

UNIVERSITY OF WARWICK

FACULTY OF SCIENCE

Board of the Faculty of Science

There will be a meeting of the Board of the Faculty of Science on 6 June 2007 at 2pm in Room **R0.12, Ramphal Building**.

CE Charlton
University Secretary

Note: Questions on agendum items or apologies for this meeting should be directed to the Secretary of the Committee, Jamie Darwen (ext. 72821 or jamie.darwen@warwick.ac.uk) or the Assistant Secretary, Helen Johnson (ext. 74766 or h.m.johnson@warwick.ac.uk).

AGENDA

1. Minutes

TO CONSIDER:

The minutes of the meeting of the Board of the Faculty of Science held on 14 February 2007 (copy attached).

2. Matters arising on the Minutes

Constitution and Membership (minute BFS.1/06-07 refers)

TO CONSIDER:

A proposal from the Institute of Education to replace their representative on the Board, Dr R Beare, with Dr G Raper.

3. Report from the Faculty of Science IT Committee

TO RECEIVE:

The minutes of the meeting of the Faculty of Science IT Committee held on 9 May 2007 (copy attached).

4. Report from the Sub-Faculty

TO RECEIVE:

The minutes of the meeting of the Sub-Faculty of Science held on 16 May 2007 (copy attached).

5. Report from the Graduate Studies Committee

TO RECEIVE:

(a) The minutes of the meeting of the Graduate Studies Committee of the Board of the Faculty of Science held on 16 May 2007 (copy attached).

TO CONSIDER:

- (b) A memo from the Centre for Academic Practice and Development on a new Postgraduate Award in Research Management Skills (paper BGS.44/06-07, copy attached), together with proposals for the new course and associated module (papers BGS.45-46/06-07, copies attached) (minute SGS.48/06-07 refers).

6. Report from the Faculty of Science Research Committee

TO RECEIVE:

The minutes of the meeting of the Faculty of Science Research Committee held on 16 May 2007 (copy attached).

7. Chair's Business

- (a) Science Faculty Advisory Board

TO RECEIVE:

Notes from the meeting of the Science Faculty Advisory Board held at the House of Lords on 26 April 2007 (copy attached).

- (b) Summer Bursaries

TO RECEIVE:

An oral report from the Chair on a proposal to encourage more undergraduate students to engage with research work in departments over the summer, by including the cost of bursaries in research grant bids.

- (c) Awards and Prizes

TO RECEIVE:

An oral report from the Chair on attempts to nominate more colleagues from the Science Faculty for awards and prizes.

- (d) Daphne Jackson Trust

TO CONSIDER:

A paper on the Daphne Jackson Trust, which runs a returners scheme for science, engineers and technologists who have been disadvantaged by taking a career break (paper BFS.4/06-07, copy attached).

8. Faculty Elections

TO CONSIDER:

The proposed constitutions and nominations for memberships of the following committees for the academic year 2007/08:

- (a) Board of the Faculty of Science (BFS.5/06-07, copy attached).

- (b) Sub-Faculty of Science (BFS.6/06-07, copy attached).
- (c) Graduate Studies Committee of the Faculty of Science (BFS.7/06-07, copy attached).
- (d) Faculty of Science Information Technology Committee (BFS.8/06-07, copy attached).
- (e) First Year Board of Examiners (BFS.9/06-07, copy attached).
- (f) Undergraduate and Graduate Appeals Committee Panels (BFS.10/06-07, copy attached).
- (g) Representatives of the Faculty on other committees (BFS.11/06-07, copy attached)

9. Election to Membership of the Senate

TO REPORT:

- (a) That from 1 August 2007 there will be four vacancies for representatives of the Board of the Faculty of Science to membership of the Senate, to serve for three years until July 2010.
- (b) That according to Regulation 2.2, any member of the Board shall be eligible to represent the Board on the Senate, subject to the requirement that a majority of those appointed by the Board shall be both Professors and Chairs of Departments in membership of that Board, and that candidates for election must be proposed and seconded by members of the Board.

TO CONSIDER:

- (c) Nominations received from members of the Board for election to the Senate (to follow).

10. Degree Classification Conventions

TO CONSIDER:

The final report of the AQSC Working Group on Assessment Conventions, agreed at the meeting of the Academic Quality and Standards Committee on 17 May 2007 (AQSC.78/06-07 (revised), copy attached).

11. Module Restructuring

TO CONSIDER:

A memo from the Senior Assistant Registrar, Planning and Management Information, concerning a review of how modules are managed within the Student Records system (BFS.12/06-07, copy attached).

12. Strategic Departmental Reviews

TO REPORT:

- (a) That a Quinquennial Review of the Department of Computer Science was undertaken during November 2006.
- (b) That a Quinquennial Review of the Department of Psychology was undertaken during November 2006.
- (c) That future departmental reviews will take place under the new process of Strategic Review of Departments and Courses, which merges the previous processes of Quinquennial Review and Periodic Review of Courses.

- (d) That a Strategic Departmental Review of the Department of Biological Science is due to be undertaken during the autumn 2007.
- (e) That Strategic Departmental Reviews of the School of Engineering and the Institute of Mathematics are due to be undertaken during 2007-08.

13. Items to be brought to the Senate

TO CONSIDER:

Whether there are any specific issues which the Board of the Faculty wishes to refer to the Senate for consideration.

14. Dates of Future Meetings

TO CONSIDER:

The following proposed dates for Board of the Faculty of Science Meetings in the academic year 2007-8:

- (a) Term 1 Wednesday 7 November 2007, 2pm
- (b) Term 2 Wednesday 13 February 2008, 2pm
- (c) Term 3 Wednesday 28 May 2008, 2pm

15. Any Other Business

16. Reserved Items

See separate agenda (copy attached) for academic members of the Board of the Faculty only.

JAD/HJ/BFSAgenda6Jun07