

# UNIVERSITY OF WARWICK

## **Board of the Faculty of Arts**

There will be a meeting of the Board of the Faculty of Arts at 10.30am on Thursday 8 November 2012 in the Council Chamber, University House.

K Sloan  
Registrar & Chief Operating Officer

### **Notes:**

Please send questions on agendum items or apologies for this meeting to the Secretary to the Board, Laura Meadows on 51619 or [artsfacultyboard@warwick.ac.uk](mailto:artsfacultyboard@warwick.ac.uk)

Items in the second part of the agenda are matters to be reported without further discussion. Any papers relating to these items are only available electronically at [www.files.warwick.ac.uk/boardofarts/browse#](http://www.files.warwick.ac.uk/boardofarts/browse#).

Owing to the times that external attendees are able to meet with the Board to discuss specific issues, it may be necessary to alter the order of the agenda during the meeting.

## **AGENDA**

### **Part one: Items for discussion/consideration**

#### **1. Terms of Reference**

##### **TO REPORT:**

That paragraph (4) of Statute 21 states that the Board of each Faculty will have the following powers and functions:

- (a) to regulate, subject to these Statutes and the Ordinances and Regulations and to review by the Senate, the teaching, research, curricula and examinations in the subjects prescribed for the Faculty;
- (b) to recommend to the Senate examiners for appointment;
- (c) to make recommendations to the Senate for the award of degrees (other than Honorary Degrees), Diplomas, Certificates and other distinctions in the subjects prescribed for the Faculty;
- (d) to recommend to the Senate Sub-Faculties and Departments to be constituted by the Council;
- (e) to delegate to the Sub-Faculties such matters as are deemed appropriate;
- (f) to appoint members of the Board of the Faculty to be members of the Senate as provided for under Statute 19;
- (g) to discharge such other functions as the Senate may from time to time determine.

#### **2. Membership**

##### **TO CONSIDER:**

The membership of the Board of the Faculty of Arts for 2012/13 (Paper BFA.1/12-13, attached).

3. Minutes

TO CONSIDER:

The minutes of the meeting of the Board held on 22 May 2012 (Paper BFA.2/12-13, attached).

4. Matters Arising on the Minutes

(a) Humanities Building Working Group

TO RECEIVE:

An oral update from the Chair on progress to date.

(b) Humanities Research Centre Directorship

TO RECEIVE:

An oral update from the new Director, Dr Tim Lockley, on plans for the HRC for 2012/13

(c) Learning and Teaching Strategy

TO REPORT:

That the University had recently re-launched its Learning and Teaching Strategy, which was approved by members of the Senate on 3 October 2012.

TO CONSIDER:

The University's Learning and Teaching Strategy (Paper S.3/12-13, attached) and its implications for the Faculty.

(d) Warwick Community Agreement

TO REPORT:

That the University had recently launched its [Warwick Student Community Statement](#), a document that sets out the mutual aspirations and expectations of members of the University in fostering a high quality experience and environment.

(e) Faculty Engagement

TO CONSIDER:

(a) A paper (S.41/11-12, attached) considered by the Senate on 4 July 2012 providing an update on outcomes from the Faculty Engagements;

(b) The recommendations made by the Faculty of Arts and how these should be progressed.

5. Making History

TO CONSIDER:

A paper from Marjorie Walsh, Senior Careers Consultant (History and English) and Professor Mark Knights on a new core module available to all History single and joint

honours students, which incorporates an optional placement. (Paper BFA. 3/12-13, attached).

6. Widening Participation

TO RECEIVE:

An oral report from the Pro Vice-Chancellor for Education (Innovation, Employability and Widening Participation) on recent developments in the University's WP strategy and plans for the coming year.

7. Quality Assurance and Enhancement

(a) Feedback and Assessment

TO RECEIVE:

An oral update from the Chair of Faculty on recent developments relating to the University's policy on feedback and assessment.

(b) QAA Institutional Review Self-Evaluation Document

TO CONSIDER:

The draft self-evaluation document for the QAA Institutional Review (Paper AQSC.13/12-13(revised), attached).

(c) Review of course approval process

TO CONSIDER:

A paper from the Teaching Quality team outlining proposed changes to the course approval process (Paper AQSC.24/12-13, attached)

8. Open Access

TO CONSIDER:

A paper, considered by Research Committee on 25 October 2012, together with an oral update from the Acting University Librarian on the Library's progress with a bid to RCUK for an Open Access project (Paper BFA.4/12-13, attached).

9. Graduate Provision

TO RECEIVE:

An oral report from the Chair of the Board of Graduate Studies on progress with the AHRC Block Grant partnership.

10. Chair's Business

TO RECEIVE:

An oral report from the Chair on:

- (a) The role the Faculty Board and its subcommittees will play over the coming academic year;
- (b) Recent changes to the senior management team, including portfolio spread;

- (c) The desirability of holding a Faculty Research Day this academic year;
- (d) A recent meeting between Heads of Department in the Faculty and the Vice-Chancellor (Paper BFA.5/12-13, to follow);
- (e) Progress on Digital Humanities;
- (f) Topics and format of future Faculty lunches.

11. Arts Undergraduate Studies Committee

TO RECEIVE:

- (a) The unconfirmed minutes of the meeting of the Undergraduate Studies Committee of the Faculty held on 17 October 2012 (Paper BFA.6/12-13, attached);

TO CONSIDER:

- (b) An oral report from the Chair of the Undergraduate Studies Committee of the Faculty.

12. Arts Graduate Studies Committee

TO RECEIVE:

The minutes of the meeting of the Graduate Studies Committee of the Faculty held on 25 October 2012 (BFA.7/12-13, to follow).

13. Faculty of Arts Research Committee

TO RECEIVE:

The minutes of the meeting of the Faculty of Arts Research Committee meeting held on 20 June 2012 (Paper BFA.8/12-13, attached).

14. Student Representatives' Issues

TO RECEIVE:

Oral reports from the Faculty of Arts Undergraduate and Postgraduate Student representatives.

15. Items for Discussion at Senate

TO CONSIDER:

Items for discussion at the next meeting of the Senate.

16. Any other business

**Part two: items to report without discussion**

15. Course Proposals

TO REPORT:

- (a) That, after a period of consultation with the Committee over the summer vacation, the Chair of the Arts Undergraduate Studies Committee approved the following courses by Chair's Action:
  - (i) A new BA Honours degree in Hispanic Studies, to commence in October 2013 (paper AUSC.21/11-12);
  - (ii) A new BA Honours degree in Hispanic Studies and French, to commence in October 2013 (paper AUSC.22/11-12);
  - (iii) A new BA Honours degree in Hispanic Studies and German, to commence in October 2013 (paper AUSC.23/11-12);
  - (iv) A new BA Honours degree in Hispanic Studies and Italian, to commence in October 2013 (paper AUSC.24/11-12);
  - (v) A new BA Honours degree in Hispanic Studies with French, to commence in October 2013 (paper AUSC.25/11-12);
  - (vi) A new BA Honours degree in Hispanic Studies with German, to commence in October 2013 (paper AUSC.26/11-12);
  - (vii) A new BA Honours degree in Hispanic Studies with Italian, to commence in October 2013 (paper AUSC.27/11-12).
- (b) That, at its meeting on 17 October 2012, the Arts Undergraduate Studies Committee approved the following courses:
  - (i) A new BA Honours degree in Italian with Spanish, to commence in October 2013 (paper AUSC.04/12-13);
  - (ii) A new BA Honours degree in French Studies with Spanish, to commence in October 2013 (paper AUSC.05/12-13).

#### 16. Course Amendments

##### TO REPORT:

That, at its meeting on 17 October 2012, it was reported that the Chair of the Arts Undergraduate Studies Committee had approved amendments to the following degree programmes, and that the course amendment forms were available for Committee members to view via the Files.Warwick facility:

- (a) Department of English and Comparative Literary Studies
  - (i) English Literature and Creative Writing.
- (b) Department of Film and Television Studies
  - (i) Film and Literature;
  - (ii) Film Studies.

#### 18. Dates of 2012/13 Committee Meetings

##### TO REPORT:

That the remaining dates and venues for the Board's meetings for the academic year 2012-13 are as follows:

Wednesday 8 February 2012, 2.30pm, Ramphal 03.04

Tuesday 20 May 2012, 2.00-4.00pm, Ramphal 2.41