

**UNIVERSITY OF WARWICK**

**FACULTY OF SCIENCE**

Board of the Faculty of Science

**There will be a meeting of the Board of the Faculty of Science on Wednesday 2<sup>nd</sup> November 2016 at 14.00 in CMR1.0, First Floor University House.**

R Sandby-Thomas  
Registrar

**Note: Questions on agenda items or apologies should be directed to the Secretary of the Committee, Jen Bowskill (ext. 50295 or [J.Bowskill@warwick.ac.uk](mailto:J.Bowskill@warwick.ac.uk)).**

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The agenda is split into two sections: items for consideration by the Committee and items for report without further discussion unless requested by a member of the Committee. All papers are available electronically from the Committee's file store:

<https://files.warwick.ac.uk/sciencefacultyboard/browse/BFS+-+Board+of+the+Faculty+of+Science/2016-17/BFS+02+November+2016>

**A G E N D A**

**ITEMS FOR CONSIDERATION BY THE COMMITTEE**

1. Constitution, Membership and Terms of Reference

(a) Membership

TO RECEIVE:

An oral report from the Chair of the Faculty of Science regarding changes to the membership of the Board of the Faculty of Science.

TO REPORT:

That following a number of changes to membership approved by Chair's Action over the summer, the revised membership of the committees within the Faculty of Science for the academic year 2016/17 is as follows:

- (i) Board of the Faculty of Science, paper BFS.01(a)/16-17 (copy attached);
- (ii) Undergraduate Studies Committee of the Faculty of Science, paper BFS.01(b)/16-17 (copy attached);
- (iii) Graduate Studies Committee of the Board of the Faculty of Science, paper BFS.01(c)/16-17 (copy attached);
- (iv) Faculty of Science Information Technology Committee, paper BFS.01(d)/16-17 (copy attached);
- (v) Examination Appeals Committee Panels, paper BFS.01(e)/16-17 (copy attached);
- (vi) Representatives of the Science Faculty on other Committees, paper BFS.01(f)/16-17 (copy attached).

(b) Terms of Reference

TO REPORT:

That Statute 17(4) states that the Board of each Faculty shall have the following powers and functions:

- (i) To regulate, subject to these Statutes and the Ordinances and Regulations and to review by the Senate, the teaching, curricula and examinations in the subjects prescribed for the Faculty;
- (ii) To recommend to the Senate examiners for appointment;
- (iii) To make recommendations to the Senate for the award of Degrees (other than Honorary Degrees), Diplomas, Certificates and other distinctions in the subjects prescribed for the Faculty;
- (iv) To recommend to the Senate Sub-Faculties and Departments to be constituted by the Council;
- (v) To delegate to the Sub-Faculties such matters as are deemed appropriate;
- (vi) To appoint members of the Board of the Faculty to be members of the Senate as provided for under Statute 15;
- (vii) To discharge such other functions as the Senate may from time to time determine.

2. Election of a Board Member to the Senate

TO REPORT:

- (a) That as a result of Professor Alison Rodger's departure in early 2017, there will be one, three-year vacancy on Senate for a representative member of the Board of the Faculty of Science, to take effect in early 2017.
- (b) That, in accordance with University regulations, the majority of the six Faculty representatives must be Professors and the majority must be Heads of Department.
- (c) That the remaining continuing members of the Senate appointed by the Board of the Faculty of Science (with the end of the term of appointment in brackets) are as follows:

Dr Dave Britnell (Engineering) (2019)  
Professor Claire Davis (Warwick Manufacturing Group) (2019)  
Professor David Leadley (Physics) (2018)  
Professor Colin Sparrow (Mathematics) (2019)  
Professor Laura Green (Life Sciences) (2019)

TO CONSIDER:

In accordance with University Regulation 2.2, the election of one member of the Senate from the membership of the Board of the Faculty of Science for 2016/17 to serve for the period from early 2017 to 31 July 2019

3. Minutes

TO CONSIDER:

The minutes of the meeting of the Board of the Faculty of Science held on 19 May 2016 BFS.02/16-17 (copy attached).

4. Conflicts of Interest

TO REPORT:

That, should any members or attendees of the Board of the Faculty of Science have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with the Committee of University Chairs (CUC) Higher Education Code of Governance (2014) <http://www.universitychairs.ac.uk/publications/>

5. Matters arising on the Minutes

(a) Proposed Statement of Expected Student Behaviour for Students ( minute 46/15-16(b) refers)

TO REPORT:

- (i) That the revised Statement of Expected Behaviour for Students was considered by the Steering Committee on 20 June 2016.
- (ii) That the Steering Committee resolved that the revised Statement of Expected Behaviour for Students expressed the University's expectations of students in a clear and positive manner.
- (iii) That the approved Statement is available online at <http://www2.warwick.ac.uk/students/studentbehaviour/>

(b) Proposed School of Global Studies ( minute 50/15016 refers)

TO REPORT:

- (i) That following its consideration at the Board of the Faculty of Science at its meeting on the 19 May 2016, that the Proposed School of Global students was considered for approval under the name of the School for Cross Faculty Studies by the Senate at its meeting on the 8 June 2016.
- (ii) That at its meeting on the 8 June 2016 the Senate resolved "That the paper from the Academic Registrar proposing the establishment of the School for Cross-Faculty Studies, with two subordinate divisions: the Division of Liberal Arts and the Division of Global Sustainable Development, be approved as set out in paper (S.54/15-16), noting that the name of the new unit would not be used for external marketing purposes" (as set out in minute S.99/15-16).

6. Chair's Action

TO REPORT:

That the Chair, acting on behalf of the Board of the Faculty of Science, approved changes to the membership of the Faculty Committees (see paper BFS.01(a-f)/16-17)

## 7. Chair's Business

### (a) Faculty of Science Budget for 2015/2016 and 2016/2017

TO RECEIVE:

An oral report from the Chair outlining the 2015/2016 Faculty spend and commitments to date for the 2016/2017 academic year.

### (b) Big Bang Festival 2017

TO REPORT:

- (i) That the Big Bang Festival would be taking place at the NEC in Birmingham from 15-18 March 2017.

TO RECEIVE:

An oral report from the Chair on the Faculty of Science engagement with the Big Bang Fair 2017.

### (c) Faculty Thesis Prizes 2016/2017

TO REPORT:

- (i) That the Chair had approved the awards of the 2015/2016 Faculty Thesis Prizes to PhD students accords the Faculty of Science as set out in paper BFS.03/16-17 (copy attached)
- (ii) That the Chair of the Faculty had approved a contribution of £500 per department from the Faculty budget for Faculty Thesis prizes for 2016-17, noting that Departments were encouraged to ensure that impact as well as academic excellent were recognised in the Faculty Thesis Prizes for 2016-17, and that the acceptance of awards by nominees would be conditional on them agreeing to have their names published on Faculty and Department webpages.

### (d) Faculty Engagement with ITLR

TO RECEIVE:

An oral report from the Chair on Faculty Engagement with the Institutional Teaching and Learning review 2017.

## 8. NSS Results 2016

TO CONSIDER:

The National Student Survey Results 2016 by department as set out in paper BFS.07/16-17 (copy attached)

TO RECEIVE:

An oral report from the Chair on the National Student Survey 2016 results.

9. Faculty Research Centres

TO CONSIDER:

The following papers relating to Research Centre in the Faculty of Science, accompanied by an oral report from Catherine Cochrane, Director of RIS:

- (a) Proposal to establish a new Cat II Centre for Mechanochemical Cell Biology as set out in Paper BFS.05/16-17 (copy attached)

10. Welcome Week

TO CONSIDER

A paper outlining the current Welcome Week Proposal (BFS.06/16-17 copy attached) accompanied by an oral report from Dr Mike Glover (Academic Registrar), Dr Hilary Watson (Assistant Registrar -Strategic Programme Delivery) and Mr Luke Pilot (Warwick SU President).

11. Change of name of the Centre for Cultural Policy Studies and the School of Theatre, Performance and Cultural Policy Studies

TO CONSIDER:

A proposal from the Director of the Centre of Cultural Policy Studies for the Centre and the School of Theatre, Performance and Cultural Policy Studies to be renamed as set out in paper BFA.1/16-17 (available online).

12. Items from the Faculty of Science Undergraduate Studies Committee

TO RECEIVE:

An oral report from the Chair of the Faculty of Science Undergraduate Studies Committee from its meeting on the 26<sup>th</sup> October 2016.

13. Items from the Faculty of Science Graduate Studies Committee

TO RECEIVE:

An oral report from the Chair of the Faculty of Science Graduate Studies Committee from its meeting on the 19th October 2016.

14. Assessment and Feedback

TO RECEIVE:

A composite report on timeliness of feedback on assessments submitted during the Summer term 2015-16 across the Faculty of Science, paper BFS.04/16-17 (copy attached).

15. Faculty of Science Teaching and Learning Showcase Events

TO REPORT:

- (a) That the School of Life Sciences and Warwick Medical School will be holding a joint learning and teaching showcase in March 2017, to be located on the Gibbet Hill campus.
- (b) That the Faculty Secretary is currently in discussions with Science faculty WIHEA fellows to confirm learning and teaching showcase activities for 16-17.

16. Items to be brought to the Senate

TO CONSIDER:

Whether there are any specific issues which the Board of the Faculty wishes to refer to the Senate for consideration.

17. Any Other Business

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**ITEMS TO REPORT AND APPROVE WITHOUT FURTHER DISCUSSION**

The Chair and Secretary consider that the following items are non-controversial and/or can be accepted with a minimum of explanation. Members of the Committee may, however, ask for any of the following items to be transferred to the agenda for discussion, by contacting the Secretary in advance of the meeting, or by raising the item at the commencement of the meeting.

18. Minutes from the Undergraduate Studies Committee

TO RECEIVE:

The minutes of the meeting of the Undergraduate Studies Committee of the Board of the Faculty of Science held on 26 October 2016 (copy on filestore).

19. Minutes from the Graduate Studies Committee

TO RECEIVE:

The minutes of the meeting of the Graduate Studies Committee of the Board of the Faculty of Science held on 19 October 2016 ([copy available on filestore](#)).

20. Dignity at Warwick Event

TO REPORT:

That the annual University 'Dignity at Warwick' event, focusing on the theme of Respect, will take place on Wednesday 16 November 2016 at various venues across campus, noting that further details will be available online at

<http://www2.warwick.ac.uk/services/equalops/dignityatwarwick/event2016>.

21. Dates of Future Meetings

TO REPORT:

- (a) That the future meetings of the Board of the Faculty of Science in the academic year 2016/17 would be held on the following dates:

Monday 13<sup>th</sup> February 2017 from 2.00 – 4.00pm, CMR 1.0 University House  
Thursday 18<sup>th</sup> May 2017 from 10.00 – 12.00pm, CMR 1.0, University House

- (b) That the future Faculty of Science lunches in the academic year 2016/17 would be held on the following dates:

Monday 13<sup>th</sup> February 2017 from 12.30pm – 14.00pm, University House  
Thursday 18<sup>th</sup> May 2017 from 12.00pm – 1.30pm, CMR1.0, University House