

UNIVERSITY OF WARWICK

Board of the Faculty of Arts

There will be a meeting of the Board of the Faculty of Arts at 3.00pm on Wednesday 13 February 2013 in R03/4, Ramphal Building.

K Sloan
Registrar & Chief Operating Officer

Notes:

Please send questions on agendum items or apologies for this meeting to the Secretary to the Board, Laura Meadows on 51619 or artsfacultyboard@warwick.ac.uk

Items in the second part of the agenda are matters to be reported without further discussion. Any papers relating to these items are only available electronically at www.files.warwick.ac.uk/boardofarts/browse#.

Owing to the times that external attendees are able to meet with the Board to discuss specific issues, it may be necessary to alter the order of the agenda during the meeting.

AGENDA

Part one: Items for discussion/consideration

1. Minutes

TO CONSIDER:

The minutes of the meeting of the Board held on 8 November 2012 (Paper BFA.12/12-13, attached).

2. Quality Assurance and Enhancement

(a) University Policy on the Timing of the Provision of Feedback to Students on Assessed Work

TO REPORT:

- (i) That the University Policy on the Timing of the Provision of Feedback to Students on Assessed Work had been approved at AQSC in December 2012 (AQSC.12/12-13 [revised 2], attached, also available on the TQ website:
<http://www2.warwick.ac.uk/services/academicoffice/quality/categories/examinations/goodpractice/assessment/timeliness>);
- (ii) That, as part of the Policy, assessment turnaround times would be monitored by Heads of Department and headline data would be considered by Faculty Board Sub-Committees on a termly basis;
- (iii) That the Chair of the Faculty had formed a sub-group to consider the headline data consisting of:

Chair of Faculty, Professor Simon Swain
Chair of the Arts Undergraduate Studies Committee, Dr Cathia Jenainati
Chair of the Arts Graduate Studies Committee, Dr Chris Bilton
Secretary to the Board, Dr Laura Meadows

- (iv) That the sub-group met on Thursday 17 January 2013 to look at headline data from Term 1;
- (v) That the data would be received by the Faculty Board in February 2013 and an annual report across all Faculties would be considered by the AQSC.

TO RECEIVE:

Headline data for the Faculty of Arts on turnaround times, considered by the sub-group (BFA.10/12-13, attached).

(b) QAA Institutional Review

TO RECEIVE:

An update from the Chair on preparations being made for the QAA Review scheduled for the week commencing 25 February 2013 (The Self-Evaluation Document and Student Response are available on Files.Warwick).

(c) Institutional Review of Teaching and Learning: Faculty Engagement

TO RECEIVE:

A report from the Chair on the progress made on implementing recommendations from the Faculty Engagement held in March 2012 (Paper BFA.13/12-13, attached).

3. Future of the Institute of Education

TO CONSIDER:

Proposals regarding the future of the Institute of Education (Paper S.15/12-13(revised), attached).

4. Arts Undergraduate Studies Committee

TO RECEIVE:

- (a) The unconfirmed minutes of the meeting of the Undergraduate Studies Committee of the Faculty held on 30 January 2013 (Paper BFA.14/12-13, attached);
- (b) An oral report from the Chair of the Undergraduate Studies Committee of the Faculty.

5. Arts Graduate Studies Committee

TO RECEIVE:

- (a) The minutes of the meeting of the Graduate Studies Committee of the Faculty held on 29 January 2013 (BFA.15/12-13, attached);
- (b) An oral report from the Chair of the Graduate Studies Committee of the Faculty.

6. Faculty of Arts Research Committee

TO RECEIVE:

The minutes of the meeting of the Faculty of Arts Research Committee meeting held on 28 November 2012 (Paper BFA.16/12-13, attached).

7. Student Representatives' Issues

TO RECEIVE:

Oral reports from the Faculty of Arts Undergraduate and Postgraduate Student representatives.

8. International Office

TO RECEIVE:

An overview from Mrs Sarah Patrick (Senior Liaison Officer) and Dr William Mitchell (Assistant Director, International Office) of international partnership funds for 2013-14

9. Humanities Academic Technologists

TO RECEIVE:

An oral update from Ms Amber Thomas (Service Owner: Academic Technology Support) on the appointment of two Faculty Academic Technologists, the work they will be doing and the support they can offer.

10. Public Engagement

TO RECEIVE:

An oral report from Dr Nadine Lewycky (Faculty Impact Officer) on the new Faculty Logo.

TO CONSIDER:

A paper (BFA.17/12-13, attached) from the Faculty Impact Officer proposing a draft Faculty-wide Impact and Public Engagement Strategy.

11. Faculty projects

TO RECEIVE:

An oral update from the Chair on:

- (a) Progress made on administrative support for three Faculty-based Warwick-Monash Alliance projects;
- (b) A Faculty-wide Teaching and Learning Showcase, which will take place on 13 March 2013;
- (c) A Faculty-wide research away day to be held in May 2013;
- (d) Progress to date with the Humanities Building feasibility study;
- (e) Discussions within the Faculty concerning establishing a Centre for Medical Humanities.

12. Items for Discussion at Senate

TO CONSIDER:

Items for discussion at the next meeting of the Senate.

13. Any other business

Part two: items to report without discussion

14. Course Approval

TO REPORT:

- (a) That, at its meeting on 30 January 2013, the Arts Undergraduate Studies Committee approved the following courses:
 - (i) A new BA Honours degree in Modern Languages, to commence in October 2013 (papers AUSC.11a-c/12-13);
 - (ii) A new BA Honours degree in English and Hispanic Studies, to commence in October 2013 (papers AUSC.12a-d/12-13);
 - (iii) A new BA Honours degree in German and Sociology, to commence in October 2013 (paper AUSC.13/12-13);
 - (iv) A new BA Honours degree in German and Theatre Studies, to commence in October 2013 (paper AUSC.14/12-13);
 - (v) A new BA Honours degree in German with Film Studies, to commence in October 2013 (paper AUSC.15/12-13).
- (b) That at its meeting on 29 January 2013, the Arts Graduate Studies Committee approved the following courses:
 - (i) A new MA for Research in Italian Studies (paper AGSC 29.12-13);
 - (ii) A new MA for Research in German Studies (paper AGSC 30.12-13);
 - (iii) A new MA for Research in Hispanic Studies (paper AGSC 31.12-13);

15. Dates of 2012/13 Committee Meetings

TO REPORT:

That the last meeting of the Faculty Board for 2012/13 will take place on 20 May 2013, 2-4pm, Council Chamber.