

BOARD OF GRADUATE STUDIES

A meeting of the Board of Graduate Studies will be held on Thursday 27 April 2017 from 09.30 to 13.00, in CMR 1.0, University House.

Philippa Glover
Secretary to Council

A G E N D A

Notes: The following items and reports are for consideration at the meeting.

Committee papers can be accessed at <https://files.warwick.ac.uk/bgs/browse>. Questions on items on the agenda or apologies for this meeting should be directed to the Assistant Secretary to the Board, Laura Larard (bgs@warwick.ac.uk).

1. Minutes of the last meeting

TO CONSIDER:

The minutes of the meeting of the Board held on 14 February 2017 as set out in paper BGS 34/16-17 (available online).

2. Matters Arising on the Minutes

(a) Proofreading (minute BGS 44(c)/16-17 refers)

TO REPORT:

That a revised version of the policy had been considered at the meeting of the Academic Quality and Standards Committee at its meeting on 20 February 2017 and recommended for approval at a future meeting of Senate.

(b) Accommodation for Postgraduate Students (minute BGS 44(f)/16-17 refers)

TO REPORT:

That the Chair and Secretary had met with Faculty Senior Tutors and representatives from Warwick Accommodation and the Students' Union, noting that it had been agreed that Warwick Accommodation and the Students' Union that further work would be undertaken to ensure that academic departments were appropriately briefed regarding accommodation developments, especially in cases where students were unable to secure on-campus accommodation.

(c) Scrutiny of PGT External Examiners' Reports Sub-Group (minute BGS 51/16-17 refers)

TO REPORT:

(a) That the Examinations Office would notify Departments that, until the new system is launched, automatic notifications are not sent when external examiners' reports are received and as such Departments are required to log on to eVision to access reports;

(b) That the new online system would support the use of text formatting.

3. Students' Union Update

TO RECEIVE:

An oral report from the Postgraduate Officer.

TO CONSIDER:

A report from the Postgraduate Officer on issues raised by Student-Staff Liaison Committees during terms 1 and 2 of 2016-17 (paper BGS 35/16-17, available online).

4. Reports from the Chairs of the Graduate Studies Committees

TO RECEIVE:

Oral reports from the Chairs of the Graduate Studies Committees.

5. Chair's Business

TO RECEIVE:

A report from the Chair in relation to the following:

- (c) That Dr K Hooper had been appointed as Deputy Academic Director of the Graduate School and the Deputy Chair of the Board with immediate effect;
- (d) That Ms E Dunford had been appointed as the Students' Union Postgraduate Officer for the 2017/18 academic year;
- (e) An update on the PTES and PRES 2017;

6. Provision of PGR Space

TO RECEIVE:

A paper from the Assistant Registrar, Planning on the provision of space for postgraduate research students (paper BGS 36/16-17, available online).

7. English Language Support

TO CONSIDER:

A paper from the Head of Student Development, Student Careers and Skills, in relation to the provision of English language support across the University (BGS 37/16-17, available online).

8. Managing Absence for Tier 4 Students

TO CONSIDER:

A revised paper from the Head of Immigration Services, Office for Global Engagement in relation to managing absence for Tier 4 students (paper BGS 38/16-17, available online).

9. Length of Tier 4 Sponsorship for Postgraduate Research Students

TO CONSIDER:

A paper from the Head of Immigration Services, Office for Global Engagement in relation to the length of sponsorship for Tier 4 PGR students (paper BGS 39/16-17, [available online](#)).

10. PhD by Published Work

TO CONSIDER:

A paper from the Administrative Officer (Graduate School) on the recommendations of the PhD by Published Work Task and Finish Group (paper BGS 40/16-17, [available online](#)).

11. Recommendations Available to Examiners of Higher Degrees by Research – Major Corrections

TO CONSIDER:

A paper from the Administrative Officer (Graduate School) (paper BGS 41/16-17, [available online](#)).

12. Scholarships Update: Chancellor's International Scholarships

TO CONSIDER:

An update from the Project Officer (Postgraduate Scholarships) on the outcome of the 2017 Chancellor's International Scholarships (paper BGS 42/16-17, [available online](#)).

13. Scholarships Working Group

TO CONSIDER:

A paper from the Project Officer (Postgraduate Scholarships) on the recommendations of the Scholarships Working Group (paper BGS 43/16-17, [available online](#)).

14. New and Revised Course Proposals

TO CONSIDER:

A paper setting out recommendations for the approval of new courses paper BGS 44/16-17, [available online](#)).

15. Any Other Business

16. Next meeting

TO REPORT:

That the next meeting of the Board is on Tuesday 30 May 2017 at 14.00 in CMR 1.0.

MATTERS TO RECEIVE AND APPROVE WITHOUT FURTHER DISCUSSION

Note: The following papers are non-controversial or can be accepted with a minimum of explanation. Members of the Committee may, however, ask for any of the following items to be transferred to the 'Matters for Consideration' element of the Agenda by contacting the Assistant Secretary by telephoning 024 765 22755 (ext: 22755), or via e-mail to

bgs@warwick.ac.uk prior to the meeting, or by raising the item at the commencement of the meeting.

17. Chair's Action

TO RECEIVE:

A report on items approved by the Chair on behalf of the Board (paper BGS 45/16-17, available online).