

# UNIVERSITY OF WARWICK

## Board of Graduate Studies

There will be a meeting of the Board of Graduate Studies at 2.00pm on Monday 26 April 2004 in the Council Chamber, University House.

C E Charlton  
University Secretary

### A G E N D A

1. Minutes

TO CONSIDER:

The minutes of the meeting of the Board held on Monday 16 February 2004 (copy attached).

2. Matters Arising on the Minutes

Central Funding for Disabled Students (minute 50/03-04 refers)

TO REPORT:

- (a) That the Board, at its meeting held on 16 February 2004, considered a paper from the Graduate Studies Committee of the Board of the Faculty of Social Studies on University provision for postgraduate students and resolved that the item be referred to the Campus Life Committee for consideration, noting that the Board would welcome a report of the Committee's decisions on the issues raised by the Graduate Studies Committee.
- (b) That the Campus Life Committee, at its meeting held on 23 February 2004, considered the above report and resolved that the Senior Tutor consider the report and report back to the Summer Term meeting of the Campus Life Committee.

3. Chair's Business

4. Reports from the Faculty Graduate Studies Committees

TO RECEIVE:

Oral reports from the Chairs of the Graduate Studies Committees of the Boards of the Faculties.

5. Postgraduate Committee

TO RECEIVE:

An oral report from the Chair of the Postgraduate Committee on the Committee's recent activities.

6. Postgraduate Admissions (minute 38/03-04 b refers)

TO CONSIDER:

A report from the Assistant Registrar (Postgraduate Recruitment and Admissions) on application statistics for entry 2004/05 (paper BGS35/03-04, copy attached).

7. English Language Entry Requirements

TO CONSIDER:

A paper setting out the University's current English language entry requirements and requirements at competitor institutions (paper BGS3603-04, copy attached).

8. Annual Reports

TO CONSIDER:

- (a) Summaries of annual reports received for taught Postgraduate courses
  - (i) Faculty of Arts (paper BGS32/03-04, previously circulated).
  - (ii) Faculty of Science (paper BGS 33/03-04, previously circulated).
  - (iii) Faculty of Social Studies (paper BGS 34/03-04, previously circulated).
- (b) The introduction of Departmental Annual Review reports for Research Degrees, noting that:
  - (i) While postgraduate research degrees were included in Periodic Review, there was currently no mechanism for more frequent monitoring, unlike at undergraduate and taught postgraduate level.
  - (ii) An annual review system would be helpful to the Board in the implementation of the new University Guidelines on the Supervision and Monitoring of Research Degree Students and any national quality framework resulting from the HEFCE's consultations on its proposed Framework for Improving Standards in Postgraduate Research Degree Programmes.

9. PhDs in a language other than English

TO REPORT:.

- (a) That the Board of Graduate Studies, at its meeting on 16 February 2004, resolved that the guidelines for permitting PhDs in French, German and Italian to be written in a language other than English be approved as set out in Paper AGSC17/03-04 (revised), noting that this did not constitute an amendment to the University Regulation on this matter, but was intended as guidance on future interpretation of the Regulation.
- (b) That the Academic Quality and Standards Committee, at its meeting held on 25 February 2004, resolved that it was unclear as to the rationale for seeking to amend the University Regulation as set out in paper AGSC 17/03-04 and that the paper be referred back for clarification by Dr K O'Brien.

10. Late Submission of assessed work.(minute 26/03-04 refers)

TO REPORT:

- (a) That the Board, at its meeting held on 16 February 2004, recommended to the Academic Quality and Standards Committee that the penalty for late submission be set to take account of the potentially greater influence of a mark for a single piece of coursework on the qualification awarded at postgraduate level and the differing pass marks at undergraduate (pass mark of 40%) and taught postgraduate (50%) levels, noting that taking this into account an appropriate penalty at postgraduate level would appear to be approximately two thirds of the undergraduate penalty.

- (b) That the Academic Quality and Standards Committee, at its meeting on 25 February 2004, resolved that a letter be sent to Chairs of Departments setting out current University policy of awarding a mark of zero for late submission of Assessed work and seeking from each department a clear response as to whether they favoured replacement of the current policy at undergraduate and postgraduate levels with:
- (i) a single tariff of 4% per day at undergraduate and postgraduate levels or
  - (ii) differential undergraduate and postgraduate tariffs of 5% and 3% per day respectively

11. New and Revised Courses of Study

- (a) Department of Chemistry (minute 42/03-04 refers)

TO REPORT:

That the Board, at its meeting on 16 February 2004, considered a proposal for a new degree course leading to the award of the degree of Chemistry Doctorate (ChemD) to be introduced from October 2004 (paper SGS 55/03-04) and resolved:

- (i) That the Board supported in principle the introduction of a four-year PhD in Chemistry with a significant educative component.
- (ii) That the Chair discuss the title, assessment methods and regulations for the degree with the Department.
- (iii) That a revised proposal be considered at the next meeting of the Board.

TO CONSIDER:

A revised proposal from the Department of Chemistry for the introduction of a four year PhD in Chemistry with Industrial Collaboration, together with proposed amendments to University Regulation 15 (paper SGS 55/03-04 {revised 1}, copy attached).

- (b) Warwick Manufacturing Group (minute 42/03-04 refers)

TO REPORT:

- (a) That the Board, at its meeting held on 16 February 2004, considered a proposal for the introduction of a MSc in Process Technology and Business Management (paper SGS 26/03-04 {revised 1} and paper SGS 27/03-04), and resolved that the Chair approve the proposals on behalf of the Board subject to clarifications requested at the meeting.
- (b) That the Chair had subsequently approved the proposed course on behalf of the Board, noting that outstanding module proposals would be considered by the Graduate Studies Committees of the Faculty Boards during the Summer Term.

12. Any Other Business