

# UNIVERSITY OF WARWICK

## Board of Graduate Studies

There will be a meeting of the Board of Graduate Studies at 2.00pm on Monday 9 February 2015 in Senate House Council Chamber.

K M Sloan  
Registrar & Chief Operating Officer

**Note: Committee papers can be accessed at <https://files.warwick.ac.uk/bgs/browse>. Questions on items on the agenda or apologies for this meeting should be directed to the Assistant Secretary to the Board, Laura Larard ([l.j.larard@warwick.ac.uk](mailto:l.j.larard@warwick.ac.uk)).**

### A G E N D A

1. Minutes of the Last Meeting

TO CONSIDER:

The minutes of the meeting of the Board held on 13 January 2015 (copy attached).

2. Matters Arising on the Minutes

(a) International Scholarships (minute 26/14-15 refers)

TO REPORT:

That at its meeting of 20 November 2014, the Board endorsed the proposed policy to offer fee discounts to funding bodies in Latin America, noting that the International Office should not offer discounts in excess of 20% without prior approval of the Board and that the International Office should not limit this practice to Latin American countries;

TO CONSIDER:

The appropriate approval mechanisms for future decisions in this regard.

(b) Postgraduate Student-Staff Liaison Committee Report (minute 37(d)(i)/14-15 refers)

TO RECEIVE:

An update from the Chair on the availability of Lecture Capture technology.

(c) Postgraduate Office Space Survey Report (minute 37(d)(ii)/14-15 refers)

TO RECEIVE:

(i) An oral report from the Chair on the Board's response to the Students' Union concerns;

(ii) An oral report from the Head of Academic Services, Library on concerns around space in the Library.

(d) Skills Working Group (minute 39/14-15 refers)

TO CONSIDER:

A report from the Skills Working Group outlining recommendations for training requirements (paper BGS 30/14-15, copy attached).

3. Membership

TO REPORT:

That the Vice-Chancellor and President, acting on behalf of the Senate, has approved the recommendation of the Chair of the Board that Dr N Monk, Director of IATL, replace Dr P Taylor who has left the University.

4. Chair's Business

TO RECEIVE:

(a) An update on the consultation regarding professional development for postgraduate researchers;

(b) An update on funding available from research councils.

5. Reports from the Chairs of the Graduate Studies Committees

TO RECEIVE:

Oral reports from the Chairs of the Graduate Studies Committees.

6. Postgraduate Forum and the Students' Union

TO RECEIVE:

An oral report from the Postgraduate Officer.

7. Warwick Collaborative Postgraduate Research Scholarships

TO RECEIVE:

An update on potential developments to the Warwick Collaborative Postgraduate Research Scholarships scheme (paper BGS 31/14-15, copy attached).

8. MRes Working Group

TO CONSIDER:

A report from the MRes Working Group (paper BGS 32/14-15, copy attached).

9. QAA Characteristics Statement

TO CONSIDER:

(a) The QAA draft statement for consultation on Master's Degrees Characteristics (paper BGS 33/14-15, copy attached);

- (b) A paper from the Senior Assistant Registrar (Teaching Quality) setting out the University's draft response (paper BGS 34/14-15, copy attached);
- (c) The QAA draft statement for consultation on Doctoral Degrees Characteristics (paper BGS 35/14-15, copy attached);
- (d) A paper from the Senior Assistant Registrar (Graduate School) setting out the University's draft response (paper BGS 36/14-15, copy attached).

10. Annual Report Forms

TO CONSIDER:

A paper from the Postgraduate Student Development Officer (paper BGS 38/14-15, copy attached).

11. Postgraduate Taught Experience Survey (PTES) and Postgraduate Research Experience Survey (PRES) 2015

TO CONSIDER:

A paper from the Postgraduate Student Development Officer (paper BGS 39/14-15, copy attached).

12. Leave to Submit

TO CONSIDER:

A paper from the Academic Director, Graduate School (paper BGS 40/14-15, copy attached).

13. HEFCE Discussion Document on the Future of Quality Assessment in Higher Education

TO CONSIDER:

A discussion document on the Future of Quality Assessment in Higher Education published by the HEFCE (paper AQSC 30/14-15, copy attached).

14. New Course Proposals

TO CONSIDER:

A paper setting out recommendations for the approval of new courses (paper BGS 41/14-15, copy attached).

15. Revised Course Proposals

TO CONSIDER:

A paper setting out recommendations for the approval of revisions to existing courses (paper BGS 42/14-15, copy attached).

16. Chair's Action

TO RECEIVE:

A report on items approved by the Chair on behalf of the Board (paper BGS 43/14-15, copy attached).

17. Any Other Business
18. Next meeting

TO REPORT:

That the next meeting of the Board is on 30 April 2015 at 9.30am in CMR 1.0, University House.