

UNIVERSITY OF WARWICK

Board of the Faculty of Medicine

There will be a meeting of the Board of the Faculty of Medicine at 10.30am on Wednesday **30 May 2018**, in room A-030, Warwick Medical School.

R Sandby-Thomas
Registrar

Note: Committee papers can be accessed at

<https://files.warwick.ac.uk/boardoffacultyofmedicine/browse/BFM/2018.05.30>

Questions on agendum items or apologies for this meeting should be directed to the Acting Secretary to the Board, Katharine Gray (bfm@warwick.ac.uk).

AGENDA

MATTERS FOR CONSIDERATION BY THE BOARD

1. Introductions and Welcome

2. Conflicts of Interest

TO REPORT:

That, should any members or attendees of the Board have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with the Committee of University Chairs (CUC) Higher Education Code of Governance (2014), available online from <http://www.universitychairs.ac.uk/publications/>.

3. Minutes

TO CONSIDER:

The minutes of the meeting of the Board held on 12 February 2018 (available online).

4. Matters Arising

(a) Warwick Awards for Teaching Excellence (minute 25(d)/17-18 refers)

TO REPORT:

- (i) That the following staff of the Warwick Medical School have been shortlisted for a Warwick Award for Teaching Excellence (WATE):

Rebecca Johnson
Jamie Roebuck

- (ii) That the winners and commendees will be announced at the end of June

- (b) Health and Safety Organogram (minutes 6(c)/17-18, 48(c)/16-17 and 28/17-18 refer)

TO REPORT:

That, at its meeting on 12 February 2018, it was reported to the Board that the revised organogram, incorporating comments made by Board members in November 2017 (paper BFM.3/17-18 (Revised)), would be presented at the next meeting of the Board, noting ongoing discussions with the School of Life Sciences and NHS.

TO RECEIVE:

The revised Health and Safety Organogram (Paper BFM.3/17-18 (revised) (available online)).

5. Chair's Business

- (a) Universities Strategy Update

6. Proposal for the Faculties of Medicine and Science to Merge

TO CONSIDER:

The Final Report and Recommendations from the Faculty of Medicine and Faculty of Science Merger Task and Finish Group FMTFG.05/17-18 (available online).

7. Campus Master Plan

TO RECEIVE:

An oral report from Charlotte Lewis (Head of Strategic Programmes and Governance, Estates) and paper (BFM.20/17-18, available online), providing an overview of the Campus Master-planning process, and seeking input on the priorities for the Faculty of Medicine.

8. Education Update

TO RECEIVE:

An oral report from the Deputy Chair of the Board on education matters.

9. Research Update

TO RECEIVE:

- (a) A Research Strategy update from the Dean of the Warwick Medical School;

- (b) An oral update from the Dean of the Warwick Medical School on the School's REF preparations

10. Update from Dean of the Warwick Medical School

TO RECEIVE:

An oral report from the Dean of the Warwick Medical School.

11. Any Other Business

ITEMS TO RECEIVE FOR INFORMATION ONLY

The Chair and Secretary consider that the following items are non-controversial and/or can be accepted with a minimum of explanation. Members of the Board may, however, ask for any of the following items to be transferred to the agenda for discussion, by contacting the Secretary in advance of the meeting, or by raising the item at the commencement of the meeting. These papers are available online from the Board's electronic filestore at <https://files.warwick.ac.uk/boardoffacultyofmedicine/browse/BFM/2018.05.30>

12. Anti-Bribery

TO REPORT:

That the University is required to comply with the UK Bribery Act 2010. As part of meeting this responsibility, an [e-learning module](#) has been created to ensure members of the University have an awareness of anti-bribery guidance, and understand how to conduct University activities honestly, fairly and professionally.

The University's Anti-Bribery Policy is available at <https://warwick.ac.uk/services/gov/university-policies/antibribery/>.

13. Assessment and Feedback

TO CONSIDER:

The following reports on timeliness of feedback on assessment submitted in Spring Term 2017-18 across the Faculty:

- (a) MB ChB (paper FMEC.17/17-18, [available online](#));
- (b) Diploma in Orthodontic Therapy (paper FMEC.18/17-18, [available online](#));
- (c) Certificate of Diabetes Care (paper FMEC.19/17-18, [available online](#));
- (d) PGT courses (paper FMEC.20/17-18, [available online](#)).

14. Report from the Faculty Education Committee

TO RECEIVE:

The minutes of the meeting of the Faculty Education Committee held on 14 May 2018 (paper BFM.21/17-18, to follow).

15. Report from the WMS Education Committee

TO RECEIVE:

- (a) Minutes of the meeting of the WMS Education Committee held on 30 January 2018 (paper BFM.19/17-18) (available online)
- (b) Minutes of the meeting of the WMS Education Committee held on 19 March 2018 (Paper BFM.22/17-18, available online)
- (c) Minutes of the meeting of the WMS Education Committee held on 14 May 2018 (paper BFM.23/17-18, to follow).

KG 24.05.18

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