

UNIVERSITY OF WARWICK

Board of the Faculty of Arts

There will be a meeting of the Board of the Faculty of Arts at 2.00pm on Wednesday 13th November 2002 in the Council Chamber, Senate House.

Dr J W Nicholls
Registrar

A G E N D A

1. Terms of Reference and Membership

TO REPORT:

That paragraph (4) of Statute 20 (on page 88 of the University Calendar 2001-02) states that the Board of each Faculty will have the following powers and functions:

- (a) to regulate, subject to these Statutes and the Ordinances and Regulations and to review by the Senate, the teaching, research, curricula and examinations in the subjects prescribed for the Faculty;
- (b) to recommend to the Senate examiners for appointment;
- (c) to make recommendations to the Senate for the award of degrees (other than Honorary Degrees), Diplomas, Certificates and other distinctions in the subjects prescribed for the Faculty;
- (d) to recommend to the Senate Sub-Faculties and Departments to be constituted by the Council;
- (e) to delegate to the Sub-Faculties such matters as are deemed appropriate;
- (f) to appoint members of the Board of the Faculty to be members of the Senate as provided for under Statute 18;
- (g) to discharge such other functions as the Senate may from time to time determine.

TO RECEIVE:

The membership of the Board for the academic year 2002/03 (Paper BFA.1/02-03 attached).

2. Minutes

TO CONSIDER:

The minutes of the meeting of the Board held on 5th June 2002 (copy attached).

3. Chair's Action

(a) Elections

TO REPORT:

- (i) That Mr O Bennett has been reappointed as the Director of the Centre for Cultural Policy Studies for a further three year period.

- (ii) That Professor G Heuman has been appointed as the Director of the School of Comparative American Studies for a two year period.
 - (iii) That Professor C Jones has been appointed as Director of the Centre for the History of Medicine for 2002/03.
 - (iv) That Mr D Morley has been appointed as the Faculty's representative on the Board of the Faculty of Science.
 - (v) The Professor Steedman has been appointed as a Faculty representative on the Board of Graduate Studies.
- (b) Annual Review Reports (minute 31/01-02 refers)

TO REPORT:

That the Annual Review Report from the Centre for the Study of the Renaissance has been approved.

4. Chair's Business

5. Matters Arising on the Minutes

- (a) New Appeals Procedures (minute 33/01-02 refers)

TO REPORT:

That the Senate resolved to approve the proposed revisions to Regulation 9 Governing First Degrees and Regulation 17 Governing Examiners for Higher Degrees be approved as set out in Paper S.64/01-02 (attached) at its meeting on 3 July 2002.

- (b) Elections

TO REPORT:

That a Campus Life Committee has been established with the following terms of reference, to which the Faculty has been asked to appoint one representative:

- (i) To keep under review the use, availability and accessibility of residential accommodation on and off campus
- (ii) To keep under review the policy and operation of health and associated welfare services, including facilities for the care of children, provided by the University
- (iii) To advise the officers concerned and to make reports and recommendations to the Finance & General Purposes Committee, where appropriate, and the Senate

TO CONSIDER:

The nomination of Professor R Burns to the CampusLife Committee.

- (c) Undergraduate SSLC Reports (minute 37/01-02 refers)

TO CONSIDER:

- (i) The Undergraduate SSLC Report for the Department of History of Art (Paper BFA.17/02-03 to follow)
- (ii) The Undergraduate SSLC Report for the BA in History and Politics (Paper BFA.18/02-03 to follow).

6. Campus Network Project

TO RECEIVE:

An oral report from the Assistant Director of IT Services on the implementation of the campus network project.

7. Programme Specifications

TO RECEIVE:

- (a) A paper by the Administrative Secretary outlining the requirements of the new national review process for Quality Assurance (Paper BFA.15/02-03 attached).
- (b) A paper by Dr S Hill on the new national review process for Quality Assurance (Paper BFA.16/02-03 attached).
- (c) A report by the Senior Assistant Registrar (Quality Assurance) outlining the requirement for Programme Specifications and a plan for their implementation during the academic year 2002/03 (Paper BFA.2/02-03 attached).

TO CONSIDER:

Nominations to a working group to consider Programme Specifications for approval by the Undergraduate and Graduate Studies Committees of the Faculty, the proposed constitution being:

Chair of the Board of the Faculty of Arts	Professor M Whitby
Chair of the Undergraduate Studies Committee of the Board of the Faculty of Arts	Professor A McFarlane
Chair of the Graduate Studies Committee of the Board of the Faculty of Arts	Dr K O'Brien
QAA Auditor	Dr S Hill
Two members of the Faculty	tba

8. Report from the Graduate Studies Committee of the Board of the Faculty of Arts

- (a) Change in Course Name

TO REPORT:

That the Chair, acting on behalf of the Committee, had approved a change in the title of a course from 'MA in Comparative Literary Studies' to the 'MA in Comparative Literary Theory'.

Unconfirmed minute

(b) New Course Proposal

TO REPORT:

That the Committee recommended the proposals for a new MA in 'French Culture and Thought', as set out in Paper AGSC2/02-03{revised} (attached), for approval by the Board of Graduate Studies.

Unconfirmed minute

(c) AHRB Funding

TO CONSIDER:

An oral report from the Chair of the Graduate Studies Committee of the Faculty on success rates of applications for AHRB studentships.

9. Advisory Boards

TO REPORT:

(a) That at its meeting on 3 July 2002, the Senate resolved:

- (i) That the generic constitution for the Faculty Advisory Boards be approved as set out in paper S.53/01-02 (attached) subject to the following amendment to section (e) (iii) (D) to read:

Up to fifteen external members, of whom normally not more than three shall be academic members of staff from an external institution, appointed by the Joint Council and Senate Strategy Committee on the recommendation of the Faculty Board. The remaining members shall be drawn from business and the community and appointed by the Joint Council and Senate Strategy Committee on the recommendation of the Faculty Board.

(amendment underlined)

- (ii) That the terms of reference of the Advisory Boards for the Faculties of Arts, Science and Social Studies be approved as set out in the paper S.53/01-02.
- (iii) That the Chairs of the Boards of the Faculties of Art, Science and Social Studies be invited to bring forward to the Joint Council and Senate Strategy Committee, through the Vice-Chancellor, nominations for the appointment of members of their respective Faculty Advisory Boards, it being the intention that the Boards would begin their work during the Autumn Term 2002/03.
- (iv) That the Boards of the Faculties of Arts, Science and Social Studies be requested to bring forward during the Autumn term final recommendations for the continuation or abolition of existing Advisory Boards of University Research Centres located within their respective Faculties.

- (b) That the Vice-Chancellor had, on behalf of the Joint Council and Senate Strategy Committee, approved a list of nominations to the Advisory Board of the Faculty of Arts (Paper BFA.3/02-03 to follow).

TO CONSIDER:

The future of the existing Advisory Boards of Research Centres within the Faculty (Paper BFA.4/02-03 to follow).

10. Departmental Reviews

- (a) Cycle of Departmental Reviews

TO REPORT:

That the proposed amendments to the arrangements for the operation of the process of Quinquennial Departmental Reviews be approved as set out in paper SC.201/02-03 {part revised} (attached) including the insertion of a new clause (I) setting out a timetable for the submission of the review report.

TO RECEIVE:

The approved cycle of quinquennial periodic reviews and departmental reviews (Paper BFA.5/02-03 attached)

- (b) Review of the School of Theatre Studies

TO RECEIVE:

A summary report of the review of the School of Theatre Studies (Paper BFA.6/02-03 to follow)

11. Undergraduate Annual Review Reports 2001/02

TO CONSIDER:

Undergraduate annual review reports for 2001/02 from the following departments (Paper BFA.7/02-03 attached)

- (a) Classics and Ancient History
- (b) School of Comparative American Studies
- (c) English and Comparative Literary Studies
- (d) Film and Television Studies
- (e) French Studies
- (f) German Studies
- (g) History
- (h) Italian
- (i) Theatre Studies

12. Summative Postgraduate SSLC Report

TO CONSIDER:

A summative report on the Postgraduate SSLC reports for 2001/02 (Paper BFA.8/02-03 attached)

13. Items for Discussion at Senate

TO CONSIDER:

Items for discussion at Senate.

14. Periodic Reviews

TO RECEIVE:

A paper listing the membership of the Periodic Review panels for the year 2002/03
(Paper BFA.9/02-03 to follow)

TO CONSIDER:

(a) The report of the Periodic Review of the School of Theatre Studies (Paper BFA.10/02-03 attached)

(b) The response of the School of Theatre Studies to the review report (Paper BFA.11/02-03 attached)

15. Arts Faculty Computing Committee

TO CONSIDER:

Minutes of the meeting of the Arts Faculty Computing Committee (Paper BFA 12/02-03 attached).

16. Centre for Research in Philosophy and Literature

TO RECEIVE:

The annual report of the Centre for Research in Philosophy and Literature 2001/02
(Paper BFA.13/02-03 attached)

17. Library and Materials and Expenses Budget 2002-03

TO RECEIVE:

The Library Materials and Expenses Budget for 2002-03 (Paper BFA.14/02-03 attached)

18. Any Other Business

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