

UNIVERSITY OF WARWICK

Board of the Faculty of Social Sciences

There will be a meeting of the Board of the Faculty of Social Sciences at 10am on Wednesday 11th November 2009 in the Council Chamber, University House.

J F Baldwin
Registrar

Note: Questions on agenda items or apologies for this meeting should be directed to the Secretary of the Board, Alison Bell: Alison.Bell@warwick.ac.uk.

AGENDA

MATTERS FOR CONSIDERATION BY THE BOARD

Note: The following items and reports are for consideration at the meeting.

1. Constitution, Membership & Terms of Reference

TO REPORT:

- (a) That the University Calendar 2009-10 (<http://www2.warwick.ac.uk/services/gov/calendar/section2/>) states that the Board of each Faculty shall have the following powers and functions:
- (i) To regulate, subject to these Statutes and the Ordinances and Regulations and to review by the Senate, the teaching, research, curricula and examinations in the subjects prescribed for the Faculty.
 - (ii) To recommend to the Senate examiners for appointment.
 - (iii) To make recommendations to the Senate for the award of Degrees (other than Honorary Degrees), Diplomas, Certificates and other distinctions in the subjects prescribed for the Faculty.
 - (iv) To recommend to the Senate Sub-Faculties and Departments to be constituted by the Council.
 - (v) To delegate to the Sub-Faculties such matters as are deemed appropriate.
 - (vi) To appoint members of the Board of the Faculty to be members of the Senate as provided for under Statute 18.
 - (vii) To discharge such other functions as the Senate may from time to time determine.

- (b) That, following a ballot of members of the Board of the Faculty of Social Sciences in June 2009, Professor Christina Hughes was elected to the position of Chair of the Board of the Faculty of Social Sciences for 2009-10.

TO RECEIVE:

- (c) Updated committee membership of the Board of the Faculty of Social Studies and its sub-committees for the Academic Year 2009-10, including nominations to other University Committees, paper BFSS.29/08-09(revised) (copy attached).

TO CONSIDER:

- (d) A proposal that Professor Mark Harrison be appointed as Deputy Chair of the Faculty for 2009-10.

2. Minutes

TO RECEIVE:

The minutes of the meeting held on 27th May 2009 (copy attached).

3. Matters Arising

TO REPORT:

- (a) Governance Reviews (minute BFSS.42/08-09 refers)
 - (i) That the Constitutional Review Group will report to the Vice-Chancellor by the end of December 2009 with a view to a report outlining the conclusions of the Group being presented to the meetings of the Senate and the Council in the Spring Term 2010.
 - (ii) That the Steering Committee, on behalf of the Senate, resolved in the Spring Term 2009 that Strategic Departmental Reviews (SDR) scheduled for 2009/10 be postponed to allow for a review of the SDR process, noting that no SDRs will take place during 2009-10 in the Faculty of Social Sciences.
 - (iii) That the review of the SDR process will take place in the context of the Constitutional Advisory Group and will consider and agree the aims and objectives of the process, alongside determining the structure that would best support achieving them.

TO RECEIVE:

- (b) Board of Examiners' Conventions for Faculty First Year Board of Examiners (minute BFSS.54/08-09 refers)

Revised First Year Board of Examiners conventions, as set in paper BFSS.37/08-09 (revised) (copy attached), noting that the changes to the Philosophy and Warwick Business School conventions were approved by the Chair on behalf of the Board since the last meeting.

4. Freedom of Information

TO REPORT:

- (a) That the Steering Committee at its meeting on 29th October 2007 considered a paper outlining how the Freedom of Information Act 2000 applies to the publication of minutes of University bodies together with the University Publication Scheme adopted by the Steering Committee in December 2003, paper SC 60/07-08, and resolved that a standard item be included on the agenda of the first meeting of each University Committee at the start of each academic year to inform new members and to remind continuing members of the University policy on the publication of minutes.
- (b) That all non-reserved minutes and agenda of the Committee are published on the University's Governance website at:
<http://www2.warwick.ac.uk/services/gov/atoz/aqsc/minutes/>
- (c) That copies of paper SC 60/07-08 are available from the Secretary on request.

5. Chair's Business

6. Items for Strategic Discussion

TO CONSIDER:

- (a) Doctoral Training Centres
[NB Lee Bridges to attend at 10.45am]

Oral update from Chair of the Graduate School about Doctoral Training Centres.

- (b) Impact and the Research Excellence Framework
[NB Giles Carden to attend at 11.02am]

Oral update from the Director of Information Management and Planning about Impact and the Research Excellence Framework.

- (c) Special Examination Arrangements

TO CONSIDER

A memo from the Chair of the Board regarding Special Examination Arrangements, as set out in paper BFSS.1/09-10 (copy attached).

7. Report from the Faculty Undergraduate Studies Committee

TO RECEIVE:

The confirmed minutes of the meeting of the Faculty Undergraduate Studies Committee held on 21st October 2009, paper BFSS.2/09-10 (copy attached).

8. Report from the Faculty Graduate Studies Committee

TO RECEIVE:

The unconfirmed minutes of the meeting of the Faculty Graduate Studies Committee held on 27th October 2009, paper BFSS.3/09-10 (copy attached).

9. Faculty Forum on Teaching and Learning

TO RECEIVE:

The confirmed minutes of the meeting of the Faculty Forum on Teaching and Learning held on 3rd November 2009, paper BFSS.4/09-10 (to follow).

10. Faculty Research Forum

TO REPORT:

That the next meeting of the Faculty Research Forum will be held on Wednesday 25th November, 2-4pm, in room R1.15, noting that the Forum is open to everybody in the Faculty.

TO CONSIDER:

An oral update from the Chair of the Research Forum, concerning the following:

- (a) Funding of the Forum;
- (b) A proposal for an 'Impact' day, to be organised in association with the Institute of Advanced Study;
- (c) The proposed continuation of an informal working group of Directors of Research.

11. Report from the Faculty IT Committee

TO RECEIVE:

The draft minutes of the meeting of the Faculty IT Committee held on 4th November 2009, paper BFSS.5/09-10 (copy attached).

12. Matters Relating to Faculty Research Centres for Consideration

TO CONSIDER:

Centre for Competitive Advantage in the Global Economy

A proposal by the Department of Economics for the establishment of the Centre for Competitive Advantage in the Global Economy, as set out in papers BFSS.6/09-10 (memo), BFSS.7/09-10 (proposed constitution) and BFSS.8/09-10 (proposed organisational chart) (copies attached).

13. Any Other Business

MATTERS TO RECEIVE AND APPROVE WITHOUT FURTHER DISCUSSION

The following papers are non-controversial or can be accepted with a minimum of explanation. Members of the Board may, however, ask for any of the following items to be transferred to the Agenda for the day by contacting the Secretary (email Alison.Bell@warwick.ac.uk or ext: 50564) prior to the meeting or by raising the item at the commencement of the meeting.

14. Annual Course Reviews

TO REPORT:

- (a) That the deadline for the receipt by the Assistant Secretary (undergraduate) of Annual Course Review reports for undergraduate courses is Friday 27th November 2009.
- (b) That the deadline for the receipt by the Assistant Secretary (postgraduate) of PGR Annual Course Review reports is Friday 18th December 2009.
- (c) That the deadline for the receipt by the Assistant Secretary (postgraduate) of PGT Annual Course Reviews is Friday 12th March 2010.

15. Report from the University International Committee

TO RECEIVE:

The minutes of the meeting of the International Committee held on 10th June 2009, paper BFSS.9/09-10 (copy attached).

16. Report from the University Research Committee

TO RECEIVE:

The confirmed minutes of the meeting of the University Research Committee held on 17th September 2009, paper BFSS.10/09-10 (to follow).

17. Matters Relating to Faculty Research Centres for Report

TO REPORT:

That the Chair has approved on behalf of the Board the appointment of Dr P Mizen as Director of the Centre for Comparative Labour Studies for 2009-10.

18. Date of Next Meeting

TO REPORT:

That the date of the next meeting is Wednesday 10th February 2010 at 10am in the Council Chamber, University House and that the deadline for receipt of papers for this meeting is Wednesday 27th January 2010.