

**UNIVERSITY OF WARWICK**

**FACULTY OF SCIENCE**

Board of the Faculty of Science

There will be a meeting of the Board of the Faculty of Science on Wednesday 10 February 2010 at **3.00pm** in **The Council Chamber, University House**.

JF Baldwin  
Registrar

**Note: Questions on agenda items or apologies should be directed to the Secretary of the Committee, Stephen Williams (ext. 28143 or [Stephen.Williams@warwick.ac.uk](mailto:Stephen.Williams@warwick.ac.uk)) or the Assistant Secretary, Helen Neal (ext. 51176 or [H.J.Neal@warwick.ac.uk](mailto:H.J.Neal@warwick.ac.uk)).**

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**AGENDA**

1. Minutes

TO CONSIDER:

The minutes of the meeting of the Board of the Faculty of Science held on 11 November 2009 (copy attached).

2. Matters arising on the Minutes

(a) Changes to Membership (minute BFS.1(a)/09-10 refers)

TO REPORT:

- (i) That following the retirement of Professor Roland Wilson, Professor Tim Jones has been elected to represent the Board of the Faculty of Science on the Senate until 31 July 2012.
- (ii) That Professor Stuart Palmer, Interim Head of the School of Life Sciences, has joined the Board of the Faculty of Science
- (iii) That Professor Brian Thomas, Acting Head of Warwick HRI, has replaced Professor Simon Bright on the Board of the Faculty of Science
- (iv) That Dr Alexandra Cristea has replaced Professor Roland Wilson as the third Computer Science representative on the Board of the Faculty of Science because the new Chair of Computer Science, Professor Artur Czumaj, was already a member of the Board
- (v) That Professor Artur Czumaj has replaced Professor Roland Wilson as the Board of the Faculty of Science representative on the Board of the Faculty of Social Sciences
- (vi) That the Students' Union has appointed Mr P.C.S. Bangalore-Nagaraj (Computer Science) as the postgraduate student representative on the Board.

(b) Changes to Constitution (minute BFS.47(a)/08-09 refers)

TO REPORT:

That the issue of changing the constitution to allow part-time members of academic staff to be Faculty Board members would be considered by the Senate at its meeting in the Spring Term of the 2009/10 academic year.

- (c) Fees for Intercalated Years (minute BFS.47(c)/08-09 refers)

TO REPORT:

That the Fees Working Group is in the process of gathering data on the comparative take-up of ICY/Optional Year Out schemes between departments, along with details of fees payable by students taking a year abroad through formal student exchange schemes, with a view to any changes being recommended to the Steering Committee in the Summer Term.

3. School of Life Sciences

TO RECEIVE:

An oral update on the School of Life Sciences from the Interim Chair of the School of Life Sciences, Professor Stuart Palmer.

4. Report from the Sub-Faculty

TO RECEIVE:

- (a) The minutes of the meeting of the Sub-Faculty of Science held on 3 February 2010 (copy attached).
- (b) An update from the Chair of the Sub-Faculty of Science on the 2008 Honours Degree Classification Conventions.

5. Report from the Faculty of Science IT Committee

TO RECEIVE:

The minutes of the meeting of the Faculty of Science IT Committee held on 27 January 2010 (copy attached).

TO CONSIDER:

The IPSC Strategic Framework for IT Activity (paper IPSC.8/09-10, copy attached) along with the Science Faculty IT Committee commentary (paper BFS.17/09-10, copy attached).

6. Harris Report

TO CONSIDER:

The findings and recommendations of the Harris Report of the Constitutional Advisory Group recently published and considered at the meeting of the Senate on 27 January 2010, noting that further consideration will be given to the Report together with the feedback received at the Senate 'Half Away Day' to be held on the afternoon of Wednesday, 17 March 2010.

Note: The Harris Report is available on the following webpage using your University log-in and password: [www.warwick.ac.uk/go/governance/cag](http://www.warwick.ac.uk/go/governance/cag)

7. Personal Tutoring

TO RECEIVE:

A presentation on Personal Tutoring from the University's Senior Tutor, Dr Stephen Lamb.

TO CONSIDER:

A memo from the University's Senior Tutor, Dr Stephen Lamb, on Personal Tutoring (paper BFS.18/09-10, copy attached) including a questionnaire on the implementation of the 2008 Guidelines on Personal Tutoring.

8. Restructure of the School of Engineering and WMG

TO RECEIVE:

A proposal to restructure the School of Engineering and WMG (paper BFS.19/09-10, copy attached).

9. Report from the Graduate Studies Committee

TO RECEIVE:

The minutes of the meeting of the Graduate Studies Committee of the Board of the Faculty of Science held on 2 February 2010 (copy attached).

10. Report from the Faculty of Science Research and Innovation Committee

TO RECEIVE:

The minutes of the meeting of the Faculty of Science Research and Innovation Committee held on 8 December 2009 (copy attached).

11. Chair's Business

Faculty Advisory Board

TO REPORT:

- (a) That the next meeting of the Science Faculty Advisory Board will be held on 20 May 2010
- (b) That the Chair of the Science Faculty Advisory Board, along with other members of the Advisory Board, met with Professor Stuart Palmer, Interim Chair of Life Sciences, on 12 January 2010 to discuss the progress of the new School
- (c) That Dr Pelham Hawker has been recommended to the Vice-Chancellor for appointment to the Advisory Board.

12. Annual Course Reviews

TO CONSIDER:

- (a) The summary report on the Undergraduate course review reports for 2008-09 from across the Faculty of Science (paper SFS.14/09-10, copy attached).
- (b) The summary report on the Postgraduate Research annual course reviews for 2008-09 from across the Faculty of Science (paper SGS.43/09-10, copy attached).

TO REPORT:

That the deadline for submission of departmental Annual Course Reviews for Postgraduate Taught Provision for 2008-09 is 12 March 2010.

13. Items to be brought to the Senate

TO CONSIDER:

Whether there are any specific issues which the Board of the Faculty wishes to refer to the Senate for consideration.

14. Dates of Future Meetings

TO REPORT:

- (a) That the final meeting of the Board of the Faculty of Science in the academic year 2009-10 would be held on the following date:  
  
Summer Term – Wednesday 26 May 2010, 2pm (Council Chamber)
- (b) That the deadline for the receipt of papers will be 12 noon on Tuesday 18 May 2010.

15. Any Other Business

16. Reserved Items

See separate agenda (copy attached) for academic members of the Board of the Faculty only.

SW/HN/BFSAgenda10Feb10(revised)