

UNIVERSITY OF WARWICK

Board of the Faculty of Social Sciences

There will be a meeting of the Board of the Faculty of Social Sciences at 10am on Wednesday 10 November 2010 in the Council Chamber, University House.

J F Baldwin
Registrar

Note: Questions on agenda items or apologies for this meeting should be directed to the Secretary of the Board, Ros Roke R.L.Roke@warwick.ac.uk.

AGENDA

MATTERS FOR CONSIDERATION BY THE BOARD

Note: The following items and reports are for consideration at the meeting.

1. Chair's Business

(a) The Comprehensive Spending Review and the Browne Review of Higher Education and Student Finance in England

TO RECEIVE:

An overview of potential implications for the funding of higher education following the publication of the Browne Review and the Comprehensive Spending Review (Deputy Vice-Chancellor Professor Mark Smith and Registrar Jon Baldwin in attendance to brief members of the Faculty Board).

(b) Warwick-Boston Partnership

TO RECEIVE:

An oral update from the Chair on the Warwick-Boston core partnership.

(c) Warwick Festival of Social Sciences

TO RECEIVE:

An oral update from the Chair on the 2011 Warwick Festival of Social Sciences.

2. Constitution, Membership & Terms of Reference

TO REPORT:

- (a) That the University Calendar 2010-11 (<http://www2.warwick.ac.uk/services/gov/atoz/bfss/#tor>) states that the Board of the Faculty of Social Sciences shall have the following Terms of Reference:

- (i) To regulate, subject to these Statutes and the Ordinances and Regulations and to review by the Senate, the teaching, research, curricula and examinations in the subjects prescribed for the Faculty;
 - (ii) To recommend to the Senate examiners for appointment;
 - (iii) To make recommendations to the Senate for the award of Degrees (other than Honorary Degrees), Diplomas, Certificates and other distinctions in the subjects prescribed for the Faculty;
 - (iv) To recommend to the Senate Sub-Faculties and Departments to be constituted by the Council;
 - (v) To delegate to the Sub-Faculties such matters as are deemed appropriate;
 - (vi) To appoint members of the Board of the Faculty to be members of the Senate as provided for under Statute 15.
 - (vii) To discharge such other functions as the Senate may from time to time determine.
- (b) Membership of the Board of the Faculty of Social Sciences and its sub-committees for the Academic Year 2010-11.

TO RECEIVE:

An updated committee membership of the Board of the Faculty of Social Sciences and its sub-committees for the Academic Year 2010-11, including nominations to other University Committees, noting that the appointment of Professor Peter Corvi, Warwick Business School, to the Board of the Faculty and the Undergraduate Studies Committee which was approved by Chair's action, paper BFSS. 1/10-11 (copy attached).

3. Minutes

TO RECEIVE:

The minutes of the meeting held on 2 June 2010 (copy attached).

4. Matters Arising

(a) ESRC Doctoral Training Centre Bid

TO RECEIVE:

An oral update from the Chair on the Faculty's bid for an ESRC Doctoral Training Centre.

(b) Audit Arrangements under the New Module Approval Processes

TO RECEIVE:

An oral report from the Chair of the Undergraduate Studies Committee and the Chair of the Graduate Studies Committee on proposals for how the

relevant sub-committees should undertake the audit function now required of them within the new module approval processes

(c) Departmental-based IT

TO RECEIVE:

An update from the Chair on IT issues for departments in the Faculty and recent discussions with the Director of IT Services.

5. Chair's Action

(a) Faculty of Social Sciences Conventions for First Year Assessed Courses and Resit Examinations

TO REPORT:

That the Faculty of Social Sciences Conventions for First Year Assessed Courses and Resit Examinations have been updated following additions to the conventions for the Centre for Applied Linguistics and for Philosophy, Politics and Economics (PPE) which were approved by Chair's action, paper BFSS.33/09-10 (revised) (copy attached).

(b) Faculty Board Membership – Department of Politics and International Studies

TO REPORT:

That it had been approved by Chair's action that Dr Renske Doorenspleet would replace Professor Ben Rosamond on the membership of the Board of the Faculty of Social Sciences for the Department of Politics and International Studies from 1 January 2011.

6. Proposed Changes to Terms of Reference for Faculty Sub-Committees

(a) Undergraduate Studies Committee

TO CONSIDER:

The proposed Terms of Reference for the Undergraduate Studies Committee, noting the proposed changes (additions underlined, deletions ~~struck through~~):

- ~~(i) To consider and approve, on behalf of the Board, new undergraduate modules and changes to undergraduate modules in the Faculty;~~
- (i) To undertake audits of undergraduate module approval processes within academic departments of the Faculty;
- (ii) To consider and recommend to the Board of Undergraduate Studies, on behalf of the Faculty Board, new undergraduate courses in the Faculty;
- (iii) To advise and make recommendations to the Board on matters concerning undergraduate teaching and assessment in the Faculty;
- (iv) To consider matters referred to it by the Board;
- (v) To act with suitably augmented membership as the First Year Board of Examiners in the Faculty as appropriate.

(b) Graduate Studies Committee

TO CONSIDER:

The proposed Terms of Reference for the Graduate Studies Committee, noting the proposed changes (additions underlined, deletions ~~struck through~~):

- ~~(i) To consider and approve, on behalf of the Board, new postgraduate modules and changes to postgraduate modules in the Faculty;~~
- (i) To undertake audits of postgraduate module approval processes within academic departments of the Faculty;
- (ii) To consider and recommend to the Board of Graduate Studies, on behalf of the Board, new postgraduate courses in the Faculty;
- (iii) To consider matters referred to it by the Board, including business referred to it by the Board of Graduate Studies and to respond to the Board of Graduate Studies on behalf of the Faculty Board;
- (iv) To advise and make recommendations to the Faculty Board on matters concerning postgraduate provision in the Faculty.

7. Committee Elections

(a) Election of Board Member to Senate

TO REPORT:

- (i) That there is a vacancy for a member of the Board of the Faculty of Social Sciences to represent the Board on the Senate until 31 July 2013 arising from Professor B Rosamond stepping down from his role with effect from 1 January 2011.

TO CONSIDER:

- (ii) In accordance with University Regulation 2.2 on By-Elections, the election of one member of the Senate from the membership of the Board of the Faculty of Social Sciences for 2010/11 to serve until 31 July 2013, noting that four of the six representatives appointed by the Board must be Professors and Heads of Departments.

(b) Election of Board Member to the Academic Quality and Standards Committee

TO REPORT:

- (i) That there is a vacancy for a member of Board of the Faculty of Social Sciences to represent the Board on the Academic Quality and Standards Committee for the academic year 2010/11 arising from Professor B Rosamond stepping down from his role with effect from 1 January 2011.

TO CONSIDER:

- (ii) The nomination of a member of the Board of the Faculty of Social Sciences to serve on the Academic Quality and standards Committee for the academic year 2010/11, noting that the representative must also be a member of the Senate.
- (c) Membership of the University E-learning Steering Group

TO REPORT:

- (i) That the constitution of the E-Learning Steering Group has changed and there will now be two members of academic staff nominated to its membership by each Faculty, noting that it may be beneficial for membership of the Steering Group to comprise a mixture of members of staff with an interest or expertise in e-learning and members with a general interest in teaching and learning who have less experience in the use of e-learning.

TO CONSIDER:

- (ii) The nomination of Professor David Wray, Warwick Institute of Education, and of Professor Jeremy Smith, Department of Economics, to serve as representatives of the Faculty of Social Sciences on the E-Learning Steering Group.

8. Proposal for Establishment of Warwick Institute of Public Policy (WIPP)

TO CONSIDER:

A report on the progress of the proposal to establish a Warwick Institute of Public Policy, paper BFSS. 2/10-11 (copy attached).

9. Matters Relating to Faculty Research Centres for Consideration

- (a) Warwick Centre for Memory Studies

TO CONSIDER:

A request from the Head of the Department of Sociology to formally close the Warwick Centre for Memory Studies, paper BFSS.3/10-11 (copy attached).

10. Establishment of Warwick Manufacturing Group as a Department within the Faculty of Science

TO REPORT:

That at its meeting on 7 July 2010 the Senate had recommended to the Council that the recommendations of the Faculty Working Group to establish the Warwick Manufacturing Group as a separate department from the School of Engineering within the Faculty of Science. It was noted that there were implementation issues that would need to be resolved and that Engineering and WMG must continue to operate in a collaborative and productive way.

11. Appointment of the Head of the School of Life Sciences

TO REPORT:

That the Professor John McCarthy, BBSRC Professorial Research Fellow and Director of the Manchester Interdisciplinary Biocentre at the University of Manchester, had been appointed as the Head of the School of Life Sciences from 1 October 2010.

12. The Harris Report

TO REPORT:

That at its meeting on 7 July 2010 the Senate considered a progress report on the implementation of the recommendations of the Harris Report on the University's constitutional arrangements, together with an oral report from Professor Mark Harrison, Chair of the Implementation Group.

Senate minute 105/09-10 below refers:

CONSIDERED:

A progress report on the implementation of the recommendations of the Harris Report on the University's constitutional arrangements, together with an oral report from Professor Mark Harrison, Chair of the Implementation Group (S.37/09-10).

REPORTED: (by Professor M Harrison)

- (a) That he wished to extend his thanks to the Academic Registrar and the Chair of the Board of Graduate Studies for their assistance in the preparation of the report and its recommendations.
- (b) That the recommendations focused on three main themes:
 - (i) The strengthening of linkages between the Centre and Departments by revising the role of the Chair of the Board of the Faculty, and by imposing greater direction on the way the University creates and distributes management information and its processes for consultation and wider dissemination.
 - (ii) The development of additional management capacity at the Centre of the University (noting that a significant increase in the number of Pro-Vice-Chancellors was not seen as appropriate at this time), again by revising the role and responsibilities of the Chair of the Board of the Faculty, and by giving more discretion (within appropriate constraints) to departments over academic resourcing and teaching and learning matters.
 - (iii) The need for greater delegation to departments to be accompanied by appropriate responsibility and rules and systems for risk management.
- (c) That the successful implementation of these recommendations would rely on the positive engagement of the whole University community.

RESOLVED:

- (a) That the recommendations set out in the report from the Harris Report Implementation Group be approved.
- (b) That consideration be given to potentially requiring the appointment of a Deputy Chair of the Faculty Board and the mechanism and role description to implement this.
- (c) That the progress in achieving the recommendations with the Harris Report as set out in the Implementation Plan outlined in Appendix B of the Implementation Group's report be reviewed by the Senate in the Autumn Term 2011.

13. Items to Receive

(a) Report from the Faculty Undergraduate Studies Committee

The unconfirmed minutes of the meeting of the Faculty Undergraduate Studies Committee held on 20 October 2010, paper BFSS.4/10-11 (copy attached).

(b) Report from the Faculty Graduate Studies Committee

The unconfirmed minutes of the meeting of the Faculty Graduate Studies Committee held on 26 October 2010, paper BFSS.5/10-11 (copy attached).

(c) Faculty Forum on Teaching and Learning

The minutes of the meeting of the Faculty Forum on Teaching and Learning held on 20 October 2010, paper BFSS.6/10-11 (copy attached).

(d) Report from the Faculty IT Committee

The unconfirmed minutes of the meeting of the Faculty IT Committee held on 27 October 2010, paper BFSS.7/10-11 (copy attached).

(e) Report from the Faculty Research Forum

The minutes of the meeting of the Faculty Research Forum held on 27 October 2010, paper BFSS.8/10-11 (copy attached).

(f) Report from the University Research Committee

The unconfirmed minutes of the meeting of the University Research Committee held on 16 September 2010, paper BFSS.9/10-11 (copy attached).

(g) Report from the University International Committee

The minutes of the meeting of the University International Committee held on 16 June 2010, paper BFSS.10/10-11 (copy attached).

14. Faculty Lunch

TO REPORT:

That the Autumn Term Faculty Lunch will be held on Wednesday 1 December from 12.30pm in the Social Sciences Lounge, D2.03, Warwick Business School.

15. Date of Next Meeting

TO REPORT:

That the next meeting of the Board of the Faculty of Social Sciences will be held on Wednesday 9 February at 10.00am in the Council Chamber, University House.

16. Any Other Business