA.3/12-13 referred), noting two minor amendments:

- (a) Minute 44/12-13 (m): ~~MA~~ BA in History and Culture;
- (b) Minute 48/12-13 (a) ~~Department~~ Centre for Cultural Policy Studies.

4/13-14

Chair's Business

RECEIVED:

An oral report from the Chair on the following:

- (a) New Humanities Building;

REPORTED:

- (i) That an options appraisal had been presented to the Capital Planning and Accommodation Review Group (CPARG) in July 2013, which had looked at three new build options and three redevelopment options;
- (ii) That CPARG had recommended that the University favour a new building and agreed for the project to enter into its 'design' phase;
- (iii) That a new humanities Building was one of a number of competing priorities being considered by the University;
- (iv) That, once a site and timeline had been approved, a Faculty-wide meeting would be held.

(by Professor Bates)

- (v) That the Chair be thanked for his hard work in getting the project to this stage.

- (b) Progress on Warwick's 50th Birthday celebrations in 2015;

RECEIVED:

An oral report from the Pro-Vice-Chancellor (Alumni Engagement & Warwick's 50th Birthday) on the progress of preparations of Warwick's 50th Birthday celebrations in 2015.

REPORTED:

- (i) That celebrations would take place throughout the calendar year 2015;
- (ii) That a website dedicated to the celebrations would be released shortly;
- (iii) That Ms Nathalie James had been appointed Project Officer to co-ordinate the celebration preparations;
- (iv) That colleagues across the Faculty were invited to put forward ideas for suitable events and/or themes;
- (v) That organisers of events set to take place in 2015 should get in touch with the Project Officer to discuss ways of badging their events as part of the anniversary celebrations.

(c) Disbursement Committee

REPORTED:

- (i) That the Faculty had recently bid successfully to the University's Disbursement Committee for funds to support interdisciplinary research in the Faculty;
- (ii) That funds would be made available through the Centre for the Study of the Renaissance, the Centre for European Studies and the Centre for Medical Humanities;
- (iii) That a modest amount of funding had also been allocated to support training opportunities for PhD and early career researchers.

5/13-14

Doctoral Provision(a) Faculty of Arts Doctoral Training Centre

RECEIVED:

An oral report from the Chair on progress made with establishing a Doctoral Training Centre in the Faculty.

REPORTED:

- (i) That the University of Warwick's bid in consortium for AHRC BGP2 funding had been unsuccessful and, as a consequence, the Faculty of Arts would not receive any AHRC funding from 2014-2019;
- (ii) That the University's Management remained supportive of doctoral level study in the arts, and had encouraged the Faculty to establish a Doctoral Training Centre (DTC) through which students could be supported by central funding;
- (iii) That there was still the potential to secure some funding through AHRC outside of the BGP2 bid, particularly in areas such as cultural value or modern languages;
- (iv) That DTCs are becoming more prevalent and are forming part of students' expectations, so this represents an opportunity to create something that will be beneficial to the Faculty;
- (v) That, following discussion at the Arts Graduate Studies Committee on 22 October 2013, an audit of current training provision offered at departmental level had been conducted and that this information would be presented as part of a wider proposal to be considered by the University's Steering Committee in December 2013;
- (vi) That the Chair would write a paper to be considered by the Academic Resourcing Committee seeking funding for a number of PhD studentships for 14/15;

- (vii) That, once support for the proposals had been gained, a web presence would be developed;

(b) Bids for Matched Funding for Studentships 2014/15

RECEIVED:

A paper from the Graduate School (paper BFA.5/13-14 referred) setting out the new procedure for the allocation of matched funding for scholarships for 2014/15, including an application form (paper BFA.6/13-14 referred), noting that the deadline for applications was 22 November 2013.

6/13-14 Centre for Cultural Policy Studies

RECEIVED:

An oral report from the Director of the Centre for Cultural Policy Studies on the election of a new Director from 2014/15.

REPORTED:

That, according to the Terms of Reference of the Board of the Faculty of Arts, a new Director of the Centre for Cultural Policy Studies is appointed by the Board;

RECOMMENDED:

That Professor Jeremy Ahearne (French Studies) be appointed as the Director of Cultural Policy Studies from October 2014 for a period of four years;

RESOLVED:

That Professor Jeremy Ahearne be appointed as the Director of Cultural Policy Studies from October 2014-18.

7/13-14 University Research Centres

CONSIDERED:

A proposal from the School of Law to establish a new University Research Centre for Law, Governance and Regulation of the Global Economy, as set out in paper RC.12/13-14.

RESOLVED:

That the Board were supportive of the School of Law's application to establish a new University Research Centre for Law, Governance and Regulation of the Global Economy.

8/13-14 Gender Equality Charter Mark

REPORTED:

- (a) That the Equality Challenge Unit (ECU) was currently undertaking a pilot to introduce a gender equality Charter Mark to address gender inequalities and imbalance in the Arts, Humanities and Social Sciences;
- (b) That the charter mark utilised the experience and methodology of the Athena SWAN Charter for Women in Science, Technology, Engineering, Maths and Medicine;
- (c) That Warwick Business School was one of the twenty-three departments involved in the national pilot.

9/13-14 Open Access

RECEIVED:

An oral update read by the Chair from the Academic Support Manager (Research) on the Open Access agenda.

REPORTED:

- (a) That there were indications that for Arts disciplines, up to 60% of submitted material for REF 2020 would be open access;
- (b) That History of Art was involved in a pilot project concerning the inclusion of images;
- (c) That commercial publishing (particularly concerning Creative Writing) remained a challenge due to embargo rules.

10/13-14 Student Representatives' Issues

RECEIVED:

Oral reports from the Faculty of Arts Undergraduate and Postgraduate student representatives.

REPORTED: (by the Undergraduate Student Representative)

- (a) That students on joint degrees in the Faculty had raised issues concerning communications between departments;
- (b) That ERASMUS students had reported problems registering for modules upon arrival;
- (c) That content on some departmental website was out of date

(by the Postgraduate Student Representative)

- (d) That accommodation for postgraduate students had caused a great deal of anxiety at the start of the academic year;

- (e) That clarity around the Faculty DTC proposal was urgently needed for current MA students who were considering where to apply for PhDs;
- (f) That events for PhD students across the Faculty should be better advertised.

11/13-14 Arts Undergraduate Studies Committee

RECEIVED:

The unconfirmed minutes of the meeting of the Undergraduate Studies Committee of the Faculty held on 16 October 2013 (paper BFA.7/13-14).

12/13-14 Arts Graduate Studies Committee

RECEIVED:

The unconfirmed minutes of the meeting of the Graduate Studies Committee of the Faculty held on 22 October 2013 (paper BFA.8/13-14).

13/13-14 Arts Faculty Research Committee

RECEIVED:

The minutes of the meeting of the Arts Faculty Research Committee held on 19 June 2013 (paper BFA.9/13-14).

14/13-14 Discussion item: Liberal Arts

RECEIVED:

A presentation from Dr Kirsty Hooper (Hispanic Studies) on progress made to establish a Liberal Arts degree to be housed within the Faculty, drawing on expertise in the Sciences, Social Sciences, IATL and CIM.

REPORTED: (by Dr Hooper)

- (d) That, following discussion at the Board in May 2013, a working group had been established in September 2013 with the following membership:

Cathia Jenainati (Chair, AUSC; English)
 Kirsty Hooper (Languages)
 Simon Swain (Chair of the Faculty of Arts)
 Dave Woods (Chair, SUGS; Mathematics)
 Matthew Nudds (Philosophy)
 Chris Bilton (Chair, AGSC; Centre for Cultural Policy Studies)
 Nick Monk (Deputy Director, IATL; English)
 Rachel Moseley (Film and TV)
 Sarah Moss (Creative Writing)

- (b) That the working group had met three times during the Autumn term (sometimes with extended membership) and a draft course structure had been scoped;

- (c) That, once the course structure had been drafted, members of the working group had started to consult with departments who might play an active role in the new degree programme and the list of participating departments looked very promising:

Faculty of Arts	English History Modern Languages Language Centre Theatre Studies History of Art Film and TV Creative Writing Cultural Policy Studies
Faculty of Social Sciences	Philosophy Centre for Applied Linguistics Politics Centre for Lifelong Learning Q-Step
Faculty of Science	Chemistry Mathematics Life Sciences Physics Centre for Interdisciplinary Methodologies IATL Careers and Skills

- (d) That a directory of modules that would be available to Liberal Arts students would be compiled before Christmas 2013, which would be included in the market research exercise planned for January 2014;
- (e) That it was unlikely that course approval paperwork would be ready for the January 2014 meetings of Faculty Undergraduate Studies Committees, but the working group remained hopeful that the course would accept its first cohort of students in October 2015 having gone through the normal course approval channels;
- (f) That if any member of the Board or wider Faculty would like more information or to be involved with the development of the Liberal Arts degree, they should contact the working group's Secretary, Laura Meadows, in the first instance.

Part 2: items to report without discussion

15/13-14 University Policy on the Timing of the Provision of Feedback to Students on Assessed Work

RECEIVED:

Headline data considered by the sub-group and the sub-committees of the Board (paper BFA.4/13-14).

16/13-14 Course Approval

REPORTED:

BA in German and Philosophy

- (a) That, at its meeting on 16 October 2013, the Arts Undergraduate Studies Committee approved the course, noting that it full approval would be subject to an Efficiency Review of Joint Degrees being conducted by the Pro-Vice-Chancellor for Education, Professor Jan Palmowski;
- (b) That, if approved, the course would commence in October 2015 (paper AUSC.3/13-14 referred);
- (c) That the Faculty believed the business case to be sound.

17/13-14 Faculty Lunches in 2013-14

REPORTED:

That the Faculty of Arts Lunches would take place on:

13 November 2013, 12.30-2pm, Ramphal R03/04;

12 February 2014, 12-1.30pm, Ramphal R03/04;

19 May 2014, 12.30-2pm, Ramphal R03/04.

18/13-14 Dates of 2013-14 Board Meetings

REPORTED:

That the Board would meet subsequently as follows during the academic year 2013-14:

12 February 2014, 2-4pm, Ramphal R03/04;

19 May 2014, 2-4pm, Ramphal R03/04.