

UNIVERSITY OF WARWICK

BOARD OF THE FACULTY OF MEDICINE

There will be a meeting of the Board of the Faculty of Medicine on the 21<sup>st</sup> February 2011 at 2.00pm in room A-011 of the Medical School Building, Gibbet Hill campus.

Jon Baldwin  
Registrar

**Note: Questions on agendum items or apologies for this meeting should be directed to the Secretary of the Committee Mrs Wendy Coy (ext 73809) or the Assistant Secretary Mrs Lara McCarthy (ext 73111).**

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**AGENDA**

1 Minutes of the previous meeting

TO CONSIDER:

The minutes of the meeting held on the 15<sup>TH</sup> November 2011 (copy attached) (also available online at <http://www2.warwick.ac.uk/services/gov/atoz/bfmusc/minutes> )

2 Matters Arising

(a) Preparations for the REF (minute 4/10-11 (c) refers)

TO RECEIVE:

Information from the Chair on the continuing preparations for the REF.

(b) IT Account Management Project (minute 6/10-11 refers)

TO RECEIVE:

Information from the Secretariat following discussions at the November 2010 meeting on e-mail capacity for staff following the implementation of the new systems.

(c) Election of Life Sciences Representatives

TO RECEIVE:

Information from the Secretariat regarding representatives from the Department of Life Sciences on the Board of the Faculty of Medicine.

3 Decisions Made Concerning Faculty of Medicine Issues

Regulation 8.10 and Regulation 8.12

TO REPORT:

That the Academic Quality and Standards Committee, at its 3<sup>rd</sup> February 2011 meeting reported a possible inconsistency had been identified between two separate sections of regulation 8 (Regulations for First Degrees) by the Warwick Medical School, and that it had been identified that an additional note to clarify the situation with regard to academic appeals for the MBChB programme might be required; (minute 46/10-11 refers).

The AQSC considered a proposal from the Examinations Section of the Academic Office to add an additional note to regulation 8.12 (Governing appeals relating to decisions of final-year undergraduate boards of examiners), as follows (additions underlined),

8.12 Regulations Governing Appeals Relating to Decisions of Final-year Undergraduate Board of Examiners

Note: Appeal procedures relating to the MBChB degree are governed by Regulation 8.10 and those relating to undergraduate non-degree courses by Regulation 39.

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and that this was recommended to the Senate for approval.

4 Chair's Business:

- (a) WMS Re-structure (minute 5/10-11 refers)
- (b) Vision 2015 – an update from the Chair
- (c) Faculty Advisory Board – an update from the Chair following the 14<sup>th</sup> February 2011 meeting.

5 Changes to Fees, Student Finance and Widening Participation

TO CONSIDER:

A discussion paper on changes to fees, student finance and widening participation, SC.259/10-11 (copy attached).

6 IT Services Strategy Overview

TO CONSIDER:

The IT Services Strategy Overview, paper IPSC.05/10-11 (to follow).

7 Role of the Faculty Chair: Proposed Changes Post-Harris

TO CONSIDER:

The proposed changes to the role of the Faculty Chair, as set out in paper BFM7/10-11 (copy attached).

8 Curriculum Review

TO REPORT:

On the progress of the MB ChB Curriculum Review.

Members are asked to note that information is also available on the following web page: <http://www2.warwick.ac.uk/fac/med/about/cr/about>

9 The Environment

TO CONSIDER:

A report from Professor G Hundt on the “green audit” conducted in June 2009. (minute 39/09-10 refers)

10 Undergraduate Studies Minutes

TO RECEIVE:

The minutes of the Board of the Faculty of Medicine Undergraduate Studies Committee meeting held on the January 2011 as set out in paper BFM8/10-11 (copy attached).

11 Graduate Studies Minutes

TO RECEIVE:

The minutes of the Board of the Faculty of Medicine Graduate Studies Committee meeting held on the February 2011 as set out in paper BFM9/10-11 (to follow).

12 Items to be Brought to the Senate

TO CONSIDER:

Any items to be brought to the attention of Senate for consideration.

13 Date of the Next Meeting

TO REPORT:

That the summer term meeting of the Board of the Faculty of Medicine will be held in on the 31<sup>st</sup> May 2011 at 10.00am in room A011 of the Medical School Building.