

UNIVERSITY OF WARWICK

Board of the Faculty of Arts

There will be a meeting of the Board of the Faculty of Arts at 2.00pm on Wednesday 27th October 2004 in the Council Chamber, University House.

Ms CE Charlton
University Secretary

A G E N D A

1. Terms of Reference and Membership

TO REPORT:

TO REPORT:

That paragraph (4) of Statute 20 states that the Board of each Faculty will have the following powers and functions:

- (a) to regulate, subject to these Statutes and the Ordinances and Regulations and to review by the Senate, the teaching, research, curricula and examinations in the subjects prescribed for the Faculty;
- (b) to recommend to the Senate examiners for appointment;
- (c) to make recommendations to the Senate for the award of degrees (other than Honorary Degrees), Diplomas, Certificates and other distinctions in the subjects prescribed for the Faculty;
- (d) to recommend to the Senate Sub-Faculties and Departments to be constituted by the Council;
- (e) to delegate to the Sub-Faculties such matters as are deemed appropriate;
- (f) to appoint members of the Board of the Faculty to be members of the Senate as provided for under Statute 18;
- (g) to discharge such other functions as the Senate may from time to time determine.

TO RECEIVE:

The membership of the Board for the academic year 2004/05 (Paper BFA.1/04-05, attached).

2. Minutes

TO CONSIDER:

The minutes of the meeting of the Board held on 26th May 2004 (copy attached).

2. Matters Arising on the Minutes

Research Incentives

TO RECEIVE:

An oral report from the Chair on the proposals to establish a research incentives scheme.

3. Chair's Action

TO REPORT:

(a) Elections

That Professor McFarlane, acting on Behalf of the Board had taken action over the summer to approve:

- (i) The appointment of Professor C Read as Chair of the Graduate Studies Committee;
- (ii) The appointment of Dr Rebecca Earle (History) and Dr Sean Allan (German Studies) to serve on the Equal Opportunities Committee;
- (iii) The appointment of Professor C Clarke as Chair of the Faculty Computing Committee.
- (iv) The appointment of XXX to serve on the Board of Graduate Studies.
- (v) The appointment of XXX to serve on the Advisory Board of the Careers Advisory Service.

(b) Student Representative on the Committee

That Ms K Smith (undergraduate) and Ms C Adjei (postgraduate) had been elected by the Students' Union to serve on the Board of Arts and Undergraduate and Graduate Studies Committees.

Periodic Reviews of Courses in the Department of Classics and Ancient History

TO REPORT:

That Chair, acting on behalf of the Board had approved the following membership for the periodic review of courses in the Department of Classics and Ancient History:

Professor C Rutter (Chair) - English and Comparative Literary Studies
Dr E Carter - German Studies
Dr M Luddy - History
Mr M Warner – Philosophy
Professor G Woolfe, University of St Andrews

4. Chair's Business

Warwick in Asia

TO RECEIVE:

A report from the Chair on the progress the University is making to investigate the feasibility of establishing a campus in Singapore.

Governing Instruments Committee

TO RECEIVE:

A report from the Chair on the work of the Governing Instruments Committee and its subsequent reports to the Senate and Council.

5. Faculty Accommodation

TO CONSIDER:

A report from the Pro-Vice-Chancellor (Teaching Quality) on Faculty accommodation matters.

6. RAE2008

TO RECEIVE:

A report from the Secretary to the Board on the preparations the University was making for the forthcoming Research Assessment Exercise (Paper BFA.2/04-05, attached).

7. Academic Satisfaction Review

TO CONSIDER:

A report on the Academic Satisfaction Review: 'The Undergraduate Student Experience' Academic Year 2003/04, undertaken jointly by the University and the Students' Union, and any follow-up actions that Departments intend to make (Paper BFA.3/04-05, attached).

8. Advisory Board to the Faculty of Arts

TO CONSIDER:

The minutes of the meeting of the Advisory Board of the Faculty of Arts held on 12th May 2004 (BFA.4./04-04, attached).

9. Report from the Undergraduate Studies Committee

TO RECEIVE:

The minutes of the meeting of the Undergraduate Studies Committee of the Faculty held on 5 May 2004 (Paper BFA.5/04-05 attached).

10. Report from the Graduate Studies Committee

TO RECEIVE:

The minutes of the meeting of the Graduate Studies Committee of the Faculty held on 12 May 2004 (Paper BFA.6/04-05 attached).

8. Items for Discussion at Senate

TO CONSIDER:

Items for discussion at Senate.

9. Any Other Business

kg/bfa/agn26may04