

UNIVERSITY OF WARWICK

Board of the Faculty of Social Studies

There will be a meeting of the Board of the Faculty of Social Studies at 10am on Wednesday 14th February 2007 in the Council Chamber, University House.

C E Charlton
University Secretary

Note: Questions on agenda items or apologies for this meeting should be directed to the Secretary of the Board, Alison Backhouse: A.Backhouse@warwick.ac.uk.

A G E N D A

1. Membership 2006/07

TO REPORT:

- (a) That Professor S Robinson would no longer represent Warwick Business School on the Graduate Appeals Committee panel, therefore Dr T Colling had been co-opted by the School as his replacement.
- (b) That Warwick Business School not yet co-opted a second representative for the Graduate Appeals Committee Panel.
- (c) That Mr R Broomfield had been co-opted by the Student's Union as the Board's postgraduate student member.
- (d) That ~~Professor~~ Dr M Clayton would no longer represent the Department of Politics and International Studies on the Board, therefore the Head of Department had co-opted Professor S Rai as his replacement.
- (e) That the Director of the BA/BSc Philosophy, Politics and Economics degree, Dr F Peter, had been added to the membership of the Faculty First Year Board of Examiners.
- (f) That the Senate, at its meeting dated 6th December 2006, recommended to the Council:
 - (i) That the proposal to increase the representation on the Board of the Faculty of Social Studies of the Centre of English Language Teacher Education (CELTE) from one to two persons be approved.
 - (ii) That the revisions to Ordinance 7 as set out in paper BFSS.20/06-07 be approved.

And that the Council, at its meeting dated 13th December 2006, approved the recommendations.

- (g) That the CELTE had co-opted Dr R Smith to be its second representative on Board of the Faculty of Social Studies.

2. Minutes

TO CONSIDER:

The Minutes of the meeting of the Board held on 8th November 2006 (copy attached).

3. Chair's Action (minute BFSS.07(a)/06-07 refers)

TO REPORT:

That the Chair, acting on behalf of the Board, had approved a nomination from the Head of the Department of Sociology for Professor A Phizacklea to represent the Faculty of Social Studies on the University's Campus Life Committee.

4. Chair's Business

- (a) Security Issues in the Social Studies Building (minute BFSS.05(f)/06-07 refers)

TO REPORT:

That with regard to security in the Social Studies Buildings and the implementation of a card access system, the University's Head of Security had:

- (i) Confirmed that in the case of a fire or a power cut all doors would be unlocked automatically;
- (ii) Confirmed that by using card controlled access, staff would have better access to the buildings at night and at weekends than at present;
- (iii) Been in discussions with the University Access Manager to make arrangements for buildings current not under card control to have an access system installed, noting that two individuals from within the Faculty will be required to act as access control managers.

- (b) Faculty Advisory Board (minute BFSS.12/06-07 refers)

TO REPORT:

- (i) That the following nominations for membership of the Faculty Advisory Board had been submitted to the University Secretary for consideration:
 - (A) Ms Polly Toynbee, Guardian columnist and broadcaster;
 - (B) Mr Will Hutton, Chief Executive of the Work Foundation;
 - (C) Dr Andrew Sentance, an external member of the Monetary Policy Committee of the Bank of England and a part-time academic at the University.

- (D) Professor Alison Kitson, previously Director of the Royal College of Nursing Institute, and currently responsible for leading the RCN professional nursing agenda.
- (E) Mr Alan Phillips, former graduate and honorary graduate (Doctor of Laws) of the University of Warwick, and adviser on human and minority rights.
- (F) Mr Cho-oon Khong, Chief Political Analyst in the Global Business Environment team at Shell International.

(ii) That it was proposed that the meeting of the Faculty Advisory Board scheduled to take place on 28th February be postponed until late March or early April, in order to expand membership.

5. Items for Strategic Discussion

(a) Space Developments in the Faculty of Social Studies

TO RECEIVE:

An oral report from the Chair of the Board on space developments in the Faculty of Social Studies.

(b) Profiling Faculty Research and Policy

TO CONSIDER:

A paper from the Chair of the Board, proposed to be the substantive item on the Faculty Advisory Board meeting agenda, BFSS.12/06-07 (attached).

6. Elections to University committees for the 2006/07 Academic Year (minute BFSS.07(b)/06-07 refers)

TO REPORT:

That one nominee was still required to represent the Faculty on the Faculty of Arts Undergraduate Studies Committee (it being noted that this could not be a member of Undergraduate Studies Committee of the Faculty of Social Studies due to the scheduling of the meetings at the same time).

7. Policy on Use of Postgraduate Students for Teaching

TO REPORT:

That at its meeting held on 22nd November 2006 the Academic Quality and Standards Committee resolved that a proposed policy on the use of postgraduate students for teaching should be referred to Faculty Boards for comment, before further consideration by the AQSC at its meeting on 28th February 2007.

TO CONSIDER:

The proposed policy on the use of postgraduate students for teaching, paper BGS.6/0607 (revised) (copy attached).

8. Annual Course Review Process

TO REPORT: (minute BFSS.03(b)/06-07 refers)

That the Secretary to the Board had contacted the Senior Assistant Registrar (Teaching Quality), with regard to the request to provide an update on progress with the project to pre-populate the quantitative data required as a part of the Annual Course Review process, and been informed that:

- (a) Departmental profiles published in the University's Academic Statistics brochure would address some areas of concern about data production, such as the provision of data on enrolments and qualifications;
- (b) Discussions were ongoing about how best to present information in Annual Course Review documents.

9. Report from the Faculty Undergraduate Studies Committee

TO RECEIVE:

The *unconfirmed* minutes of the Faculty Undergraduate Studies Committee meeting held on 24th January 2007, paper BFSS.13/06-07 (copy attached).

10. Report from the Faculty Graduate Studies Committee

TO RECEIVE:

The approved minutes of the Faculty Graduate Studies Committee meeting held on 1st February 2007, paper BFSS.14/06-07 (copy attached).

11. Report from the Faculty Research Committee

TO RECEIVE:

- (a) The minutes of the Faculty Research Committee meeting held on 31st January 2007, paper BFSS.15/06-07 (copy attached).

TO REPORT:

- (b) That the Faculty Research Committee, at its meeting held on 31st January 2007, resolved that the following proposals for the establishment of research centres should go forward to the Board of the Faculty of Social Studies for approval:
 - (i) A proposal from the Department of Economics to establish an Economics Research Institute (ERI), paper BFSS.16/06-07 (copy attached).
 - (ii) A proposal to establish CRETA (Centre for Research in Economic Theory and Applications), paper BFSS.17/06-07 (to follow).

12. Consciousness and Self-Consciousness Research Centre

TO REPORT:

That the proposal for the establishment of the Consciousness and Self-Consciousness Research Centre was approved by the Board of the Faculty of Social Studies in November 2004 (BFSS.10/04-05), however the proposal was never submitted to the Senate in order for it to become a formally constituted University Research Centre.

TO RECEIVE:

Updated constitution and membership of the Consciousness and Self-Consciousness Research Centre for approval by the Committee before being submitted to the Senate, paper BFSS.18/06-07 (copy attached).

13. Appointment of Directors of Research Centres in the Faculty

TO REPORT:

That the Senate, at its meeting held on 6th December 2006, resolved that Dr C Turner and Dr R Rogowski be appointed as co-directors of the Social Theory Centre until the end of the 2008/09 academic year (Senate minute 38(b)/06-07 refers).

14. Any Other Business

15. Next Meeting

TO REPORT:

That the next meeting of the Board will be held on 30th May 2007.