

UNIVERSITY OF WARWICK

Board of the Faculty of Arts

There will be a meeting of the Board of the Faculty of Arts at 10.00am on Wednesday 22 May 2012 in the Council Chamber.

K Sloan
Registrar

Notes

Questions on agenda items or apologies for this meeting should be sent to artsfacultyboard@warwick.ac.uk.

The agenda is divided into two sections: items for consideration by the Committee, and items recommended for report without further discussion. All papers are available electronically from: <https://files.warwick.ac.uk/boardofarts/browse#>

AGENDA

Items for discussion

1. Minutes

TO CONSIDER:

The minutes of the meeting of the Board held on 8 February 2012 (copy attached).

2. Matters Arising on the Minutes

(a) Hispanic Studies (minute BFA.20/11-12 refers)

TO RECEIVE:

An oral update from the Chair and Head of the Sub-Faculty on progress made to date and the proposed process for approval of the new degree programme.

(b) Sub-Faculty of Modern Languages (minute BFA.20/11-12 refers)

TO RECEIVE:

An oral update from the Head of the Sub-Faculty of Modern Languages on progress with establishing the Sub-Faculty.

3. Membership and elections

(a) Appointment of the Chair of the Faculty of Arts

TO CONSIDER:

A brief report from the Registrar to be read at the meeting as to the recommendation of the Vice-Chancellor for the appointment of the Chair of the Faculty (BFA.13/11-12 to be tabled).

(b) Board of the Faculty of Arts and its sub-committees

TO RECEIVE:

- (i) An oral report from the Chair on the appointment of the Deputy Chair of Faculty;

TO CONSIDER:

- (ii) Nominations to the Board of the Faculty of Arts and its sub-committees for the academic year 2011/12 (Paper BFA.14/12-13, to be tabled);

(b) University-level committees

TO CONSIDER:

Nominations on appointments for individuals to represent the Faculty on University committees for the academic year 2011/12 (Paper BFA.15/12-13), to be tabled;

(c) Election of Board Members to the Senate

TO REPORT:

- (i) That the Senate has six places for representative members of the Board of the Faculty of Arts appointed by the Board and that continuing representatives (with their term of appointment in brackets) are as follows:

Professor C Bates, English and Comparative Literary Studies (2013)

Professor N Hewlett, French Studies (2014)

Professor M Luddy, History (2014)

Dr N Holdsworth, Theatre Studies (2013)

Professor S Gilson, Italian (2014)

- (ii) That there is one vacancy on Senate for a representative member of the Board of the Faculty of Arts for the period 1 August 2012 to 31 July 2015 arising from the end of the term of office of Prof Seán Hand and that nominations from the Board for a replacement member were requested by email on 10 May 2012 to be submitted by 18 May 2012;
- (iii) That a nomination had been received from members of the Board for [...];
- (iv) That, in accordance with University regulations, the majority of the six Faculty representatives must be Professors and the majority must be Heads of Departments.

TO CONSIDER:

In accordance with University Regulation 2.2, the election of one member of the Senate from the membership of the Board of the Faculty of Arts for 2012/13 to serve for the period 1 August 2012 to 31 July 2015.

(e) Directors of Faculty Research Centres

TO CONSIDER:

- (i) The appointment of Directors of the following Faculty Research Centres where the existing post-holders' terms of office have expired or will expire in 2012 (with end of term and extension dates in brackets):

Centre for the Study of the Renaissance, Dr Maude Vanhaelen (2013).

- (ii) A paper from the Head of Governance on the provisional Research Centre Guidelines, recently revised by the Research Committee with a view to all further comments and suggested revisions being collected and put forward to the next Research Committee and the final Guidelines recommended to the Senate for approval at its meeting on 4 July 2012 (Paper BFA.16/11-12 copy attached).

4. Chair's Business

TO RECEIVE:

An oral report from the Chair on the following:

- (a) Humanities Building Working Group update;
- (b) Humanities Research Centre Directorship vacancy (Paper BFA.17/11-12 copy attached)
- (c) Arts and Social Sciences Faculty joint lunch (30 May 2012, 12.30-2pm, WBS Social Sciences Lounge)
- (d) Arts Faculty end of term function (28 June 2012, 12.30-1.30, venue tbc)

5. Part-time degrees

TO RECEIVE:

An oral report from the Director of the Centre for Lifelong Learning on the part-time degrees offered by CLL.

6. Teaching and Learning Review: Faculty Engagement

TO REPORT:

- (a) That the Steering Committee considered the outcomes of each of the Faculty Engagements at its meeting on Monday 14 May 2012;
- (b) That Heads of administrative offices have provided initial responses to the outcomes of the Faculty Engagement for consideration by the Faculty Boards.

TO CONSIDER:

- (c) A paper from the Assistant Registrar (Institutional Review) on the outcomes of the Faculty Engagements (Paper BFA.18/11-12, copy attached), alongside the following additional reports:
 - (i) The report of the Faculty of Arts Teaching and Learning Review Engagement Day (paper TLR.96/11-12, copy attached)
 - (ii) A paper considered by the Steering Committee at its meeting on 14 May 2012 regarding the outcomes of the Faculty Engagement, (paper SC.339/11-12, copy attached)
 - (iii) A response to the outcomes of the Faculty Engagements from Teaching Quality, (paper AQSC.93/11-12, copy attached)
 - (iv) A response to the outcomes to the Faculty Engagements from the Academic Office, (paper AQSC.94/11-12, copy attached)

- (v) A response to the Faculty Engagements from the Senior Tutor, (paper AQSC.95/11-12, copy attached)
- (vi) A response to the Faculty Engagements from the Director of IT Services, (paper AQSC.96/11-12, copy attached)
- (vii) A response to the Faculty Engagements from the Director of Student Careers and Skills, (paper AQSC.97/11-12, copy attached)
- (d) A paper from the Assistant Registrar (Institutional Review) on the format for future reviews, together with a paper considered by Steering Committee on 14 May 2012 (BFA.19/11-12, and SC.340/11-12 copies attached)

7. Placement Learning Unit

TO RECEIVE:

An oral report from the Placement Learning Unit Manager and Arts Faculty PLU Officer on progress made to date and support that can be offered to staff and students across the Faculty.

8. Learning and Teaching Strategy

TO REPORT:

That a revised Learning and Teaching Strategy was in the process of being developed in light of the refreshed Vision 2015 and the outcomes of the Institutional Review and that a sub-group of the Faculty would be convened to review the draft Strategy on behalf of the Faculty Board.

9. Warwick Community Agreement

TO REPORT:

- (a) That at its meeting on 2 February 2012 the Academic Quality and Standards Committee resolved that a small Group be formed to develop a statement setting out the mutual roles and responsibilities of students and the University but that this not be called a 'Student Charter'.
- (b) That subsequently AQSC's decision was reported to the Steering Committee at its meeting on 13 February and this approach was endorsed. In particular there was a view that being able to frame the relationship between student and staff in terms of a partnership at as early a stage as possible would be welcome and could mitigate against the perception of a student as consumer.
- (c) That a Working Group including staff and student representation had been convened and was in the process of finalising an initial draft of the document for consultation which was titled the Warwick Community Agreement.
- (d) That the sub-group of the Faculty being convened to consider the draft Learning and Teaching Strategy would also consider the draft of the Warwick Community Agreement.

10. Student Representatives' Issues

TO RECEIVE:

Oral reports from the Faculty of Arts Undergraduate and Postgraduate student Representatives.

11. Arts Undergraduate Studies Committee

TO RECEIVE:

The unconfirmed minutes of the meeting of the Undergraduate Studies Committee of the Faculty held on 11 May 2011 (Paper BFA.20/11-12, to be tabled).

12. Arts Graduate Studies Committee

TO RECEIVE:

The unconfirmed minutes of the meeting of the Graduate Studies Committee of the Faculty held on 17 May 2011 (Paper BFA.21/11-12, to be tabled).

13. Arts Faculty Research Committee

TO RECEIVE:

The minutes of the meeting of the Arts Faculty Research Committee held on 9 March 2011 (Paper BFA.22/11-12, copy attached).

14. Items for Discussion at Senate

TO CONSIDER:

Items for discussion at the next meeting of the Senate.

15. Any Other Business