

UNIVERSITY OF WARWICK

Board of the Faculty of Social Studies

There will be a meeting of the Board of the Faculty of Social Studies at 10am on Wednesday 11th February 2009 in the Council Chamber, University House.

J Baldwin
Registrar

Note: Questions on agendum items or apologies for this meeting should be directed to the Assistant Secretary of the Board, Anne-Claire Bennion: BFSS@warwick.ac.uk

AGENDA

MATTERS FOR CONSIDERATION BY THE BOARD

Note: The following items and reports are for consideration at the meeting.

1. Constitution, Membership and Terms of Reference

TO REPORT:

That Dr Gurminder Bhambra had replaced Professor N Charles as a member of the Board representing the Department of Sociology.

2. Minutes

TO CONSIDER:

The minutes of the Faculty Board meeting held on 5th November 2008 (copy attached);

3. Matters Arising

TO REPORT:

(a) Change of Faculty Name (minute BFSS.4.08-09 (a) refers)

That the outcome of the ballot of members of the Board of the Faculty of Social Studies regarding the proposed change of name of the Faculty from the Faculty of Social Studies to the Faculty of Social Sciences was considered at the meeting of Senate on 3 December 2008, that the Senate recommended (to the Council) that the change of name be approved, and that Council at its meeting on 11 December 2008 resolved that the Council approved the change of name of the Faculty of Social Studies to the Faculty of Social Sciences with effect from 1 October 2009, noting that consequential revisions to relevant governing instruments would be brought forward to the next meeting of the Council in March 2009.

(Draft unconfirmed Senate minute 45/08-09 and Council minute 53/08-09 refer)

TO CONSIDER:

- (b) A paper from the Assistant Secretary to the Board outlining revisions to be made to the University's Ordinances and Regulations in relation to the adoption of a new Faculty name, paper BFSS.23/08-09 (copy attached) and to the Constitutions of the Faculty's Research Centres, paper BFSS.24/08-09 (to follow).
- (c) Further actions to be taken in relation to websites and prospectuses, etc, with a view to launching the new Faculty name at the start of the next academic year.

4. Chair's Business

TO RECEIVE:

- (a) A report from the Faculty Lunch on the proposed Governance review, paper BFSS.25/08-09 (copy attached).

TO CONSIDER:

- (b) Support for Chairs of departmental research committees
- (c) Festival of Social Sciences

TO REPORT:

- (i) That the Chair of the Board of the Faculty of Social Studies had proposed to hold a Warwick Festive of Social Sciences during Friday 6th March – Friday 13th March 2009 be delayed until later in the year, to avoid clashing with a highly congested administrative agenda for the Spring term.

TO CONSIDER:

- (ii) The creation of a working group to coordinate and organise the Festival, ensuring that all departments in the Faculty are represented.

5. Items for Strategic Discussion

- (a) Research Ethics

TO RECEIVE

A review of the experience to date of the Research Ethics process led by Professor Geoff Lindsay, Chair of the Humanities and Social Sciences Research Ethics Sub Committee (HSSREC).

- (b) Module Approval Proposal

TO RECEIVE:

- (i) Departmental reports sent to the Secretariat in response to the request for information about module approval processes within academic departments with a view to recommend that approval of modules be delegated to departments within the Faculty. *Members of the Board are kindly requested to ensure they bring a copy of their departmental response to the meeting.*

TO CONSIDER:

- (ii) A minimum set of common elements in departmental procedures so as to enable Senate and the Faculty to have confidence in delegating module approval down to departments.

7. Report from the Faculty Undergraduate Studies Committee

TO RECEIVE:

The minutes of the Undergraduate Studies Committee held on 28th January 2009 (copy attached);

8. Report from the Faculty Graduate Studies Committee

TO RECEIVE:

The minutes of the Graduate Studies Committee held on 29th January 2009 (copy attached).

9. Report from the Faculty IT Committee

TO RECEIVE:

The minutes of the Faculty IT Committee held on 28th January 2009 (copy attached).

10. Report from the Faculty Research Committee

TO RECEIVE:

The minutes of the Faculty Research Committee held on 29th January 2009 (copy attached)

11. Matters Relating to Faculty Research Centres

(a) Royal College of Nursing Research Institute

TO CONSIDER:

The Constitution of the Joint Advisory Board of the Royal College of Nursing Research Institute, as set out in paper BFSS.26/08-09 (copy attached), noting that the Constitution meets the requirements of a Management Committee, as confirmed by the Deputy Registrar.

(b) Centre for Human Rights in Practice

TO REPORT:

- (i) That following the last meeting of the board, it was resolved that there seemed to be general merit in the proposal for the creation of a Centre for Human Rights in Practice but that it should be further developed in order to clarify the School's approach to creating the Centre with guidance from the Chair of the Faculty and the Head of Governance Support Services and re-considered by the Board at its meeting on 11th February 2008;
- (ii) That further advice was sought by the School and that a revised proposal will be presented to the Board for approval at a future meeting.

12. Any Other Business

13. Date of the Next Meeting

TO REPORT:

That the next meeting of the Board will take place on Wednesday 27th May 2009 at 10am in the Council Chamber, University House.

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