

UNIVERSITY OF WARWICK

BOARD OF THE FACULTY OF MEDICINE

There will be a meeting of the Board of the Faculty of Medicine on Monday 12th November 2007 at 2.00pm in room B053 of the Medical School Building.

CE Charlton

University Secretary

Note: Questions on agendum items or apologies for this meeting should be directed to the Secretary of the Committee, Dr Michael Glover (ext 73809) or the Assistant Secretary, Lara McCarthy (ext 73111).

AGENDA

1. Constitution, Membership and Terms of Reference

TO RECIEVE:

(a) Constitution and Membership

The constitution and membership of the following committees within the Faculty of Medicine for the academic year 2007/08

- (i) Board of the Faculty of Medicine (paper BFM/1/07-08 copy attached)
- (ii) Graduate Studies Committee of the Faculty of Medicine (paper BFM 2/07-08 copy attached)
- (iii) Undergraduate Studies Committee of the Faculty of Medicine (paper BFM 3/07-08 copy attached)
- (iv) Phase I Board of Examiners (paper BFM 4/07-08 copy attached)
- (v) Phase II Board of Examiners (paper BFM 5/07-08 copy attached)
- (vi) The Admissions Steering Group (paper ASG5/07-08 copy attached)

(b) Terms of Reference

That paragraph 4 of Statute 21 stated that the Board of each Faculty would have the following powers and functions:

- (i) To regulate, subject to these Statutes and the Ordinances and Regulations and to review by the Senate, the teaching, curricula and examinations in the subjects prescribed for the Faculty.
- (ii) To recommend to the Senate examiners for appointment.
- (iii) To make recommendations to the Senate for the award of Degrees (other than Honorary degrees), Diplomas, Certificates and other distinctions in the subjects prescribed for the Faculty.
- (iv) To appoint members of the Board of the Faculty to be members fo the Senate as provided for under Statute 19.
- (v) To discharge such other functions as the Senate may from time to time determine.

(c) Freedom of Information Act

TO RECEIVE:

Information of the Freedom of Information Act 2000 as set out in paper SC.60/07-08 (copy attached)

2. Minutes
TO CONSIDER:
The minutes of the meeting of the Board of the Faculty of Medicine held on the 29th May 2007 (copy attached).
3. Chair's Action
TO REPORT:
 - (a) That the Chair has taken action of behalf of the Committee to approve the following nominations to University Committees.

International Committee	Professor Sudhesh Kumar
North American Travel Fund	Professor Martin Feelisch
 - (b) That the Chair has taken action on behalf of the Committee to recommend the co-option of Professor S Weich onto the Board of the Medicine as the representative of the Coventry and Warwickshire Partnership Trust.
4. Chair's Business
5. National Student Survey
TO CONSIDER:
The results for Medicine from the National Student Survey 2007 as set out in papers BFM7/07-08 (copies attached).
6. QAA Institutional Audit
TO REPORT:
That the University's next QAA Institutional Audit is to take place during the Autumn Term 2008.
TO RECEIVE:
A report for the Academic Quality and Standards Committee outlining the timescale of and preparations for Institutional Audit.
7. Proposed Dress Code for Medical Students and Doctors in Examinations
TO CONSIDER:
A paper from the Associate Dean (Teaching) on a proposed new dress code for medical students and Doctors in Examinations as set out in paper BFM8/07-08.
8. Student Use of the Title Doctor
TO CONSIDER:
A paper from the Associate Dean (Teaching) on the student use of the title Doctor as set out in paper BFM9/07-08.
9. Prizes
TO CONSIDER:
Prizes to be awarded at graduation July 2008 as set out in paper BFM10/07-08 (to follow).
10. Graduate Studies Committee Minutes
TO RECEIVE:

The minutes of the Graduate Studies Committee meeting held on the 23rd October 2007 as set out in paper BFM12/07-08 (copy attached).

11. Undergraduate Studies Committee Minutes

TO RECEIVE:

The minutes of the Undergraduate Studies Committee meeting held on the 26th October 2007 BFM11/07-08 (to follow).

12. Admissions Policy

TO RECEIVE:

The admissions policy for the MB ChB for admission to the 2008 cohort as set out in paper BFM6/07-08

13. Any Other Business

TO CONSIDER:

Any other items of business.

14. Next Meeting

TO REPORT:

That the next meeting of the Board of the Faculty of Medicine will take place on the 18th February 2008 at 2.00pm (venue to be confirmed).