

UNIVERSITY OF WARWICK

FACULTY OF SCIENCE

Board of the Faculty of Science

There will be a meeting of the Board of the Faculty of Science on 11 February 2009 at **3.00pm** in **R.03/4, Ramphal Building**.

JF Baldwin
Registrar

Note: Questions on agenda items or apologies for this meeting should be directed to the Secretary of the Committee, Jamie Darwen (ext. 72821 or jamie.darwen@warwick.ac.uk) or the Assistant Secretary, Robert Horton (ext. 23453 or r.s.horton@warwick.ac.uk).

AGENDA

1. Minutes

TO CONSIDER:

The minutes of the meeting of the Board of the Faculty of Science held on 5 November 2008 (copy attached).

2. Matters arising on the Minutes

Constitution and Membership (minute BFS.1(a)/08-09 refers)

TO REPORT:

- (a) That Professor John Davey has replaced Professor Steve Thornton as representative from the Faculty of Medicine to the Board.
- (b) That the Students' Union has appointed Ms Pearl Kaijuka (Engineering) as the postgraduate student representative on the Board.

TO CONSIDER:

- (c) A proposal that, following the recent restructuring of the School of Engineering, the constitution of the Board of the Faculty of Science with respect to representation from the School of Engineering be amended from:

“The Chair of the School of Engineering and the Heads of the Mechanical and Civil Engineering Division, the Electrical and Electronic Division and the Warwick Manufacturing Group.”

to:

“The Head and three other permanent full-time members of academic staff elected by and from the School of Engineering.”

3. Report from the Faculty of Science IT Committee

TO RECEIVE:

The minutes of the meeting of the Faculty of Science IT Committee held on 21 January 2009 (copy attached).

TO CONSIDER:

Proposed constitution and terms of reference for the Faculty of Science IT Committee (paper BFS.3/08-09, copy attached).

4. Report from the Sub-Faculty

TO RECEIVE:

(a) The minutes of the meeting of the Sub-Faculty of Science held on 27 January 2009 (to follow).

(b) New guidelines for the First Year Board of Examiners in the Faculty of Science, as approved by the Sub-Faculty of Science on 27 January 2008 (paper SFS.15(revised)/08-09, copy attached).

5. Report from the Graduate Studies Committee

TO RECEIVE:

The minutes of the meeting of the Graduate Studies Committee of the Board of the Faculty of Science held on 27 January 2009 (copy attached).

6. Report from the Faculty of Science Research and Innovation Committee

TO RECEIVE:

(a) The minutes of the meeting of the Faculty of Science Research and Innovation Committee held on 9 December 2008 (copy attached).

TO CONSIDER:

(b) A project update on Science Cities (paper BFS.4/08-09, copy attached).

(c) A paper detailing Science Faculty research applications and awards (paper BFS.5/08-09, copy attached).

7. Report from the Capital Development Progress Group

TO RECEIVE:

An oral report from the Chair of the Science Faculty Capital Development Progress Group.

8. Chair's Business

Faculty Advisory Board

TO REPORT:

That the meeting of the Science Faculty Advisory Board due to be held on 26 November 2008 was postponed until 19 March 2009.

9. Life Sciences

TO CONSIDER:

A proposal for the establishment of a School of Life Sciences (paper BFS.8/08-09, copy attached).

10. Electronic Mark Entry

TO CONSIDER:

A paper on the implementation of the new electronic mark entry system (paper BFS.6/08-09, copy attached).

11. QAA Institutional Audit – Use of Seymour Formula

TO CONSIDER:

Excerpts from the Annex to the Draft Report from the QAA Institutional Audit in November 2008, related to the use of the Seymour formula on joint degrees (paper BFS.7/08-09, copy attached).

12. Annual Course Review

TO CONSIDER:

- (a) The summary report on the Undergraduate course review reports for 2007-08 from across the Faculty of Science (paper SFS.22(revised)/08-09, copy attached).

TO REPORT:

- (b) That a summary report on the Postgraduate Research annual review reports for 2007-08 had not yet been produced, as reports had not yet been submitted by a number of departments;
- (c) That the deadline for submission of departmental Annual Course Reviews for Postgraduate Taught Provision for 2007-08 is the end of the spring term.

13. Items to be brought to the Senate

TO CONSIDER:

Whether there are any specific issues which the Board of the Faculty wishes to refer to the Senate for consideration.

14. Dates of Future Meetings

TO REPORT:

- (a) That the final meeting of the Board of the Faculty of Science in the academic year 2008/09 would be held on the following date:

Summer Term – Wednesday 27 May 2009, 3pm (Council Chamber)

- (b) That the deadline for the receipt of papers is 12 noon six working days preceding each meeting of the Board of the Faculty.

15. Any Other Business

16. Reserved Items

See separate agenda (copy attached) for academic members of the Board of the Faculty only.

JAD/RH/BFSAgenda11Feb09