

BOARD OF GRADUATE STUDIES

A meeting of the Board of Graduate Studies will be held on Thursday 26 April 2018 from 09.30 to 13.00, in CMR 1.0, University House.

Rachel Sandby-Thomas
Registrar

A G E N D A

Notes: The following items and reports are for consideration at the meeting.

Committee papers can be accessed at <https://files.warwick.ac.uk/bgs/browse>. Questions on items on the agenda or apologies for this meeting should be directed to the Assistant Secretary to the Board, Laura Larard (bgs@warwick.ac.uk).

1. Minutes of the last meeting

TO CONSIDER:

The minutes of the meeting of the Board held on 16 January 2018 as set out in paper BGS 31/17-18 (copy attached).

2. Matters Arising on the Minutes

(a) Membership of the Board 2017/18 (minute BGS 35(a)/17-18 refers)

TO REPORT:

- (i) That A Brewerton would replace Dr G Marakas as the representative from the Library for the remainder of the academic year.

(b) Graduate Awards and Nominations Sub-Committee (minute BGS 35(b)/17-18 refers)

TO REPORT:

- (i) That the Faculty Education Committees, at their last meetings, nominated the following to serve as additional Faculty Selectors on the Graduate Awards and Nominations Sub-Committee:

(A) Faculty of Arts

- (1) Professor M Beistegui;
(2) Dr O Davis;
(3) Dr R Varma;

(B) Faculty of Medicine

- (1) Professor M Birchwood
(2) Professor D Grammatopoulos;
(3) Professor C Hutchinson

(C) Faculty of Science

- (1) Professor D Leadley;
- (2) Dr K Leppard;
- (3) Professor S Barnes;

(D) Faculty of Social Sciences

- (1) Dr O Hassan;
- (2) Dr C Lambert;
- (3) Dr G Longworth;

(c) Policy on Professional Development for Doctoral Researchers (minute BGS 38/17-18 refers)

TO REPORT:

That the PGR Professional Development Working Group would provide a report to the next meeting of the Board.

(d) Thesis Completion Hardship Fund (minutes BGS 41/17-18 refers)

TO CONSIDER:

That the Chair would present a report to a future meeting of the Board in relation to revised criteria for making awards and the possible value of awards.

3. Students' Union Update

TO RECEIVE:

- (a) A paper from the postgraduate student representative of the Faculty of Science on PGR student access to car parking (paper BGS 32/17-18, available online), noting that data provided in response to Freedom of Information requests can be provided on request;
- (b) An oral report from the Postgraduate Officer.

4. Reports from the Chairs of the Faculty Education Committees

TO RECEIVE:

Oral reports from the Chairs of the Faculty Education Committees.

5. Chair's Business

TO RECEIVE:

An oral report from the Chair

6. PGT External Examiners' Reports

TO CONSIDER:

A paper from the Senior Assistant Registrar (Graduate School) summarising issues raised in PGT external examiners' reports during the 2016-17 academic year (paper BGS 34/17-18, available online).

7. Co-Tutelle Agreements

TO CONSIDER:

A paper from the Senior Assistant Registrar (Graduate School) on co-tutelle agreements (paper BGS 35/17-18, [available online](#)).

8. PGR Action Planning

TO CONSIDER:

A paper from the Postgraduate Student Development Officer on themes arising from the departmental PGR action plans (paper BGS 36/17-18, [available online](#)).

9. Postgraduate Taught Experience Survey (PTES)

TO RECEIVE:

An oral report on the launch of the Postgraduate Taught Experience Survey.

10. Scholarships Update: Chancellor's International Scholarships

TO RECEIVE:

An oral report on the allocation of Chancellor's International Scholarships.

11. PGR Annual Course Reviews

TO CONSIDER:

The summary PGR Annual Course Review Reports prepared by the Board of the Faculty of Arts (paper BFA.16/17-18, [available online](#)).

TO REPORT:

That the summary PGR Annual Course Review Reports prepared by the Faculties of Medicine, Science and Social Science would be considered at the next meeting of the Board.

12. Any Other Business

13. Next Meeting

TO REPORT:

That the next meeting of the Board is on Tuesday 29 May 2018 at 2.00pm in CMR 1.0, University House.

14. Schedule of Meetings for 2018/19

TO REPORT:

That the Committee Timetable for 2018/19 has been published, noting that meetings of the Board are scheduled as follows:

Tuesday, 02 October 2018 at 9:00am in CMR 1.0, University House
Tuesday, 06 November 2018 at 9:00am in CMR 1.0, University House
Tuesday, 15 January 2019 at 9:00am in CMR 1.0, University House

Tuesday, 05 February 2019 at 9:00am in CMR 1.0, University House
Tuesday, 30 April 2019 at 9:00am in Senate House Council Chamber
Tuesday, 21 May 2019 at 9:00am in CMR 1.0, University House

MATTERS TO RECEIVE AND APPROVE WITHOUT FURTHER DISCUSSION

Note: The following papers are non-controversial or can be accepted with a minimum of explanation. Members of the Committee may, however, ask for any of the following items to be transferred to the 'Matters for Consideration' element of the Agenda by contacting the Assistant Secretary by telephoning 024 765 22755 (ext: 22755), or via e-mail to bgs@warwick.ac.uk prior to the meeting, or by raising the item at the commencement of the meeting.

15. Chair's Action

TO RECEIVE:

A report on items approved by the Chair on behalf of the Board (paper BGS 37/17-18, available online).

As at 19 April 2018