

**UNIVERSITY OF WARWICK**

FACULTY OF SCIENCE

Board of the Faculty of Science

There will be a meeting of the Board of the Faculty of Science on **4 November 2015** at **2.30pm** in **CMR1.0, First Floor University House**.

Ken Sloan  
Registrar & COO

**Note: Questions on agendum items or apologies should be directed to the Secretary of the Committee, Jen Bowskill (ext. 50295 or [J.Bowskill@warwick.ac.uk](mailto:J.Bowskill@warwick.ac.uk)).**

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The agenda is split into two sections: items for consideration by the Committee and items for report without further discussion unless requested by a member of the Committee. All papers are available electronically from the Committee's file store:

<https://files.warwick.ac.uk/sciencefacultyboard/browse/BFS+-+Board+of+the+Faculty+of+Science/2015-16/BFS+4+Nov+2015>

**A G E N D A**

**ITEMS FOR CONSIDERATION BY THE COMMITTEE**

1. Constitution, Membership and Terms of Reference

(a) Membership

TO RECEIVE:

An oral report from the Chair of the Faculty of Science regarding changes to the membership of the Board of the Faculty of Science.

TO REPORT:

That following a number of changes to membership approved by Chair's Action over the summer, the revised membership of the committees within the Faculty of Science for the academic year 2015/16 is as follows:

- (i) Board of the Faculty of Science, paper BFS.01(a)/15-16 (copy attached);
- (ii) Undergraduate Studies Committee of the Faculty of Science, paper BFS.01(b)/15-16 (copy attached);
- (iii) Graduate Studies Committee of the Board of the Faculty of Science, paper BFS.01(c)/15-16 (copy attached);
- (iv) Faculty of Science Information Technology Committee, paper BFS.01(d)/15-16 (copy attached);
- (v) Examination Appeals Committee Panels, paper BFS.01(e)/15-16 (copy attached);
- (vi) Representatives of the Science Faculty on other Committees, paper BFS.01(f)/14-15 (copy attached).

TO CONSIDER:

The remaining vacancies from Departments.

(b) Terms of Reference

TO REPORT:

That Statute 17(4) states that the Board of each Faculty shall have the following powers and functions:

- (i) To regulate, subject to these Statutes and the Ordinances and Regulations and to review by the Senate, the teaching, curricula and examinations in the subjects prescribed for the Faculty;
- (ii) To recommend to the Senate examiners for appointment;
- (iii) To make recommendations to the Senate for the award of Degrees (other than Honorary Degrees), Diplomas, Certificates and other distinctions in the subjects prescribed for the Faculty;
- (iv) To recommend to the Senate Sub-Faculties and Departments to be constituted by the Council;
- (v) To delegate to the Sub-Faculties such matters as are deemed appropriate;
- (vi) To appoint members of the Board of the Faculty to be members of the Senate as provided for under Statute 15;
- (vii) To discharge such other functions as the Senate may from time to time determine.

2. Minutes

TO CONSIDER:

The minutes of the meeting of the Board of the Faculty of Science held on 20 May 2015 BFS.02/15-16 (copy attached).

3. Conflicts of Interest

TO REPORT:

That, should any members or attendees of the Board of the Faculty of Science have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with the Committee of University Chairs (CUC) Higher Education Code of Governance (2014) <http://www.universitychairs.ac.uk/publications/>

4. Matters arising on the Minutes

(a) Faculty Thesis Prizes (minute BFS.37/14-15 refers)

TO REPORT:

- (i) That details of the recipients of Faculty Thesis Prizes for 2014/2015 were available on the Faculty of [Science webpages](#)

- (ii) That those students not awarded their Faculty Thesis Prize at a Department event received it at a Faculty Thesis Prize-giving as part of the Faculty of Science Chair's end of year event on the 8<sup>th</sup> July 2015.

(b) Cheltenham Science Festival (minute BFS.39/14-15 refers)

TO REPORT:

- (i) That the Cheltenham Science Festival ran from the 2-7<sup>th</sup> June 2015, and that a feedback report on the event by Jenesys Associates was available (see paper BFS.05/15-16 online only)
- (ii) That the total expenditure from the Faculty of Science 2014/2015 Budget for the Cheltenham Science festival was £35,094.

(c) Faculty of Science IT Committee (minute BFS.39/14-15(f) refers)

TO REPORT:

That Professor M Rodger had agreed to act as Chair to the Faculty IT Committee for the 2015/2016 academic year.

(d) WIHEA Fellowship Scheme (minute BFS.39/14-15 (i) refers)

TO REPORT:

That following nominations for WIHEA Fellows that there were six WIHEA fellows from the Faculty of Science as detailed in BFS.06.15-16 (copy attached)

5. Chair's Action

TO REPORT:

That the Chair, acting on behalf of the Board of the Faculty of Science, approved changes to the membership of the Faculty Committees (see paper BFS.01(a-f)/15-16)

6. Chair's Business

(a) Faculty of Science Budget for 2014/2015 and 2015/2016

TO RECEIVE:

An outline paper showing the 2014/2105 Faculty spend and commitments to date for the 2015/2016 academic year, as approved by the Chair and set out in BFS.07/15-16 (copy attached)

(b) Big Bang Festival 2016

TO REPORT:

That the Big Bang Festival would be taking place at the NEC in Birmingham from 16<sup>th</sup>-19<sup>th</sup> March 2016.

TO RECEIVE:

An oral report from the Chair on the Faculty of Science engagement with the Big Bang Fair 2016.

(c) Faculty Thesis Prizes 2015/2016

TO REPORT:

That the Chair of the Faculty had approved a contribution of £500 per department from the Faculty budget for Faculty Thesis prizes for 2015-16, noting that Departments were encouraged to ensure that impact as well as academic excellence were recognised in the Faculty Thesis Prizes for 2015-16, and that the acceptance of awards by nominees would be conditional on them agreeing to have their names published on Faculty and Department webpages.

7. Epigeum Research Integrity on-line training

TO RECEIVE:

A presentation and accompanying oral report from Professor Laurence Young, PVC for Academic Planning and Resources, introducing the new Epigeum Research Integrity on-line training and associated research matters.

8. HEFCE Policy for Open Access

TO RECEIVE:

A paper outlining HEFCE Policy on Open Access for the post-2014 Research Excellence Framework (REF) (updated July 2015), as considered by the Research Committee at its meeting on 14<sup>th</sup> September 2014 (as set out in paper RC.30/14-15 attached), with an accompanying oral report from Mr Lindsay Wood, (E-Repositories Manager, Library)

9. NSS Results 2015

TO CONSIDER:

The National Student Survey Results 2015 by department as set out in paper BFS.08/15-16 (copy attached)

TO RECEIVE:

An oral report from the Chair on the National Student Survey 2015 results.

10. Assessment and Feedback

TO RECEIVE:

A composite report on timeliness of feedback on assessments submitted during the Summer term 2014-15 across the Faculty of Science, paper BFS.03/15-16 (copy attached).

11. Triennial Review of Faculty Research Centres

TO RECEIVE:

Paper BFS.04/14-15 (copy attached) setting out details for the review of the following University Research Centres relevant to the Faculty of Science:

- (a) Centre for Industrial Ultrasonics (BFS.04/14-15, Appendix 1a).
- (b) Molecular Organisation and Assembly in Cells (MOAC) Doctoral Training Centre; (BFS.04/14-15, Appendix 1b).
- (c) Warwick Crop Centre (BFS.04/15-16, Appendix 1c).

TO REPORT:

- (d) That Research and Impact Services had advised that Category 1 Research Centres will be reviewed to a different timetable and will be forwarded to the Board for Consideration at a later date.
- (e) That The Director of Research and Impact Services had advised that paperwork for the review of the Institute for Digital Healthcare and the Centre for Complexity Science will be submitted for review at the term 2 meeting of the Board of the Faculty of Science.

TO CONSIDER:

- (f) Evidence, as set out in paper BFS.04/15-16 (appendix 1a), that the Centre for Industrial Ultrasonics contributes to the University Strategy and is sustainable in the long term.
- (g) The proposal that the Centre for Molecular Organisation and Assembly in Cells (MOAC) be formally closed, as set out in BFS.04/15-16 Appendix 1b.
- (h) Evidence, as set out in paper BFS.04/15-16 (appendix 1c), that Warwick Crop Centre contributes to the University Strategy and is sustainable in the long term.

12. Faculty of Science Teaching and Learning Showcase Events

TO REPORT:

- (a) That as in previous years the Faculty of Science, in collaboration with the Learning and Development Centre, would run Faculty-based Teaching and Learning Showcase events in term 1 and term 2 for the academic year 2015/16;
- (b) That the dates of events had been confirmed as detailed below:  
Term 1- Wednesday 11<sup>th</sup> November 2015 12:00-15:00  
Term 2-Wednesday 2<sup>nd</sup> March 2015 12:00-15:00
- (c) That the Faculty of Science Teaching and Learning Showcase for Term one would take place in the Humanities Building H0.58, with a theme of "Improving teaching via learning from classroom experiments that haven't worked".

TO RECEIVE:

An oral report from the Chair of the Faculty of Science Undergraduate Studies Committee.

13. Research Matters: EPSRC DTP

TO RECEIVE:

A paper: "EPSRC DTP Allocations 2016/17-2017-18", originally presented at the Faculty of Science Heads of Department Forum 08 October 2015 (BFS.09/15-16, copy attached).

TO CONSIDER:

The Board's response to this paper.

14. Research Matters: Research Awards

TO RECEIVE:

A paper outlining Faculty of Science Research Applications and awards for 2015/2016 (BFS.10/15-16, copy attached) originally presented at the Faculty of Science Heads of Department Forum 08 October 2015.

TO CONSIDER:

The Board's response to this paper.

15. Items to be brought to the Senate

TO CONSIDER:

Whether there are any specific issues which the Board of the Faculty wishes to refer to the Senate for consideration.

16. Any Other Business

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**ITEMS TO REPORT AND APPROVE WITHOUT FURTHER DISCUSSION**

The Chair and Secretary consider that the following items are non-controversial and/or can be accepted with a minimum of explanation. Members of the Committee may, however, ask for any of the following items to be transferred to the agenda for discussion, by contacting the Secretary in advance of the meeting, or by raising the item at the commencement of the meeting.

17. Report from the Undergraduate Studies Committee

TO RECEIVE:

The minutes of the meeting of the Undergraduate Studies Committee of the Board of the Faculty of Science held on 14 October 2015 (copy available on filestore).

18. Report from the Graduate Studies Committee

TO RECEIVE:

The minutes of the meeting of the Graduate Studies Committee of the Board of the Faculty of Science held on 21 October 2015 (copy available on filestore).

19. Athena Swann Annual Report

TO RECEIVE:

The Athena Swan Charter Annual Report for 2015, as set out in paper EDC.07/15-16 (copy available on filestore).

20. Equality and Diversity Reports

TO RECEIVE:

Reports from the Equality and Diversity Committee outlining the University of Warwick Workforce Profile (as set out in paper EDC.03/15/16 copy available on filestore), and Guidelines for Implementing Reasonable Adjustments (as set out in paper EDC.06/15-16 copy available on filestore)

21. Dates of Future Meetings

TO REPORT:

- (a) That the future meetings of the Board of the Faculty of Science in the academic year 2015/16 would be held on the following dates:

Monday 15 February 2016, 2.00 – 4.00pm, CMR 1.0 University House  
Thursday 19 May 2016, 09.30 – 12.00pm, CMR 1.0, University House

- (b) That the future Faculty of Science lunches in the academic year 2015/16 would be held on the following dates:

Monday 15 February 2016, 12.30 – 1.30pm, CMR.10, University House  
Thursday 19 May 2016, 12.00 – 1.30pm, CMR1.0, University House