

BOARD OF GRADUATE STUDIES

A meeting of the Board of Graduate Studies will be held on Tuesday 7 November 2017 from 13.00 to 16.00, in CMR 1.0, University House.

Rachel Sandby-Thomas
Registrar

A G E N D A

Notes: The following items and reports are for consideration at the meeting.

Committee papers can be accessed at <https://files.warwick.ac.uk/bgs/browse>. Questions on items on the agenda or apologies for this meeting should be directed to the Assistant Secretary to the Board, Laura Larard (bgs@warwick.ac.uk).

1. Minutes of the last meeting

TO CONSIDER:

The minutes of the meeting of the Board held on 9 October 2017 as set out in paper BGS 13/17-18 (copy attached).

2. Matters Arising on the Minutes

(a) Membership of the Board 2017/18 (minute BGS 2/17-18 refers)

TO REPORT:

- (i) That Professor Eivor Oborn the Board of Graduate Studies as one of the four co-opted members of academic staff, subject to the approval of the Senate;
- (ii) That Miss Daisy Richards would sit on the Board of Graduate Studies as the postgraduate student appointed by the Board of Faculty of Arts from amongst the departments in the Faculty;
- (iii) That Miss Awati Umar Mohammed would sit on the Board of Graduate Studies as the postgraduate student appointed by the Board of Faculty of Social Sciences from amongst the departments in the Faculty;
- (iv) That the names of the remaining postgraduate student representatives are to be confirmed.

(b) Graduate Awards and Nominations Sub-Committee (minute BGS 5/17-18 refers)

TO REPORT:

- (i) That the Faculty Education Committees, at their last meetings, nominated the following to serve as additional Faculty Selectors on the Graduate Awards and Nominations Sub-Committee:

(A) Faculty of Arts

- (1) Professor M Beistegui;
- (2) Dr O Davis;
- (3) Dr R Varma;

(B) Faculty of Medicine

- (1) Professor D Grammatopoulos;
- (2) Professor C Hutchinson
- (3) TBC;

(C) Faculty of Science

- (1) TBC;
- (2) TBC;
- (3) TBC;

(D) Faculty of Social Sciences

- (1) TBC;
- (2) TBC;
- (3) TBC;

(c) Nomination of student member on the University Research Governance and Ethics Committee (minute BGS 6/17-18 refers)

TO REPORT:

That Miss Emily Dunford would serve on the University Research Governance and Ethics Committee in the short term, pending the appointment of a postgraduate research student to serve on the Board.

(d) Welcome Week (minute BGS 11(b)/17-18 refers)

TO REPORT:

- (i) That the Head of Welcome, Arrivals and Induction had confirmed that the start date for all new first year undergraduate students in 2018-19 will be the first day of Welcome Week (24 September 2018);
- (ii) That the start date for new postgraduate students would be unchanged, noting that postgraduate students will be encouraged to attend activities and events as they wish.

3. Students' Union Update

TO RECEIVE:

An oral report from the Postgraduate Officer.

4. Reports from the Chairs of the Faculty Education Committees

TO RECEIVE:

Oral reports from the Chairs of the Faculty Education Committees.

5. Chair's Business

TO RECEIVE:

An oral report from the Chair

6. Graduate Priorities for 2017/18 onwards

TO CONSIDER:

A paper from the Chair setting out an approach to strategic planning and prioritisation for the coming year and beyond (paper BGS 14/17-18, available online).

7. Postgraduate Student Enrolment Progress

TO CONSIDER:

Information from Strategic Planning and Analytics on the current postgraduate enrolment figures (paper BGS 10/17-18 (revised), available online).

8. PGR Professional Development Update

TO CONSIDER:

A paper from the PGR Professional Development Officer in relation to Warwick SkillsForge (paper BGS 15/17-18, available online).

9. Postgraduate Taught Experience Survey (PTES) - Dissertation

TO CONSIDER:

A paper from the Postgraduate Student Development Officer (paper BGS 16/17-18, available online).

10. Postgraduate Taught Experience Survey (PTES) – Assessment and Feedback

TO CONSIDER:

A paper from the Postgraduate Student Development Officer (paper BGS 17/17-18, available online).

11. Any Other Business

12. Next meeting

TO REPORT:

That the next meeting of the Board is on 16 January 2018 at 9.30am in CMR 1.0.

MATTERS TO RECEIVE AND APPROVE WITHOUT FURTHER DISCUSSION

Note: The following papers are non-controversial or can be accepted with a minimum of explanation. Members of the Committee may, however, ask for any of the following items to be transferred to the 'Matters for Consideration' element of the Agenda by contacting the Assistant Secretary by telephoning 024 765 22755 (ext: 22755), or via e-mail to bgs@warwick.ac.uk prior to the meeting, or by raising the item at the commencement of the meeting.

13. Chair's Action

TO RECEIVE:

A report on items approved by the Chair on behalf of the Board (paper BGS 18/17-18, available online).

As at 31 October 2017