

UNIVERSITY OF WARWICK

FACULTY OF SCIENCE

BOARD OF THE FACULTY OF SCIENCE

There will be a meeting of the Board of the Faculty of Science on Wednesday 7th November 2001 at 4.00pm in the Council Chamber, Senate House.

Dr J W Nicholls
Registrar

AGENDA

1. Constitution, Membership and Terms of Reference

TO REPORT:

- (a) The constitution of the Board of the Faculty of Science and its membership for 2001/2002 (paper BFS 8/00-01 (revised2), copy attached).
- (b) That paragraph 4 of Statute 20 stated that the Board of each Faculty would have the following powers and functions:
 - (i) To regulate, subject to these Statutes and the Ordinances and Regulations and to review by the Senate, the teaching, curricula and examinations in the subjects prescribed for the Faculty.
 - (ii) To recommend to the Senate examiners for appointment.
 - (iii) To make recommendations to the Senate for the award of Degrees (other than Honorary degrees), Diplomas, Certificates and other distinctions in the subjects prescribed for the Faculty.
 - (iv) To recommend to the Senate Sub-Faculties and Departments to be constituted by the Council.
 - (v) To delegate to the Sub-Faculties such matters as are deemed appropriate.
 - (vi) To appoint members of the Board of the Faculty to be members of the Senate as provided for under Statute 18.
 - (vii) To discharge such other functions as the Senate may from time to time determine.

2. Minutes

TO CONSIDER:

The minutes of the meeting of the Board of the Faculty of Science held on 30th May 2001 (copy attached).

3. Matters Arising on the Minutes

Representation on Senate and other university committees

TO REPORT:

- (a) That at its meeting on 30 May 2001 the Board resolved:
- (i) That Dr C Sparrow and Professor Nudd be nominated to serve on the Senate for the three-year period from October 2001, it being noted that one additional nominee should be sought outside the meeting.
 - (ii) That Dr A Dowd be nominated to serve as a representative of the Board of the Faculty of Science on the Board of Graduate Studies for 2001/02 and that an additional representative be nominated outside the meeting.
 - (iii) That Dr J Pickering serve as representative of the Faculty of Science on the Partnerships and Distance Learning Sub-Committee of the Academic Policy Committee, it being noted that a second representative who could also represent the Faculty of Medicine was being sought.

TO CONSIDER:

- (a) That Professor M Cooper be the additional nominee to serve on the Senate from the Faculty of Science from October 2001.
- (b) That Professor M Wills be the additional representative of the Board of the Faculty of Science on the Board of Graduate Studies for 2001/02.
- (c) That Professor S Peterson be the second representative of the Faculty of Science on the Partnerships and Distance Learning Sub-Committee.

4. Chair's Business

Athena Awards Scheme

TO CONSIDER:

An announcement from the UUK regarding the Athena Awards Scheme (Paper BFS 1/01-02, copy attached).

5. Report from the Sub-Faculty

TO RECEIVE:

- (a) The minutes of the meeting of the Sub-Faculty held on 30 May 2001 (copy attached).
- (b) An oral report from the meeting of the Sub-Faculty held immediately prior to this meeting of the Board.

6. Report from the Graduate Studies Committee

The minutes of the meeting of the Graduate Studies Committee held on 24 October 2001 (copy attached).

7. Faculty Information Technology Committee

TO REPORT:

The minutes of the meeting of the Faculty Information Technology Committee held on 23 October 2001 (copy attached).

8. Nomenclature of Research Staff

TO CONSIDER:

A proposal from the Assistant Registrar (Personnel) to adopt a model for the titles of research staff, including a request to clarify the Faculty's practice on titles given to research staff (Paper BFS 2/01-02, copy attached).

9. Departmental Annual Reviews

TO CONSIDER:

The Review of Undergraduate Courses for 1999/2000 in the School of Engineering (Paper BFS 3/01-02, copy attached).

10. Periodic Reviews

(a) Computer Science and Computer Systems Engineering

TO REPORT:

That the periodic review of Computer Science degrees is scheduled to take place in on 7 December 2001 from 9:00am to 1:00pm.

(b) Engineering

TO REPORT:

(i) That at its meeting on 30 May 2001 the Board resolved:

That three separate review groups be established to consider Engineering awards as follows:

- (a) All undergraduate degrees
- (b) Postgraduate provision in the Manufacturing Division
- (c) Postgraduate provision in the Divisions of Civil and Mechanical Engineering and Electrical and Electronic Engineering.

(ii) That the School of Engineering periodic review is to be scheduled for the end of the Spring Term 2002.

TO CONSIDER:

- (i) That one further periodic review group for 'undergraduate and postgraduate overseas/partnership provision' be added to the three groups approved on 30 May 2001.

11. Staff-Student Liaison Committee Annual Reports

TO REPORT:

That it is requested by the Academic and Quality Standards Committee that Boards of the Faculties comment on the Postgraduate Staff-Student Liaison Committee Annual Reports, it being noted that these, along with the summative reports and annual report forms, will be submitted to the SSLC Co-ordinators for consideration.

TO CONSIDER:

- (a) Copies of the SSLC Annual reports submitted by postgraduate SSLCs within the Faculty for 2000/01 (Paper SGS33/01-02, copy attached).
- (b) A summary of the points made in the above reports for approval and report to the University Staff Student Liaison Co-ordinating Committee (Paper SGS34/01-02, copy attached), it being noted that the Faculty Graduate Studies Committee approved the summary at their meeting on 24 October 2001.

12. Library Budget 2001/02

TO RECEIVE:

The Materials and Expenses Budget for the University of Warwick Library (Paper BFS 4/01-02, copy attached).

13. Deadline for Papers

TO REPORT:

That the deadline for the receipt of papers is 12noon on the Wednesday preceding each meeting of the Board of the Faculty.

14. Any Other Business

15. Reserved Items

See separate agenda (copy attached) for academic members of the Board of the Faculty only.