

## UNIVERSITY OF WARWICK

### Board of the Faculty of Arts

Minutes of a meeting of the Board of the Faculty of Arts held on Wednesday 11 February 2004

Present: Professor M Whitby (Chair, *vice* McFarlane)  
Professor S Broadberry, Ms M Chankseliani, Dr GA Cousin, Professor C Davis, Professor J Davis, Dr AD Eastmond, Dr EC Gallafent, Professor J Gardner, Dr JS Hinton, Dr C Klonk, Dr P Kuhiwczak, Dr B Kümin, Dr J Labbe, Mr SJ Lamb, Professor PWD Mack, Mr D Morley, Dr K O'Brien, Professor LM Paterson, Dr GLB Paul, Dr L Polezzi, Dr R Powell, Dr PW Roberts, Dr H Schmitz, Dr JG Shields, Mr J Stevens, Professor S Swain, Mr MM Warner

In Attendance: Ms K Gray

Apologies: Mr JAA Arroyo, Professor G Heuman, Professor A McFarlane

### MINUTES

#### 22/03-04 Minutes

##### RESOLVED:

That the minutes of the meeting of the Board held on 29<sup>th</sup> October 2003 be approved.

#### 23/03-04 Chair's Action

##### REPORTED:

That Professor McFarlane, acting on behalf of the Board, had taken action to:

- (a) Approve the appointment of Mr D Morley as a representative of the Faculty on the Steering Committee for Warwick Active Community Programme.
- (b) Co-opt Mr D Morley as a member of the Board.

#### 24/03-04 Chair's Business

##### Institutional Audit

##### REPORTED:

- (a) That the preliminary visit of the Audit Team had gone well and that no thematic investigations would be undertaken.
- (b) That it was probable that some Chairs of Departments from the Faculty would be required to attend meetings with the Audit Team.

##### RESOLVED:

- (c) That Departments be asked to identify staff on probation with teaching experience at other institutions for interview with the Audit Team, should this be required.

Membership

RESOLVED:

That Professor J Davis, Chair of the School of Theatre Studies, be welcomed.

25/03-04 Matters Arising on the Minutes

REPORTED:

That, at its meeting on 19 November 2003, the Academic Quality and Standards Committee resolved:

- (a) That the Periodic Review report and response from the Department of French Studies be approved as set out in papers BFA.9 and 10/03-04 respectively (minute BFA.12/03-04 referred).
- (b) That the Annual Review Reports of Undergraduate Course 2002/03 be approved (minute BFA.9/03-04 referred).
- (c) That, in the light of feedback received from the Board of the Faculty of Social Studies about the compression of the period during which departments were required to conduct Course Review and the desirability of permitting greater reflection at departmental level prior to the submission of reports, the deadline for the submission of Undergraduate Annual Course Review reports be moved back to 1 December, with the operation of the system being monitored by the Committee.

26/03-04 Membership

REPORTED:

That the Board of the Faculty of Science had elected Professor Roland Wilson of the Department of Computer Studies as its representative on the Board.

27/03-04 Postgraduate Annual Review Reports

CONSIDERED:

Postgraduate annual review reports for 2002/03 from the following departments (Paper BFA.17/03-04)

- (a) English and Comparative Literary Studies
- (b) Film and Television Studies
- (c) History
- (d) History of Art
- (e) Italian
- (f) Philosophy
- (g) Centre for the Study of the Renaissance
- (h) School of Theatre Studies
- (i) Centre for Translation and Comparative Cultural Studies

RESOLVED:

That the reports be approved, it being noted that:

- (j) Although the deadline for receipt of AHRB award applications was earlier than other institutions, the Board did not wish to request that this be changed, given the time required for the institutional input to the submissions.
- (k) That those departments which had not yet received external examiners reports should follow this up.
- (l) That analogue and digital AV facilities in local and centrally-timetabled rooms required further investment.
- (m) That the relatively high fee for postgraduate taught courses at Warwick might be a disincentive to potential applicants in some disciplines.
- (n) That the experience of launching a collaborative degree with another institution had been largely positive for the Department of Italian.

28/03-04 Change in Name of the School of Theatre Studies

RECOMMENDED (to the Senate):

That a proposal to change the name of the School of Theatre Studies to the School of Theatre, Performance and Cultural Policy Studies be approved as set out in paper BFA.26/03-04.

29/03-04 Items for Discussion at Senate

RESOLVED:

That there were no items that the Board wished to refer to the Senate for discussion.

30/03-04 Elections

REPORTED:

That, at its meeting on 3 December, the Senate approved new arrangements for investigating plagiarism, as set out in Regulation 12 (Paper BFA.18/03-04).

RESOLVED:

That the election of five members of the Faculty to serve on the Investigating Committee Panel be approved by Chair's Action.

31/03-04 AHRB Training Requirements

RECEIVED:

- (a) A report on the new AHRB framework of research and training requirements (Paper AGSC.15/03-04).
- (b) A request for information on existing training provision by the Chair of the Graduate Studies Committee of the Faculty of Arts (Paper BFA.19/03-04).

- (c) An oral report from the Chair of the Graduate Studies Committee of the Board, it being noted:
- (i) That a cross-Faculty group had been established to consider the enhancement of the generic skills training programme provided by the Graduate School in order to meet the requirements of the AHRB and the Research Councils.
  - (ii) That responses to the request for information indicated that the Departments of Philosophy and History already had extensive training provision that would probably meet the requirements of the AHRB.
  - (iii) That the majority of departments in the Faculty would welcome the introduction of a greater range of research student training at Faculty level, which would meet the specific needs of students of arts and humanities disciplines.
  - (iv) That the provision of an enhanced Faculty training programme would facilitate improved contact between research students in different departments.
  - (v) That the Language Centre would welcome being involved in skills training.

RESOLVED:

- (vi) That a meeting of Chairs of Departments, Directors of Graduate Studies and the Graduate Student Representative on the Board would be held later in the term to consider what training might be provided at Faculty level.

32/03-04 SSLC Good Practice Report 2002/03

REPORTED:

That at its meeting on 29 January 2004 the Academic Quality and Standards Committee had resolved that the SSLC Good Practice Report be circulated to Faculty Boards for information.

RECEIVED:

The SSLC Good Practice Report 2002/03 (Paper AQSC.59/03-04).

33/03-04 Periodic Reviews

REPORTED:

That the membership of the panel to undertake the Periodic Review of Part-Time and 2+2 degrees offered in the Faculty consisted of Professor S Swain (Chair), Professor B Jones of NIACE and Dr C Klonk.

RESOLVED:

That further members of the panel be approved by Chair's Action.

34/03-04 Report from the Graduate Studies Committee of the Board of the Faculty of Arts

RECEIVED:

Minutes of the meeting of the Graduate Studies Committee of the Board of the Faculty of Arts held on 28 January 2004 (Paper BFA.21/03-04).

RESOLVED:

- (a) That the membership of the Committee be revised to include a representative of the Department of Philosophy.
- (b) That Dr C Battersby of the Department of Philosophy be elected as the departmental representative on the Committee.

35/03-04 Report from the Undergraduate Studies Committee of the Board of the Faculty of Arts

RECEIVED:

Minutes of the meeting of the Undergraduate Studies Committee of the Board of the Faculty of Arts held on 28 January 2004 (Paper BFA.22/03-04).

RESOLVED:

That Dr P Roberts be included in further discussions on the Year Abroad for students taking the 'History and Culture and a language' stream.

36/03-04 Arts Faculty Research Committee

RECEIVED:

- (a) The minutes of the meeting of the Arts Faculty Research Committee held on 22 October 2003 (Paper BFA.23/03-04).
- (b) The minutes of the meeting of the Arts Faculty Research Committee held on 21 January 2004 (Paper BFA.24/03-04).

37/03-04 Arts Faculty Computing Committee

RECEIVED:

Minutes of the meeting of the Arts Faculty Computing Committee held on 28 January 2004 (Paper BFA.25/03-04).

38/03-04 Proposed Change in Course title for 2+2 Theatre, Media and Text.

REPORTED:

That, at its meeting on 19 November 2003, the Academic Quality and Standards Committee had approved the proposal to change the course title from Theatre, Media and Text to Theatre, Film and Literature as set out in paper BLL 19/03-04.

39/03-04 Future Use of Senate House

REPORTED:

- (a) That the University had been successful in its bid to become the principal academic partner of the NHS University.

- (b) That, while it was likely that the NHSU would locate its headquarters in Senate House, some accommodation would still be available for University activities

RESOLVED:

That the opportunity should be taken to ensure that some of the available accommodation was used to the strategic advantage of the Faculty.

kg/BFA/bfamin 11-02-04