

UNIVERSITY OF WARWICK

Board of the Faculty of Arts

There will be a meeting of the Board of the Faculty of Arts at 2.00pm on Wednesday 4th June 2003 in the Council Chamber, Senate House.

Dr J W Nicholls
Registrar

A G E N D A

1. Minutes

TO CONSIDER:

The minutes of the meeting of the Board held on 12th February 2003 (copy attached).

2. Matters Arising on the Minutes

- (a) Periodic Review of the Centre for Translation and Comparative Cultural Studies
(minute 24/02-03 refers)

TO CONSIDER:

An updated response to the report of the Periodic Review of the Centre for Translation and Comparative Studies from the Director of the Centre (Paper BFA.26/02-03 attached)

- (b) Periodic Review of the School of Theatre Studies (minute 14/02-03 refers)

TO REPORT:

- (i) That, at its meeting on 26 February 2002, the Academic Quality and Standards Committee had considered the Periodic Review Report on the Faculty of Arts' review of provision in the School of Theatre Studies together with the School's response and resolved that an updated response be provided by the School of Theatre Studies indicating how the issues arising in the Periodic Review had been addressed.
- (ii) That, at its meeting on 15 May 2002, the Academic Quality and Standards Committee had considered response from Professor D Thomas, Professor Responsible, School of Theatre Studies and resolved That a sub-group of the Quality Task Group comprising Professors Bassnett and Whitby and Dr S Hill meet with the Professor Responsible for the School of Theatre Studies to offer central support to the School in fulfilling its responsibilities in a number of areas relating to teaching quality, this to include the provision of a report from School on its progress towards meeting the recommendations set out in the latest Periodic Review.

3. Chair's Business

- a) Promotions
- b) Preparation for Institutional Audit

4. Chair's Action

TO REPORT:

Directors of Research Centres

- (a) That Professor C Jones has been appointed to the Directorship of the Centre for the History of Medicine.
- (b) That Professor S Swain has been appointed to the Directorship of the Centre for Research in East Roman Studies.
- (c) That Professor J King has been appointed to the Directorship of the Humanities Research Centre for the period.
- (d) That Professor J Gardner has been appointed to the Directorship of the Centre for the Study of the Renaissance.
- (e) That Dr C Jones has been appointed to the Directorship of the Centre for Caribbean Studies.

Periodic Reviews

TO REPORT:

That the next periodic review of course offered by the Centre for the Study of the Renaissance would be moved forward from 2005/06 to 2004/05.

5. Warwick Skills Programme: Delivery Plan 2003-05

TO REPORT:

That the Senate, at its meeting on 12 March 2003, resolved that the Delivery Plan of the next phase of development of the Warwick Skills Programme from 2003 to 2005 be approved in principle, as proposed in Paper AQSC28/02-03 (revised) and that the Delivery Plan be referred for comment and discussion to Faculty Boards in the Summer Term 2003, together with information about the successful early implementation of the Warwick Skills Certificate; noting that an initial pilot phase of embedding the Skills Programme within the curriculum with selected departments would commence in the academic year 2003-04.

TO CONSIDER:

The Warwick Skills Programme Delivery Plan 2003-2005 (Paper AQSC 28/02-03 {revised} attached)

6. Streamlining Consideration of Teaching Quality Business

TO RECEIVE:

A report on the streamlining of teaching quality business by the Senior Assistant Registrar (Teaching Quality) (Paper BFA.41/02-03 attached).

7. Periodic Reviews

TO CONSIDER:

Department of English and Comparative Literary Studies

- (a) The report of the Periodic Review of courses offered by the Department of English and Comparative Literary Studies (Paper BFA.27/02-03 attached).
- (b) The response to the Review report by the Department (Paper BFA.28/02-03 attached).

Department of Italian Studies

- (c) The report of the Periodic Review of courses offered by the Department of Italian Studies (Paper BFA.29/02-03 attached).
- (d) The response to the Review report by the Department (Paper BFA.30/02-03 attached).

Department of German Studies

- (e) The report of the Periodic Review of courses offered by the Department of German Studies (Paper BFA.31/02-03 to follow).
- (f) The response to the Review report by the Department (Paper BFA.32/02-03 to follow).

Department of History of Art

- (g) The report of the Periodic Review of courses offered by the Department of History of Art (Paper BFA.33/02-03 attached).
- (h) The response to the Review report by the Department (Paper BFA.34/02-03 to follow).

Part-Time Degrees

TO RECEIVE:

A paper outlining the part-time degrees to be reviewed in the year 2003/04 (Paper BFA.43/02-03 to follow).

TO CONSIDER:

The appointment of a Chair of the panel to undertake the Periodic Review.

8. Undergraduate Staff Student Liaison Committee Composite Report 2002/03

TO CONSIDER:

The Undergraduate Staff Student Liaison Committee Composite Report 2002/03 (Paper BFA 35/02-03 to follow).

9. Elections

TO CONSIDER:

- (a) Elections to the Board of the Faculty of Arts and its sub-committees for the academic year 2003-04 (Paper BFA.36/02-03 attached).
- (b) Elections to University committees (Paper BFA 37/02-03 to follow).

10. Report from the Undergraduate Studies Committee

TO RECEIVE:

The minutes of the meeting of the Undergraduate Studies Committee of the Faculty held on (Paper BFA.38/02-03 attached).

11. Report from the Graduate Studies Committee of the Faculty

TO RECEIVE:

- (a) The minutes of the meeting of the Graduate Studies Committee of the Faculty held on 14 May 2003 (Paper BFA.39/02-03 attached)
- (b) An oral report on the meeting of the Graduate Studies Committee held on 28 May 2002 at which a proposal for the restructuring of the MA in the Culture of the European Renaissance was considered (Paper AGSC25/02-03 {revised} attached)

11. Centre for Research in East Roman Studies

TO CONSIDER:

Proposed amendments to the constitution of the Centre for East Roman Studies (Paper BFA.40/02-03 attached).

12. Faculty of Arts Research Committee

TO RECEIVE:

The minutes of the meeting of the Faculty Research Committee held on 14 May 2003 (Paper BFA.42/02-03 attached)

13. Items for Discussion at Senate

TO CONSIDER:

Items for discussion at Senate.

14. Any Other Business

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