

UNIVERSITY OF WARWICK

Board of the Faculty of Arts

There will be a meeting of the Board of the Faculty of Arts at 2pm on Monday 20 May 2013 in Ramphal R.03/04.

K Sloan
Registrar and Chief Operating Officer

Notes

Questions on agenda items or apologies for this meeting should be sent to artsfacultyboard@warwick.ac.uk.

The agenda is divided into two sections: items for consideration by the Committee, and items recommended for report without further discussion. All papers are available electronically from: <https://files.warwick.ac.uk/boardofarts/browse#>

AGENDA

Part 1: Items for discussion

1. Minutes

TO CONSIDER:

The minutes of the meeting of the Board held on 13 February 2013 (copy attached).

2. Membership and elections

(a) Appointment of the Chair of the Faculty of Arts

TO CONSIDER:

A brief report from the Registrar to be read at the meeting as to the recommendation of the Vice-Chancellor for the appointment of the Chair of the Faculty.

(b) Board of the Faculty of Arts and its sub-committees

TO RECEIVE:

- (i) An oral report from the Chair on the appointment of the Deputy Chair of Faculty;

TO CONSIDER:

- (ii) Nominations to the Board of the Faculty of Arts and its sub-committees for the academic year 2013/14 (paper BFA.19/12-13, attached);

(c) University-level committees

TO CONSIDER:

Nominations on appointments for individuals to represent the Faculty on University committees for the academic year 2011/12 (paper BFA.20/12-13, to be tabled);

(d) Election of Board Members to the Senate

TO REPORT:

- (i) That the Senate has six places for representative members of the Board of the Faculty of Arts appointed by the Board and that continuing representatives (with their term of appointment in brackets) are as follows:

Professor S Gilson (Italian) (2014)
Professor N Hewlett (French Studies) (2014)
Professor M Luddy (History) (2014)
Dr C Constable (Film & Television Studies) (2015)

- (ii) That there are two vacancies on Senate for representative members of the Board of the Faculty of Arts for the period 1 August 2013 to 31 July 2016 arising from the end of the term of office of Prof Catherine Bates and Prof Nadine Holdsworth and that nominations from the Board for a replacement member were requested by email on 10 May 2013 to be submitted by 17 May 2013;
- (iii) That, in accordance with University regulations, the majority of the six Faculty representatives must be Professors and the majority must be Heads of Departments.

TO CONSIDER:

In accordance with University Regulation 2.2, the election of one member of the Senate from the membership of the Board of the Faculty of Arts for 2012/13 to serve for the period 1 August 2012 to 31 July 2015.

(e) First Year Board of Examiners 2012/13

- (i) Membership of the First Year Board of Examiners

TO RECEIVE:

Departmental membership of the First Year Board of Examiners for the Faculty of Arts for the academic year 2012/13 for meetings in June and September 2013 (paper BFA.21/12-13, attached).

- (ii) Examination Guidelines for the First Year Board of Examiners

TO RECEIVE:

The guidelines for the First Year Board of Examiners of the Faculty of Arts (paper BFA.4/06-07, attached).

3. University Research Centres

TO CONSIDER:

An update paper from the University Research Committee Secretariat (paper BFA.22/12-13, available on the Filestore).

4. Draft University Widening Participation Strategy

TO CONSIDER:

A paper, together with an oral report, from the Pro-Vice-Chancellor for Education (Innovation, Employability and Widening Participation), Senior Assistant Registrar (Outreach) and Senior Assistant Registrar (Strategy and Change) setting out the draft University Widening Participation Strategy (paper BFA.23/12-13, attached).

5. Central Teaching Timetable Update

TO RECEIVE:

An oral report from the Senior Assistant Registrar (Space Management and Timetabling) on current developments relating to the University's central teaching timetable.

6. Chair's Business

TO RECEIVE:

An oral report from the Chair on the following:

- (a) Progress made with the Humanities Building feasibility study;
- (b) Progress made on establishing a Centre for Medical Humanities;
- (c) An Arts Faculty end of term function (19 June 2013, 12.30-1.30pm, H0.42);
- (d) An open meeting for those in the Faculty using SAMS/Tabula to learn more about development, implementation and functionality (27 June 2013, 12.30-1.30pm, H0.42).

7. Student Representatives' Issues

TO RECEIVE:

Oral reports from the Faculty of Arts Undergraduate and Postgraduate student Representatives.

8. Arts Undergraduate Studies Committee

TO RECEIVE:

The unconfirmed minutes of the meeting of the Undergraduate Studies Committee of the Faculty held on 8 May 2013 (paper BFA.24/12-13, to be tabled).

9. Arts Graduate Studies Committee

TO RECEIVE:

The unconfirmed minutes of the meeting of the Graduate Studies Committee of the Faculty held on 14 May 2013 (paper BFA.25/12-13, to be tabled).

10. Arts Faculty Research Committee

TO RECEIVE:

The minutes of the meeting of the Arts Faculty Research Committee held on 6 March 2013 (paper BFA.26/12-13, attached).

11. Discussion item: Interdisciplinary Degrees

TO RECEIVE:

An oral report from the Chair on recent moves within the sector to offer interdisciplinary degrees.

TO CONSIDER:

- (a) The benefits of offering interdisciplinary degrees within the Faculty of Arts;
- (b) The types of degrees that could be offered by the Faculty at Bachelors and Masters levels;
- (c) The obstacles to offering interdisciplinary degrees and how they might be overcome.

12. Discussion item: Recruitment and Marketing

TO RECEIVE:

An oral report from the Chair on the appointment of the new Director of Marketing and the impact that an increasingly strategic view of marketing for the University could have upon recruitment.

TO CONSIDER:

- (a) How a more consistent approach to marketing could help recruitment across the Faculty;
- (b) The desirability of demonstrating 'distinctive' features of the Faculty of Arts to internal and external audiences.

13. Items for Discussion at Senate

TO CONSIDER:

Items for discussion at the next meeting of the Senate.

14. Any Other Business

Part 2: items to report without discussion

15. University Policy on the Timing of the Provision of Feedback to Students on Assessed Work

TO REPORT:

- (a) That the University Policy on the Timing of the Provision of Feedback to Students on Assessed Work had been approved at AQSC in December 2012 (available on the [TQ website](#));
- (b) That, as part of the Policy, assessment turnaround times would be monitored by Heads of Department and headline data would be considered by Faculty Board Sub-Committees on a termly basis;
- (c) That the sub-group met on Tuesday 30 April 2013 to look at headline data from Term 2;
- (d) That the data would be considered by AQSC later in the term.

TO RECEIVE:

Headline data considered by the sub-group and the sub-committees of the Board (paper BFA.18/12-13, attached).

16. Course Approval and Amendments

TO REPORT:

That, at its meeting on 14 May 2013, the Arts Graduate Studies Committee approved the following:

New courses

- (a) A proposal from the Department of Cultural Policy Studies for a new course, "MA Arts, Enterprise and Development" (paper AGSC.69/12-13, attached);

Course amendments

- (b) A proposal from the Department of French Studies for a revised course, "MA in French and Francophone Studies" (paper AGSC.70/12-13, attached);
- (c) A proposal from the Department of Classics and Ancient History for a revised course, "MA in Visual and Material Culture of Ancient Greece" (paper AGSC.71/12-13, attached).