

UNIVERSITY OF WARWICK
BOARD OF THE FACULTY OF MEDICINE

There will be a meeting of the Board of the Faculty of Medicine on the 24th February 2014 at 2.00pm in room A-030 of the Medical School Building.

Note: Questions on agenda items or apologies for this meeting should be directed to the Secretary of the Committee, Wendy Coy, W.E.Coy@warwick.ac.uk, or the Assistant Secretary, Lara McCarthy on Ext 73111, Lara.McCarthy@warwick.ac.uk

Ken Sloan
Registrar and Chief Operating Officer

AGENDA

1 Conflicts of Interest

TO REPORT:

That, should any members or attendees of the Board of the Faculty of Medicine have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with the CUC Guide for Members of Higher Education Governing Bodies in the UK.

2 Minutes of the previous meeting

TO CONSIDER:

The minutes of the meeting held on the 7th November 2013 (copy attached). (Also available online at <http://www2.warwick.ac.uk/services/gov/atoz/bfmusc/minutes>)

3 Matters Arising

(a) Terms of Reference and Membership (minute 3/13-14 (A) + (B) refer)

TO REPORT:

- (i) That Professor Kate Seers had been elected as the fifth member of WMS academic staff to the Board of the Faculty of Medicine.
- (ii) That the newly appointed Medical Director, Dr Charles Ashton, would be approached in order to succeed Professor I Philp as an “external member” of the Board.

(b) Medical Schools Council (minute 5/13-14 (d) refers)

TO RECEIVE:

- (i) Information from the Education Strategy Group on their consideration of the viability of developing a Physicians Assistant programme.
- (ii) Information from the Chair regarding possibilities of WMS providing education and training for local Physicians Assistants following consultation with Dr Hanslip.

4 Chair's Business

TO RECEIVE:

A verbal report from the Chair on the meeting of the December 2013 Faculty Advisory Board.

TO REPORT:

(a) The dis-establishment of the Centre for Mechanochemical Cell Biology by Senate on the 9th January 2014.

(b) Education Experience Planning Group as set out in paper BFM713-14 (copy attached).

5 School of Modern Languages

TO CONSIDER:

A paper from the Chair of the Faculty of Arts and the Chair of the Sub-Faculty of Modern Languages setting out a proposal to create a School of Modern Languages in the Faculty of Arts as set out in paper SC.33/13-14 (copy attached)

6 University Timetable

TO CONSIDER:

A paper from the Pro-Vice-Chancellor (Academic Planning and Resources) on progress made remodelling the University timetable as set out in paper SC.65/13-14 (copy attached).

7 Curriculum Refresh

TO RECEIVE:

An oral report from the Head of the MB ChB on the implementation of year one and detailed proposals for Phase II of the refreshed curriculum and progress with Phase III.

Members are asked to note that information is also available on the following web page: <http://www2.warwick.ac.uk/fac/med/about/cr/about>

8 Items to be Brought to the Senate

TO CONSIDER:

Any items to be brought to the attention of Senate for consideration.

ITEMS TO RECEIVE FOR INFORMATION ONLY

The Chair and Secretary consider that the following items are non-controversial and/or can be accepted with a minimum of explanation. Members of the Board may, however, ask for any of the following items to be transferred to the agenda for discussion, by contacting the Secretary in advance of the meeting, or by raising the item at the commencement of the meeting.

9 Undergraduate Studies Minutes

TO RECEIVE:

The minutes of the Board of the Faculty of Medicine Undergraduate Studies Committee meeting held on the 20th January 2014 as set out in papers BFM8/13-14 (copy attached).

10 Graduate Studies Minutes

TO RECEIVE:

The minutes of the Board of the Faculty of Medicine Graduate Studies Committee meeting held on the 27th January 2014 as set out in paper BFM9/13-14 (copy attached).

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11 The Environment

TO RECEIVE:

Any issues relating to the environment relating to the Faculty and the wider University.

12 Date of the Next Meeting

TO REPORT:

The final meeting of the academic year 2013/14 will be held on the 20th May 2014 at 2.00pm in room GLT4 of the Medical School Building.