

BOARD OF GRADUATE STUDIES

A meeting of the Board of Graduate Studies will be held on Tuesday 14 February 2017 from 14.00 to 17.00, in CMR 1.0, University House.

Philippa Glover  
Secretary to Council

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A G E N D A

*Notes: The following items and reports are for consideration at the meeting.*

*Committee papers can be accessed at <https://files.warwick.ac.uk/bgs/browse>. Questions on items on the agenda or apologies for this meeting should be directed to the Assistant Secretary to the Board, Laura Larard ([bgs@warwick.ac.uk](mailto:bgs@warwick.ac.uk)).*

1. Minutes of the last meeting

TO CONSIDER:

The minutes of the meeting of the Board held on 17 November 2016 as set out in paper BGS 23/16-17 (copy attached).

2. Matters Arising on the Minutes

(a) Membership of the Board 2016/17 (minute BGS 2/16-17 refers)

TO REPORT:

- (i) That Miss K Foy would sit on the Board of Graduate Studies as the postgraduate student appointed by the Board of Faculty of Medicine;

(b) Graduate Awards and Nominations Sub-Committee (minute BGS 6/15-16 refers)

TO REPORT:

- (i) That the Faculty Graduate Studies Committees, at their last meetings, nominated the following to serve as additional Faculty Selectors on the Graduate Awards and Nominations Sub-Committee:

(A) Faculty of Arts

- (1) Dr J Burns;  
(2) Professor M Hatt;

(B) Faculty of Medicine

- (1) Professor C Hutchinson;  
(2) Professor D Grammatopoulos;

(C) Faculty of Science

- (1) Professor B Thomas

- (2) Dr D Rumynin;
- (D) Faculty of Social Sciences
- (1) Dr J Thornby;
- (2) Professor P Poellner

(c) Proofreading (minute BGS 25(e)/16-17 refers)

TO REPORT:

That, a revised version of the policy, incorporating feedback from the previous meeting of the Board would be considered by the Academic Quality and Standards Committee at its meeting on 20 February 2017.

(d) PhD by Published Work Task and Finish Group (minute BGS 29/16-17 refers)

TO REPORT:

That the first meeting of the Task and Finish Group was held on 14 February.

(e) Postgraduate Taught Experience Survey (PTES) and Postgraduate Research Experience Survey (PRES) 2017 (minute 34/16-17 refers)

TO REPORT:

- (i) That PRES would be open for the period 27 February – 18 May 2017;
- (ii) That PTES would be open for the period 13 March – 16 June 2017

3. Students' Union Update

TO RECEIVE:

An oral report from the Postgraduate Officer.

4. Reports from the Chairs of the Graduate Studies Committees

TO RECEIVE:

Oral reports from the Chairs of the Graduate Studies Committees.

5. Chair's Business

TO RECEIVE:

An oral report from the Chair

6. Induction 2016-17

TO CONSIDER:

A paper from the Head of Student Development, Student Careers and Skills in relation to the evaluation of the 2016-17 induction programme (paper BGS 24/16-17, available online).

7. Managing Absence for Tier 4 Students

TO CONSIDER:

A paper from the Head of Immigration Services and Assistant Director (Global Student Experience), Office for Global Engagement Project Officer (Postgraduate Scholarships) (paper BGS 25/16-17, [available online](#)).

8. Strategic Item for Discussion: Postgraduate Well-being

TO CONSIDER:

An oral report from the Student Wellbeing Advisor/Practitioner, Wellbeing Support Services.

9. Scrutiny of PGT External Examiners' Sub-Group

TO RECEIVE:

A report from meeting of the Scrutiny of PGT External Examiners' Sub-Group held on 31 January 2017 (paper BGS 26/16-17, [available online](#)).

10. PhD Submission Rates

TO CONSIDER:

A paper from Senior Assistant Registrar (Graduate School) in relation to the latest PhD submission rates (paper BGS 27/16-17, [available online](#)).

11. New and Revised Course Proposals

TO CONSIDER:

(a) A paper setting out recommendations for the approval of new courses paper BGS 28/16-17, [available online](#)).

(b) MSc Leadership for Healthcare Improvement

The proposal to introduce a new course entitled MSc Leadership for Healthcare Improvement, as set out in papers BGS.30/16-17, GFSS.103a-e/16-17, GFSS.77-84/16-17, PSC.24(revised)/16-17, PSC.25/16-17, and PSC.26-37(revised)/16-17 ([available online](#)).

12. Any Other Business

13. Next meeting

TO REPORT:

That the next meeting of the Board is on Thursday 27 April 2017 at 9.30am in CMR 1.0.

MATTERS TO RECEIVE AND APPROVE WITHOUT FURTHER DISCUSSION

*Note: The following papers are non-controversial or can be accepted with a minimum of explanation. Members of the Committee may, however, ask for any of the following items to be transferred to the 'Matters for Consideration' element of the Agenda by contacting the Assistant Secretary by telephoning 024 765 22755 (ext: 22755), or via e-mail to [bgs@warwick.ac.uk](mailto:bgs@warwick.ac.uk) prior to the meeting, or by raising the item at the commencement of the meeting.*

14. Chair's Action

TO RECEIVE:

A report on items approved by the Chair on behalf of the Board (paper BGS 29/16-17, available online).

As at 7 February 2017