

# UNIVERSITY OF WARWICK

## Board of the Faculty of Arts

There will be a meeting of the Board of the Faculty of Arts at 1.30pm on Wednesday 11<sup>th</sup> February in the Council Chamber, University House.

J F Baldwin  
Registrar

### Notes:

Questions on agenda items or apologies for this meeting should be directed to the Secretary to the Board, Laura du Plessis on ext. 23773 or [l.du-plessis@warwick.ac.uk](mailto:l.du-plessis@warwick.ac.uk).

Items marked # are for discussion. Other items will not be discussed unless requested by a member of the Committee. Members wishing to mark an item for discussion are asked to notify the Secretary prior to the meeting.

## A G E N D A

### 1. Minutes

#### TO CONSIDER:

The minutes of the meeting of the Board held on 5<sup>th</sup> November 2008 (copy attached).

### 2. # Matters Arising On the Minutes

- (a) Review of University Regulations and Implementation of New Immigration Requirements for Overseas Students (Minute BFA 9/08-09 refers)

#### TO REPORT:

That, following discussion at the meeting of the Board on 5<sup>th</sup> November 2008 and at other Faculty Board meetings, and receipt of comments from members of the Board, the Senior Assistant Registrar, Deputy Registrar's Office, with the Senior Liaison Officer, International Office, had progressed plans to enable the University to meet Home Office international student monitoring requirements. They anticipated drawing up proposed guidelines for departments addressing best practice, noting that it would not be necessary for the Faculty to present Faculty-consistent practices for current monitoring and noting the Board's concerns with the Home Office requirements. This is to be discussed more fully at the Summer Term Board of the Faculty of Arts.

- (b) Progress of Committee recommendations

#### TO REPORT:

- (i) MA for Research in French and Francophone Studies (Minute BFA.6/08-09 and unconfirmed Minute BGS.56(a)(i)(A)/08-09 refer)

That the Chair of the Board of Graduate Studies, acting on behalf of the Board, had resolved that the course entitled "MA for Research in French and Francophone Studies" (paper AGSC.6/08-09 Revised) be approved.

- (ii) Proposed revised constitution of the Centre for Caribbean Studies (Minute BFA.7/08-09 refers).

That, at its meeting on 3<sup>rd</sup> December, Senate had resolved that the proposed revised constitution of the Centre for Caribbean Studies (Paper BFA.2/08-09) be approved.

3. Chair's Action

TO REPORT:

- (a) Undergraduate Studies Committee of the Board of Faculty of Arts

That the Chair, acting on behalf of the Board, had approved the nomination of Dr L Bourdua to serve as representative of the Department of History of Art for terms 2 and 3, replacing Dr R Dias.

- (b) Graduates Studies Committee of the Board of Faculty of Arts

That the Chair, acting on behalf of the Board, had approved the nomination of Dr E John to serve as representative of the Department of Philosophy, replacing Dr P Poellnor.

- (c) Information Policy and Strategy Committee

That the Chair, acting on behalf of the Board, had approved the nomination of Dr C. Jenainati to serve as representative of the Faculty of Arts.

4. # Chair's Business

TO REPORT:

- (a) MA in International Performance Research

That, at its meeting on 15<sup>th</sup> January 2009, the Board of Graduate Studies resolved that the revised course specification for the MA in International Performance Research (paper BGS 68/08-09) be approved.

- (b) Annual Review

That all Reviewers were to plan and carry out Annual Review discussions between 31 January and 30 April and that briefing and training resources were available at <http://www2.warwick.ac.uk/services/ldc/annualreview/>.

- (c) Undergraduate Student Representative

That the Undergraduate student representative, Ms V Tomlinson, had resigned her position on the Board.

TO RECEIVE:

An oral report from the Chair on:

- (d) Research Assessment Exercise 2008;

- (e) Accommodation move for the Department of Film and Television Studies to Milburn House;
- (f) Strategic Departmental Reviews (SDR) for the Departments of French, German and Italian expected to take place in the Summer term; and the SDR for History of Art which took place this term (2-4 February);
- (g) QAA;
- (h) Committee conventions;
- (i) Faculty Heads of Department handovers (History of Art, History, Italian, Theatre, Performance and Cultural Policy Studies).

## 5. Course Proposals

### TO REPORT:

#### (a) Department of Film and Television Studies

That the Undergraduate Studies Committee, at its meetings on 28<sup>th</sup> January 2009, resolved that the proposal from the department of Film and Television Studies for a new BA in Film Studies for introduction in October 2009 (Paper AUSC.42-44/08-09) be recommended for approval to the Board of Graduate Studies subject to minor amendments.

#### (b) Department of Italian

That the Undergraduate Studies Committee, at its meeting on 28<sup>th</sup> January 2009, resolved that the proposal from the Department of Italian for a new BA in Italian and Comparative Literature and Culture with Integrated Year Abroad (Collaborative degree with the University of Turin, Italy) for introduction in October 2010 (Paper AUSC.45-49/08-09) be recommended for approval to the Collaborative, Flexible and Distributed Learning Sub-Committee, subject to clarification of the proposed contribution of each year of study to the final degree classification.

#### (c) Centre for Cultural Policy Studies

That the Graduate Studies Committee, at its meeting on 29<sup>th</sup> January 2009, resolved that the proposal from the Centre for Cultural Policy Studies for a new MPhil/PhD in Creative Industries (Paper AGSC.20/08-09) be recommended for approval to the Board of Graduate Studies subject to minor amendments;

#### (d) Department of History

That the Graduate Studies Committee, at its meeting on 29<sup>th</sup> January 2009, resolved that the proposal from the Department of History for a new MA in Modern History (Paper AGSC.21/08-09) be recommended for approval to the Board of Graduate Studies, subject to minor amendments.

## 6. # Centre for the History of Innovation and Creativity (CHIC)

### TO RECEIVE:

A Proposal from the Department of History for the establishment of the Centre for the History of Innovation and Creativity (CHIC) (Paper BFA.11/08-09, copy attached).

7. **# Annual Course Review**

TO CONSIDER:

The draft Summary Reports on the Annual Course Review Reports submitted by Faculty Departments for the academic year 2007-08:

- (a) Undergraduate courses (Paper AUSC.53 /08-09, copy attached);
- (b) Postgraduate Research courses (Paper AGSC.22/08-09, copy attached)

8. **# Student-Staff Liaison Committee Annual Reports (Minute AQSC.23/08-09 refers)**

TO REPORT:

That the Academic Quality and Standards Committee, at in meeting on 19<sup>th</sup> November 2008, considered:

Annual Reports from the Student-Staff Liaison Committee Coordinators on the operation of the SSLC system during 2007-08 for undergraduate courses (paper AQSC 21/08-09) and for postgraduate courses (paper AQSC 22/08-09);

And resolved:

- (a) That the Annual Reports from the Student-Staff Liaison Committee Coordinators on the operation of the SSLC system during 2007-08 for undergraduate courses and postgraduate courses be approved as set out in papers AQSC 21 & 22/08-09 respectively;
- (b) That the Boards of Undergraduate and Graduate Studies, the Campus Life Committee and Faculty Teaching and Learning Forums be invited to consider sections of the reports relevant to their remits, with the reports serving as one mechanism for identifying good practice which should be shared more widely.

TO RECEIVE:

The Annual Reports from the Student-Staff Liaison Committee Coordinators on the operation of the SSLC system during 2007-08 for undergraduate courses (Paper AQSC 21/08-09, copy attached) and postgraduate courses (Paper AQSC 22/08-09, copy attached).

9. **# Special Conventions, Use of Vivas and Criteria used in Borderline cases (Minute BFA 10(b)(ii)(D & E)/08-09 refers)**

TO CONSIDER:

A discussion paper from the Chair on criteria used by final year exam boards in considering borderline cases, special conventions for undergraduate degrees and use of vivas in the Faculty of Arts following a meeting held with Heads of Department, with the aim of providing a coherent Faculty submission to the Academic Quality and Standards Committee on these areas (Paper BFA.10/08-09 attached).

TO NOTE:

Committee members may like to refer to Papers circulated on this matter for the Board meeting of 5<sup>th</sup> November 2008: Paper BFA.4/08-09 on Criteria for Borderline Cases, Paper BFA.5/08-09 on Special Conventions and Paper BFA.6/08-09 on Use of Vivas.

10. Advisory Board to the Faculty of Arts

TO REPORT:

That the next meeting of the Advisory Board of the Faculty of Arts is scheduled for 25<sup>th</sup> February 2009.

11. # Report from the Undergraduate Studies Committee

TO RECEIVE:

An oral report from the Chair of the Undergraduate Studies Committee and the (unconfirmed) minutes of the meeting of the Undergraduate Studies Committee of the Faculty held on 28 January 2009 (Paper BFA.12/08-09, copy attached).

12. # Report from the Graduate Studies Committee

TO RECEIVE:

An oral report from the Chair of the Graduate Studies Committee and the (unconfirmed) minutes of the meeting of the Graduate Studies Committee of the Faculty held on 29 January 2009 (Paper BFA.13/08-09, copy to follow).

13. # Items for Discussion at Senate

TO CONSIDER:

Items for discussion at the next meeting of the Senate.

14. Date of next Board Meeting

TO REPORT:

- a. That the next meeting of the Board of Faculty of Arts is Wednesday 27<sup>th</sup> May 2009, 1.30pm;
- b. That items for consideration by the Board must be submitted by Wednesday 13<sup>th</sup> May 2009.

15. # Any Other Business