

UNIVERSITY OF WARWICK
BOARD OF THE FACULTY OF MEDICINE
AGENDA

There will be a meeting of the Board of the Faculty of Medicine on Monday the 18th February 2008 at 2.00pm in room A-011 of the Medical School Building.

J Baldwin
Registrar

Note: Questions on agendum items or apologies for this meeting should be directed to the Secretary of the Committee, Dr Michael Glover (ext 73809) or the Assistant Secretary, Lara McCarthy (ext 73111).

AGENDA

1. Minutes

TO CONSIDER:

The minutes of the meeting of the Board of the Faculty of Medicine held on the 12th November 2007 (copy attached).

2. Matters Arising

(i) Chair's Business – GMC (minute 4/06-07 (c) refers)

TO REPORT:

(a) On completion of the draft response for the GMC from the Associate Dean (Teaching) for upload to the GMC web pages.

(b) On the completion of the annual FtP return required by the School Secretary.

(c) On the completion of the standard GMC annual return.

(ii) QAA Institutional Audit (minute 6/07-08 refers)

TO RECEIVE:

An update from the Chair of the WMS QAEG on the upcoming QAA Institutional Audit.

(iii) Student Use of the Title Doctor (minute 8/07-08 refers)

TO RECEIVE:

An update from the Assistant Registrar on the production of medical student cards.

(iv) Prizes (minute 9/07-08 refers)

TO REPORT:

That the prize list for the academic year 2007/08 had been updated in line with Faculty Board recommendations and the published list in the University Calendar.

3. Chair's Action

TO REPORT:

That the Chair has taken action on behalf of the Committee to approve the following nominations to University Committees.

Faculty of Medicine representative Graduate Awards and Nominations Committee – Professor Margaret Thorogood

WMS Panel for WPRF Awards – Dr Neil Johnson

4. Chair's Business

- (i) Discussion with Faculty members about IAS with Margot Finn.
- (ii) Discussion with Sarah Shalgosky about the University's Art Collection.

5. Proposed Amendments to the University's Credit and Module Framework (Minute AQSC 54/07-08 refers)

TO REPORT:

That the Academic Quality and Standards Committee, at its meeting on 1 February 2008, considered proposed amendments to the University's Guidance Notes on Credit and the Credit Accumulation and Transfer Scheme to provide further guidance on a number of credit-related issues, paper AQSC 35/07-08, and resolved,

- (a) That members of the Committee forward any further comments to the Secretary;
- (b) That the proposed amendments to the University's Guidance Notes on Credit and the Credit Accumulation and Transfer Scheme be revised along the lines discussed at the meeting and forwarded to Faculty Boards for consideration;
- (c) That a further draft, revised in the light of comments from Faculty Boards, be prepared for the next meeting of the Committee.

TO CONSIDER:

A revised draft of the University's Guidance Notes on Credit and Credit Accumulation and Transfer Scheme as set out in paper AQSC 35/07-08 (revised) (copy attached)

6. Learning, Teaching and Assessment Enhancement Strategy (minutes AQSC 26(c)/07-08 and AQSC 50 (a)/07-08 refer)

TO REPORT:

That the Academic Quality and Standards Committee, at its meeting on 1 February 2008, considered, a revised draft of the Learning, Teaching and Assessment Enhancement Strategy, as set out in paper AQSC 6/07-08 (revised), and resolved,

- (a) That members of the Committee forward further comments to the Secretary;
- (b) That the draft of the Learning, Teaching and Assessment Enhancement Strategy be further revised along the lines discussed at the meeting and forwarded to Faculty Boards and then all department for consideration;
- (c) That a further draft, revised in the light of comments from Faculty Boards and departments, be prepared for the first meeting of the Committee in the summer term.

TO CONSIDER:

A revised draft of the Learning, Teaching and Assessment Enhancement Strategy as set out in paper AQSC6/07-08 (revised3) (copy attached).

7. Annual Course Review

TO CONSIDER:

The annual course review for the MB ChB as set out in paper BFM13/07-08 (copy attached).

8. MB ChB Prizes for the Academic Years 2007/08 and 2008/09

TO CONSIDER

- (i) Two new prizes for award at graduation in summer 2008 as set out in paper BFM14/07-08 (copy attached).
- (ii) Amendment to the WPH Charitable Trust Gold Medal and The Faculty of Medicine Clinical Prize regulations which currently state, "Students required to sit any part of the extended examination may not be considered for this prize" as set out in paper BFM15/07-08 (copy attached).

9. Proposed Regulation Amendments to Year 2 MB ChB

TO CONSIDER:

Proposed regulation amendments to Year 2 MB ChB as set out in paper BFM16/07-08 (copy attached).

10. Undergraduate Studies Committee Minutes

TO RECEIVE:

Minutes of the Faculty of Medicine Undergraduate Studies Committee held on the 16th January 2008 as set out in paper BFM17/07-08 (copy attached).

11. Graduate Studies Committee Minutes

TO RECEIVE:

Minutes of the Faculty of Medicine Graduate Studies Committee held on the 29th January 2008 as set out in paper BFM18/07-08 (copy attached).

12. Next Meeting

TO REPORT:

That the next meeting of the Board of the Faculty of Medicine will be held on the 2nd June 2008 at 2.00pm in room A-011 of the Medical School Building.