

## UNIVERSITY OF WARWICK

### Board of the Faculty of Arts

There will be a meeting of the Board of the Faculty of Arts at 2.00pm on Wednesday 25<sup>th</sup> May 2005 in the Council Chamber, University House.

Ms CE Charlton  
University Secretary

**Notes: Questions on agendum items or apologies for this meeting should be directed to the Secretary to the Board Dr Giles Carden (g.carden@warwick.ac.uk).**

### A G E N D A

1. Minutes

TO CONSIDER:

The minutes of the meeting of the Board held on 9<sup>th</sup> February 2004 (previously circulated).

2. Matters Arising on the Minutes

a) Warwick in Asia

TO RECEIVE:

An oral report from the Chair on the feasibility study into establishing a campus of the University in Singapore.

b) AQSC Working Group on Assessment Conventions

TO CONSIDER:

Comment and feedback from departments in the Faculty on the Academic and Quality Standards Committee's review of the University's final year undergraduate assessment conventions (BFA.17/04-05, attached); for reference AQSC.33/04-05 can be found attached.

c) Review of the Quality Assurance Framework

TO CONSIDER:

An oral report from the Chair on feedback received from departments in the Faculty on the review of the University's Quality Assurance Framework (BFA.18/04-05, attached).

3. Chair's Business

a) Faculty Accommodation

TO RECEIVE:

An oral report from the Chair on Faculty accommodation matters.

b) Faculty Advisory Board

An oral report from the Chair on discussions held at the recent meeting of the Faculty Advisory Board (BFA.19/04-05, attached).

c) Faculty Office Staffing

An oral report from the Chair on staffing matters in the Faculty Office.

4. Elections

TO CONSIDER:

a) Nominations to the Board of the Faculty of Arts and its sub-committees for the academic year 2005-2006 (BFA.20/04-05, attached).

b) Elections to University committees (BFA.21/04-05, attached).

5. Membership and Constitution of Research Centre Advisory Boards

TO CONSIDER:

Changes to the membership of research centres (BFA.22/04-05, attached).

TO REPORT:

That there were no requests to change the constitution of Research Centre Advisory Boards.

6. Directors of Research Centres

TO CONSIDER:

a) The nomination of Professor O Bennett to continue as Director of the Centre for Cultural Policy Studies.

b) The nomination of Professor J King to replace Professor R Dyer as Director of the Humanities Research Centre.

7. Faculty Research Awayday

TO RECEIVE:

An report from the Chair together with note on the recent Faculty Research Awayday (BFA.23/04-05, attached).

8. Report from the Undergraduate Studies Committee

TO RECEIVE:

The minutes of the meeting of the Undergraduate Studies Committee of the Faculty held on 4<sup>th</sup> May 2004 (Paper BFA.24/04-05 attached).

9. Undergraduate Curriculum Review – Introductory Year for US Students

TO CONSIDER:

That the Undergraduate Studies Committee of the Faculty of Arts considered a proposal from the Course Length Sub-Group of the Board of Undergraduate Studies for an Introductory Year course for US students (Paper AUSC25/04-05, attached), BUGS16 (d)/04-05 refers and resolved that the proposal be referred to the Board of the Faculty of Arts for consideration, together with the following concerns and suggestions:

- a) That a member of the Faculty Board or a working party should be nominated to spearhead the proposals on behalf of the Faculty.
- b) That the Faculty board should consult departmental Chairs on this matter as the Undergraduate Studies Committee of the Board of the Faculty of Arts does not feel empowered to approve the proposal without their agreement, especially with regard for the proposal for students on the programme to be allocated a 'home department' (Paper AUSC25,5(i)/04-05 refers).
- c) That the nominated member of the Board or working party should suggest some clusters of modules for the introductory year which could be sent to Chairs of Department for approval.
- d) That concern was expressed over the possibility of exercising quality control under the proposals.
- e) That concern was expressed over responsibility for admissions under the proposals.
- f) That concern was expressed that departments could be forced to accept onto undergraduate courses students who had only passed three out of the four modules taken in the Introductory Year, and that the level of pass might be inadequate.
- g) That there appeared to be a tension between the idea of a generalist Introductory Year and the possibility that several modules in a later degree programme might have been already covered in the Introductory Year.
- h) That the Board of the Faculty of Arts should consider whether a tailor-made Arts Faculty Introductory Year might be preferable to offering a selection of undergraduate modules in the Introductory Year, in order to avoid later duplication in the degree programme.

- i) That it was unclear from the proposals whether departments would be rewarded for their participation in the Introductory Year programme under the OSIS (or any other) scheme.

10. Report from the Graduate Studies Committee of the Faculty

TO RECEIVE:

The minutes of the meeting of the Graduate Studies Committee of the Faculty held on 11<sup>th</sup> May 2004 (Paper BFA.25/04-05 attached).

11. Items for Discussion at Senate

TO CONSIDER:

Items for discussion at Senate.

12. Any Other Business