

BOARD OF GRADUATE STUDIES

A meeting of the Board of Graduate Studies will be held on Thursday 28 April 2016 from 09.30 to 13.00, in CMR 1.0, University House.

Ken Sloan
Registrar and Chief Operating Officer

A G E N D A

Notes: The following items and reports are for consideration at the meeting.

Committee papers can be accessed at <https://files.warwick.ac.uk/bgs/browse>. Questions on items on the agenda or apologies for this meeting should be directed to the Assistant Secretary to the Board, Laura Larard (bgs@warwick.ac.uk).

1. Minutes of the last meeting

TO CONSIDER:

The minutes of the meeting of the Board held on 16 February 2016 as set out in paper BGS 43/15-16 (available online).

2. Matters Arising on the Minutes

(a) Membership of the Board (minute BGS 57(a)/15-16 refers)

TO REPORT:

- (i) That Professor N Gane, Department of Sociology, would serve on the Board of Graduate Studies as one of the two members of academic staff appointed by the Board of the Faculty of Social Sciences.

(b) PhD Submission Rates (minute BGS 57(b)/15-16 refers)

TO RECEIVE:

An oral report from the Secretary in relation to the provision of additional support to research student supervisors.

(c) Refugee Scholarships (minute BGS 60/15-16 refers)

TO REPORT:

That the Graduate School had provided details of the breakdown of Refugee Scholarship applications by Faculty to the Chairs of Graduate Studies Committees.

3. Students' Union Update

TO RECEIVE:

An oral report from the Postgraduate Officer.

TO CONSIDER:

A report from the Postgraduate Officer on issues raised by Student-Staff Liaison Committees during the Spring Term of 2015-16 (paper BGS 44/15-16, [available online](#)).

4. Reports from the Chairs of the Graduate Studies Committees

TO RECEIVE:

Oral reports from the Chairs of the Graduate Studies Committees.

5. Chair's Business

TO RECEIVE:

A report from the Chair on postgraduates who teach.

6. Progression Requirements

TO CONSIDER:

A paper from the Senior Assistant Registrar (Graduate School) on the revision of monitoring procedures for research students (paper BGS 45/15-16, [available online](#)).

7. Postgraduate Research Scholarships Competition

TO CONSIDER:

A report from the Project Officer (Postgraduate Scholarships) on the outcome of the PGR Scholarships Competition (paper BGS 46/15-16, [available online](#)).

8. Professional Development Update

TO RECEIVE:

A paper from the PGR Professional Development Officer (BGS 47/15-16, [available online](#)).

9. External Examiners' Reporting Process for Taught Courses

TO CONSIDER:

A paper from the Assistant Registrar (Teaching & Learning) on amendments to the external examiners' reporting process (paper BGS 48/15-16, [available online](#)).

10. Course Review and Monitoring Procedure for Taught Programmes

TO CONSIDER:

A paper from the Assistant Registrar (Teaching & Learning) on amendments to course review and monitoring procedures (paper BGS 49/15-16, [available online](#)).

11. HEFCE Revised Operating Model for Quality Assessment

TO CONSIDER:

A paper from the Senior Assistant Registrar (Teaching Quality) in relation to the HEFCE Revised Operating Model for Quality Assessment (paper SC 106/15-16, [available online](#)).

12. Responses to External Examiners' Reports

TO CONSIDER:

A report on issues arising from External Examiners' reports on Postgraduate Programmes for 2014-15 (paper BGS 50/15-16, available online).

13. Visiting Research Students

TO CONSIDER:

A paper from the Admissions Service Manager (Postgraduate Admissions) in relation to the policy on visiting research students (paper BGS 51/15-16, available online).

14. English Language Requirements for European Students

TO CONSIDER:

A paper from the Admissions Service Manager (Postgraduate Admissions) in relation to English language requirements for European Postgraduate Applicants (paper BGS 52/15-16, available online).

15. Any Other Business

16. Next meeting

TO REPORT:

That the next meeting of the Board is on 31 May 2016 at 14.00 in CMR 1.0.

MATTERS TO RECEIVE AND APPROVE WITHOUT FURTHER DISCUSSION

Note: The following papers are non-controversial or can be accepted with a minimum of explanation. Members of the Committee may, however, ask for any of the following items to be transferred to the 'Matters for Consideration' element of the Agenda by contacting the Assistant Secretary by telephoning 024 765 22755 (ext: 22755), or via e-mail to bgs@warwick.ac.uk prior to the meeting, or by raising the item at the commencement of the meeting.

17. Chair's Action

TO RECEIVE:

A report on items approved by the Chair on behalf of the Board (paper BGS 53/15-16, available online).