

UNIVERSITY OF WARWICK

Board of the Faculty of Arts

- Present: Professor A McFarlane (Chair)
Professor S Broadberry, Dr E Clarke, Dr GA Cousin, Professor C Davis, Dr AD Eastmond, Dr S Gilson, Dr JS Hinton, Dr GR Horn, Dr P Kuhiwczak, Dr B Kumin, Dr L Long, Dr D Morely, Professor LM Paterson, Dr R Powell, Dr PW Roberts, Dr H Schmitz, Dr JG Shields, Professor S Swain, Professor D Thomas, Mr MM Warner, Professor LM Whitby, Dr CAR Whitehead
- In Attendance: Ms A Allinson, Dr G Carden, Ms K Gray
- Apologies: Professor M Bell, Dr H Bradbury, Dr J Burrows, Professor J Davis, Dr EC Gallafent, Professor GJ Heuman, Dr K O'Brien, Dr S Ireland, Dr C Klunk, Dr J Labbe, Mr SJ Lamb, Dr M Luddy, Professor PWD Mack, Dr PA Murray, Dr GLB Paul, Dr L Polezzi

MINUTES

42/03-04 Minutes

RESOLVED:

That the minutes of the meeting of the Board held on 11th February 2004 be approved.

43/03-04 Matters Arising

Change in Name of Theatre Studies

REPORTED:

That, at its meeting on 19 March 2004 the Council resolved that, for the first time, proposed amendments to Ordinance 7 on the Constitution of the Boards of Faculties be approved as set out in paper C.44/03-04.

44/03-04 Chairs Business

a) Institutional Audit

CONSIDERED:

An oral report by the Pro-Vice-Chancellor (Teaching Quality) on the QAA Institutional Audit.

RESOLVED:

That the Committee wished to congratulate the Department of German and the School of Theatre Studies on their contributions to the audit.

b) Promotions

REPORTED:

That the following promotions had been awarded to staff in the Faculty:

Senior Lectureship

English:	Dr Christina Britzolakis Dr Christiania Whitehead
History	Dr Penny Roberts
Italian:	Dr Simon Gilson
Theatre Studies:	Dr Nadine Holdsworth

Readerships

English:	Dr Catherine Bates
History:	Dr Humfrey Butters Dr Roger Magraw Dr Peter Marshall

Professorships

English:	Dr C Rutter
History:	Dr J Hinton Dr S Hindle

c) Singapore

CONSIDERED:

An oral report from the Chair of the Committee on a request from the Vice-Chancellor that opinions be sought from academic members of staff on the offer made by the Singapore Government inviting the University to establish a campus in Singapore.

RESOLVED:

That the issue of the invitation by the Singapore Government to the University to establish a campus in Singapore be considered by a meeting of Chairs of Departments in the Faculty and that prior to this Chairs of Department seek opinion from their colleagues.

d) Faculty Board Secretariat

REPORTED:

That the Dr G Carden had taken over as Secretary of the Board until January 2005.

e) Research Incentives

CONSIDERED:

A proposal for a research incentive scheme for the University (BFA.34/03-04 tabled) together with an oral report from Dr J Hinton.

RESOLVED:

That the proposal be considered at a meeting of the Faculty Research Committee to be convened as soon as possible and the outcome be reported to the meeting of Chairs of Departments in Week 11.

f) Directors of Research Centres

REPORTED:

- (a) That Professor R Dyer has been appointed to the Directorship of the Humanities Research Centre for 2004/05.
- (c) That Dr C Jones has been appointed to the Directorship of the Centre for the Caribbean Studies for 2004/05.

RESOLVED:

That the Directorship of the Centre for the for Caribbean Studies for 2004/05 be approved by Chair's Action.

45/03-04 Elections

CONSIDERED:

- (a) Elections to the Board of the Faculty of Arts and its sub-committees for the academic year 2004-05 (Paper BFA.28/03-04).
- (b) Elections to University committees (Paper BFA.29/03-04).

RESOLVED:

- (a) That the Board membership as presented in 28/03-04 be approved and the remaining vacancies in the membership be approved by Chair's Action it being noted that:

- (i) the following had agreed to serve as representative on the other Faculty Boards:

Science:	Mr D Morley
Social Studies:	Dr R Powell
Medicine:	Dr H Marland

- (ii) the following had been co-opted as members of the Board:

Professor R Dyer
Mr D Morley
Professor M Whitby

(b) That the elections to the Board of the Faculty of Arts sub-committees for the academic year 2004-05 be approved as set out in Paper BFA.28/03-04, with the remaining vacancies in Undergraduate Studies Committee being approved by Chair's Action.

(c) That the elections to University committees be approved as set out in Paper BFA.29/03-04, subject to the following additions:

Partnership and Distance Learning Sub-Committee of the Academic Quality and Standards Committee: Dr S Ireland

The remaining vacancies would be approved by Chair's Actions

(d) That paper 29/03-04 be amended to remove the reference to membership on the Board of Lifelong Learning as the committee no longer existed.

RECOMMENDED:

That the Senate approve the membership of the Board of the Faculty of Arts for the year 2003-04 as set out in Paper BFA.36/02-03

46/03-04 Periodic Reviews

REPORTED:

That the following courses offered by the Department of Classics and Ancient History will be reviewed in the academic year 2004/05:

- (a) BA in Classical Civilisation
- (b) BA in Ancient History and Classical Archaeology
- (c) BA in Classical Civilisation with Philosophy
- (d) BA in English and Latin Literature
- (e) MA by Research
- (f) PhD

47/03-04 Report from the Undergraduate Studies Committee

RECEIVED:

The minutes of the meeting of the Undergraduate Studies Committee of the Faculty held on 5 May 2004 (Paper BFA.30/03-04 a).

RESOLVED:

That minute AUSC.29/03-04 (a) be amended to say '...in the year abroad.' and AUSC.34/03-04 (d) be amended to say 'A proposal from the Department of History of Art.

48/03-04 Report from the Graduate Studies Committee of the Faculty

RECEIVED:

The minutes of the meeting of the Graduate Studies Committee of the Faculty held on 12 May 2004 (Paper BFA.31/03-04).

REPORTED:

- (i) That the Chair of the Committee has circulated to Chairs of Departments and Directors of Graduate Studies an outline framework for next year's Faculty training programme.
- (ii) That the programme includes generic training, and also a new "Issues and Themes in the Humanities" series.
- (iii) That it will be open to all PhD students in the Humanities and Philosophy.
- (iv) That a confirmed version of next year's programme should be available before September and will be circulated to Chairs of departments.
- (v) That it is not envisaged that the programme will involve any costs to departments, although most have indicated to me that they will offer equivalent teaching relief to staff offering one-off sessions to the programme.
- (vi) That the Chair of the Committee had made a bid to the Estimates and Grants Committee for a co-ordinator to support the Graduate Training Programme.

49/03-04 Items for Discussion at Senate

CONSIDERED:

Items for discussion at Senate.

RESOLVED:

That the Chair of the Committee report to the Senate the difficulty departments in the Faculty were having understanding their transparent accounts.

50/03-04 Dr A Eastmond

RESOLVED:

That the Committee wished to thank Dr A Eastmond for his service to the Committee and congratulate him on his new appointment.

GAFC/bfa/bfa min 25.5.04