

UNIVERSITY OF WARWICK

Board of Graduate Studies

There will be a meeting of the Board of Graduate Studies at 2.00pm on Thursday 11 November 2004 in the Council Chamber, University House

C E Charlton
University Secretary

A G E N D A

1. Minutes

TO CONSIDER:

The minutes of the meeting of the Board held on Wednesday 6 October 2004 (copy attached).

2. Matters Arising on the Minutes

TO REPORT:

(a) Membership (Minute 2/04-05 refers)

That the remaining vacancies on the Board have been filled (paper BGS1/04-05, to be tabled)

(b) Membership of the Graduate Awards and Nominations Sub-Committee (Minute 3/04-05 refers)

That Dr Vinod Patel will be the representative of the Faculty of Medicine on the Graduate Awards and Nominations Sub-Committee.

That Dr Ben Rosamond will be the representative of the Faculty of Social Studies on the Graduate Awards and Nominations Sub-Committee.

TO CONSIDER:

(c) The appointment of a postgraduate student representative from the Faculty of Medicine, noting that this would involve a recommendation to Senate of a change to the constitution of the Board.

(d) Deadline for Master's Dissertation Submission (Minute 71/03-04 refers)

That the English Department's deadline for dissertation submission has been moved to early or mid-September for the current cohort.

(e) Length of PHD theses (minute 14/04-05 refers)

That the Graduate Studies Committee of the Board of the Faculty of Medicine, at its meeting of 19 October 2004, approved the proposal that the maximum length of PhD thesis in the Faculty of Medicine should be aligned with the limit for the Faculty of Social Studies ie. 80 000 words.

- (f) Student Representation on the University Research Ethics Committee
(minute 15/04-05 refers)

That Council has approved the appointment of Dr Gerard Garbutt to serve as the student representative on the University's Research Ethics Committee for the 2004/2005 academic year.

- (g) Resubmission and Marking Descriptors at Taught Postgraduate Level
(minutes 77 and 78/03-04 refer)

That the Graduate Studies Committee of the Board of the Faculty of Medicine resolved that Board members be asked to submit comments to the Chair, in order for a report to be collated for consideration at the Board of the Faculty of Medicine

That the Graduate Studies Committee of the Board of Science, at its meeting of 20 October 2004 resolved that the Chair circulate a revised proposal for marking descriptors for comments, prior to its submission to the Board of Graduate Studies

The Secretary of the Board will contact the Chair of the Graduate Studies Committee of the Board of the Faculty of Social Studies, to ask for comments.

That the Graduate Studies Committee of the Board of the Faculty of Arts, at its meeting of 13 October 2004, resolved that discussion of marking conventions across the Faculty be deferred to the next meeting of the Board on Jan 25 2005, noting that this would allow time to seek the opinion of external examiners.

3. Chair's Business

TO CONSIDER:

An oral report from the Chair about SRIF round three and the possibility of making a bid for extra postgraduate research facilities.

4. Reports from the Faculty Graduate Studies Committees

TO RECEIVE:

Oral reports from the Chairs of the Graduate Studies Committees of the Boards of the Faculties.

5. Postgraduate Committee

TO RECEIVE:

An oral report from the Chair of the Postgraduate Committee on the Committee's recent activities.

6. Academic Satisfaction Review

TO RECEIVE:

A copy of the academic satisfaction review for the MBChB "The Student Experience" from June 2004. (paper BGS7/04-05, copy attached).

7. New PhD Title

TO REPORT:

That the Graduate Studies Committee of the Faculty of Social Studies, at its meeting of 19 October 2004, approved a request by the School of Health and Social Studies to create a new PhD title, 'PhD in Ethnic Relations' owing to the Centre for Research in Ethnic Relations joining the School.

8. Use of Bilingual Dictionaries in DL MBA Examinations

TO CONSIDER:

A request from Warwick Business School that the restriction on the use of bilingual dictionaries by students sitting examinations overseas be lifted for DL MBA examinations (paper BGS 8/04-05, copy attached).

9. New and Revised Courses of Study

(a) Warwick Manufacturing Group

TO CONSIDER:

A proposal from the Warwick Manufacturing Group for a new MSc in Engineering Enterprise Excellence (paper SGS.16/04-05, copy attached), noting that the Graduate Studies Committee of the Board of the Faculty of Science, at its meeting of 20 October 2004, approved the proposal.

(b) Institute of Education

(i) TO REPORT:

That the Chair of the Graduate Studies Committee of the Board of the Faculty of Social Studies approved the following proposals from the Institute of Education over summer 03-04:

(aa) A proposal from the Institute of Education to rename the existing PG Award IEX3ZE, from 'Early Years Education II' to 'Early Childhood Education' (paper GFSS 4/04-05, copy attached).

(bb) A proposal from the Institute of Education to change the name of the PG Award: 'Leading and Managing People in Education' to 'Creating and Sustaining Learning Cultures' (paper GFSS 4/04-05, copy attached).

- (cc) A proposal from the Institute of Education to change the name of the PG Award: 'Managing Finance and Resources in Education' to 'Policy, Strategy and Resources in Education' (paper GFSS 4/04-05, copy attached).
- (dd) A proposal from the Institute of Education to rename the existing PG Award IEX3ZA, from 'Early Years Education I' to 'Child Development in an Educational Context' (paper GFSS 4/04-05, copy attached).

TO CONSIDER:

The proposals from the Institute of Education to rename the above postgraduate awards.

(ii) TO REPORT:

That the Graduate Studies Committee of the Board of the Faculty of Social Studies, at its meeting of 19 October 2004, approved the following proposals, from the Institute of Education subject to minor amendments:

- (aa) A proposal to introduce a Postgraduate Award 'Early Professional Development in Mathematics Teaching', which is based on an existing MA module (paper GFSS 10/04-05, copy attached)
- (bb) A proposal to introduce a module and postgraduate award, 'Assessment for Learning' (paper GFSS 11/04-05, copy attached)

TO CONSIDER:

The proposals from the Institute of Education to introduce the above courses.

(iii) TO CONSIDER:

A proposal from the Institute of Education to introduce a MA in Inspection and Evaluation (Adult Learning), in partnership with the Adult Learning Inspectorate (paper GFSS 13/04-05, second circulation) noting that the Graduate Studies Committee of the Board of the Faculty of Social Studies, at its meeting of 19 October 2004, approved the proposal, subject to satisfactory Curricula Vitae being forwarded to the Chair.

(c) Warwick Business School

(i) TO CONSIDER:

A proposal from the Warwick Business School to introduce a new MSc in 'Marketing and Strategy' (paper GFSS 19/04-05, copy attached) and a note to accompany the course proposal (paper GFSS21/04-05, copy attached) noting that the Graduate Studies Committee of the Board of the Faculty of Social Studies, at its meeting of 19 October

2004, approved the proposal and advised WBS to monitor any issues arising from the timing of examinations for the first week of the Christmas vacation (week11).

(ii) TO CONSIDER:

A proposal from Warwick Business School to introduce a new MSc in 'Information Systems and Management', (paper GFSS 33/04-05, copy attached), noting that the Graduate Studies Committee of the Board of the Faculty of Social Studies, at its meeting of 19 October 2004, approved the proposal.

(iii) TO CONSIDER:

A proposal from Warwick Business School to introduce a new MSc in 'Finance' (paper GFSS 46/04-05, copy attached), noting that the Graduate Studies Committee of the Board of the Faculty of Social Studies, at its meeting of 19 October 2004, approved the proposal.

(iv) TO CONSIDER:

A proposal from Warwick Business School to introduce a new Postgraduate Diploma in 'Public Finance Leadership' (paper GFSS 63/04-05, copy attached), noting that the Graduate Studies Committee of the Board of the Faculty of Social Studies, at its meeting of 19 October 2004, approved the proposal.

(v) TO CONSIDER:

A proposal from Warwick Business School to introduce a new Postgraduate Diploma in 'Public Leadership and Management' (paper GFSS 72/04-05, copy attached), noting that the Graduate Studies Committee of the Board of the Faculty of Social Studies, at its meeting of 19 October 2004, approved the proposal.

(d) School of Law

TO CONSIDER:

A proposal from the School of Law to introduce a new LLM in 'International Development Law and Human Rights' (paper GFSS 85/04-05, copy attached), together with a report on the rationale for the course (paper GFSS 86/04-05, copy attached) noting that the Graduate Studies Committee of the Board of the Faculty of Social Studies, at its meeting of 19 October 2004, approved the proposal.

(e) Department of Classics and Ancient History

TO REPORT:

That the Graduate Studies Committee of the Board of the Faculty of Arts, at its meeting of 13 October 2004, approved a proposal from the Department of Classics and Ancient History for a new MA in 'Visual and Material Culture', to be introduced in October 2005 (Paper

AGSC3/04-05, copy attached), subject to the following amendments and additions being made and approved by Chair's Action:

- (i) In Section Three, the Postgraduate Diploma course should be 12 months full-time, 24 months part-time. The Postgraduate Certificate should be 21 months part-time and 9 months full-time.
- (ii) That Section Four be fully completed.
- (iii) In Section Eight, the personal tutor should be defined as separate from the dissertation supervisor.
- (iv) A course structure be submitted for the part-time component of the course.
- (v) Submission of the proposal on the correct Course Proposal Form (CA1 – Version 3).

TO CONSIDER:

The proposal from the Department of Classics and Ancient History for a new MA in 'Visual and Material Culture'.

(f) Centre for Cultural Policy Studies

TO REPORT:

That the Graduate Studies Committee of the Board of the Faculty of Arts, at its meeting of 13 October 2004, approved a proposal from the Centre for Cultural Policy Studies for a new MA in 'International Design and Communication', to be introduced in October 2005 (Paper AGSC4/04-05, copy attached), subject to the following amendments and additions being made and approved by Chair's Action:

- (i) Submission of structures for the part-time variant.
- (ii) The amendment of Section Three so that the length of the Postgraduate Diploma reads 24 months part-time.
- (iii) The revision of Section 8 to include the provision of personal tutor arrangements.
- (iv) The revision of Section 12 to note that agreement has been given from relevant other departments for their members of staff to take part on the course.

TO CONSIDER:

The proposal from the Centre for Cultural Policy Studies for a new MA in 'International Design and Communication'

(g) Medical School

- (i) TO CONSIDER:

A proposal from the Division of Medical Education for a new Postgraduate Award entitled 'Communication Skills: Educational Methods and Effective Clinical Practice.' (paper GCFM 21/03-04 {revised}, copy attached), noting that the Graduate Studies Committee of the Board of the Faculty of Medicine, at its meeting of 19 October 2004, approved the revised proposal.

(ii) TO CONSIDER:

A proposal from the Division of Health in the Community for a new MSc in 'Public Health' (paper GCFM 1/04-05, copy attached), noting that the Graduate Studies Committee of the Board of the Faculty of Medicine, at its meeting of 19 October 2004, approved the proposal.

(iii) TO REPORT:

That the Graduate Studies Committee of the Board of the Faculty of Medicine, at its meeting of 19 October 2004, approved a proposal from the Division of Health in the Community for a new course entitled 'Masters in Diabetes' (paper GCFM 2 {revised}/04-05, copy attached), subject to the following amendments :

- (aa) That all additional modules be that students may study as part of the Masters in Diabetes be clearly stated on the course proposal form.
- (bb) That applicants without a previous undergraduate degree be registered for either for a Certificate or Postgraduate Award in the first instance, it being noted that overseas students would be required to study full time in order to obtain a visa.

TO CONSIDER:

The proposal from the Division of Health in the Community for a new Masters in Diabetes.

(iv) TO CONSIDER:

A proposal from the Division of Clinical Sciences and the Department of Biological Sciences for a new module and Postgraduate Award entitled 'Management of Chronic Renal Failure' (paper GCFM 4 {revised}/04-05, copy attached), noting that the Graduate Studies Committee of the Board of the Faculty of Medicine, at its meeting of 19 October 2004, approved the proposal subject to the proposal form being fully completed in all sections using currently attached documentation.

(v) TO REPORT:

That the Graduate Studies Committee of the Board of the Faculty of Medicine, at its meeting of 19 October 2004, approved a proposal from the Division of Clinical Sciences for a new module and

Postgraduate Award entitled 'Assisted Reproduction Technology', an optional module of the Masters of Clinical Sciences (paper GCFM 5 {revised}/04-05, copy attached) subject to the following amendments:

- (aa) That the wording of "dry practical assessment" be altered to reflect a demonstration of Masters level theoretical skills.
- (bb) That all sections of the proposal form be fully completed using currently attached documentation.

TO CONSIDER:

The proposal from the Division of Clinical Sciences for a new module and Postgraduate Award entitled "Assisted Reproduction Technology".

(vi) TO CONSIDER:

A proposal from the Division of Clinical Sciences and the Department of Biological Sciences for a new module and Postgraduate Award entitled 'Clinical Oncology' (paper GCFM 6 {revised}/04-05, copy attached), noting that the Graduate Studies Committee of the Board of the Faculty of Medicine, at its meeting of 19 October 2004, approved the proposal subject to a clinician being appointed as joint module leader in order to provide clear clinical input.

(vii) TO REPORT:

That the Graduate Studies Committee of the Board of the Faculty of Medicine, at its meeting of 19 October 2004, approved a proposal from the Division of Medical Education for a new module and Postgraduate Award entitled 'Assessment and Evaluation' a core module of the Masters in Medical Education (paper GCFM 17(revised) /04-05, copy attached)

(viii) TO CONSIDER:

A proposal from the Division of Health in the Community to offer the module entitled 'Managing People' as a Postgraduate Award (paper GCFM 7/04-05, copy attached), noting that the Graduate Studies Committee of the Board of the Faculty of Medicine, at its meeting of 19 October 2004, approved the proposal.

(ix) TO CONSIDER:

A proposal from the Division of Health in the Community to offer the module entitled 'Information Systems' as a Postgraduate Award (paper GCFM 8/04-05, copy attached), noting that the Graduate Studies Committee of the Board of the Faculty of Medicine, at its meeting of 19 October 2004, approved the proposal.

(x) TO CONSIDER:

A proposal from the Division of Health in the Community to offer the module entitled 'Accounting and Finance' as a Postgraduate Award (Paper GCFM 9/04-05, copy attached), noting that the Graduate Studies Committee of the Board of the Faculty of Medicine, at its meeting of 19 October 2004, approved the proposal.

(xi) TO CONSIDER:

A proposal from the Division of Health in the Community to offer the module entitled 'Operations Management', a core module of the Masters in Health Services Management, as a Postgraduate Award. (paper GCFM 10/04-05, copy attached), noting that the Graduate Studies Committee of the Board of the Faculty of Medicine, at its meeting of 19 October 2004, approved the proposal.

(xii) TO CONSIDER:

A proposal from the Division of Health in the Community to offer the module entitled 'Organisational Behaviour and Health Service Policy' (paper GCFM 11/04-05, copy attached), a core module of the Masters in Health Services Management, as a Postgraduate Award, noting that the Graduate Studies Committee of the Board of the Faculty of Medicine, at its meeting of 19 October 2004, approved the proposal.

(xiii) TO CONSIDER:

A proposal from the Division of Health in the Community for a new Postgraduate Diploma in 'HIV and STI' (paper GCFM 3/04-05, copy attached), noting that the Graduate Studies Committee of the Board of the Faculty of Medicine, at its meeting of 19 October 2004, approved the proposal.

(xiv) TO CONSIDER:

A proposal from the Division of Health in the Community for a new Postgraduate award in 'The Natural History and Pharmacological Management of HIV Infection' (paper GCFM 3a/04-05, copy attached), noting that the Graduate Studies Committee of the Board of the Faculty of Medicine, at its meeting of 19 October 2004, approved the proposal.

10. Any Other Business